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REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE
TULE LAKE COOPERATIVE ENTERPRISES, INC.

April 5, 1943

The regular meeting of the Board of Directors of the Tule Lake Cooperative Enterprises, Inc., was called to order by President S. Kuramoto on April 5, 1943, at 2:00 p.m., at Building 708-D.

The following directors were present: Harry Makino, Attendance M. Matsumoto, Harry Mayeda, S. Kubo, S. Sato, Benji Takahashi, R. Kitade, C. Taketa, and S. Kuramoto. Messrs. Harry Mayeda of Ward 3 and Benji Takahashi of Ward 5, who are replacing messrs. G. Hamano and Sugino Hayashi, respectively, were introduced to the Board by the Executive Secretary. The attendance did not constitute a quorum, but the directors decided to proceed with the business of the day, their decisions to be subject to ratification of the absentees.

The staff members present were: K. Sugimoto, Geo. Ikegami, and T. Kawasaki. Mr. K. Hayashi, Ward 5 Educational Leader, was also in attendance.

The minutes of the previous regular meeting were read and approved as read.

Treasurer K. Sugimoto reported that with regard to the possibility of the Co-op's drawing checks against its account to accommodate the colonists in exchange for cash received from them, the State Banking Department had replied that such a practice would constitute a banking procedure and would therefore be unlawful for the Co-op to engage in the same. The sales for March, he state, had totaled \$119,389.32, \$119,187.61 or practically 100% of which was in scrip, and \$210.71, in cash. He reported also that of the total sales made since December 1, 1942 to March 31, 1943, 68% had been in scrip, and 32%, in cash. He also disclosed that the discussions on the inadequacy of the 5% commission from the Sears Roebuck & Company had been tabled for the present by the Management Committee pending further research thereon.

Federal Social Security Tax Mr. Sugimoto advised the Board of the Co-op's liability for assessment of the Federal Social Security Tax and stressed the advisability of a special reserve account therefor.

MINUTES OF THE MEETING OF BOARD OF DIRECTORS
OF THE

TULE LAKE COOPERATIVE ENTERPRISES, INC.

June 14, 1943

The regular meeting of the Board of Directors of the Tule Lake Cooperative Enterprises, Inc., was held at the Merit Board Conference Room, Building 708, on June 14, 1943 at 1:50 P.M. President S. Kuramoto presided.

There were present: Directors G. Nakamura, John Takagi, K. Fujioaka, Harry Mayeda, S. Sato, B. Takahashi, Tetsuo Nakao, S. Seike, S. Kuramoto, K. Warita, and C. Carter. Staff members present were: S. Kubo, K. Sugimoto, Jiro Goto, and T. Kawasaki.

Director Tetsuo Nakao of Ward V, successor to Mr. Roy Kitada, was introduced by the Executive Secretary.

The minutes of the previous regular meeting of the Board of Directors* James Wada of Ward I. It was announced that Mr. Wada had left on a work contract on the 9th of June. The resignation was accepted.

Tentative plans of the Community Activities section of the Recreation Department for a July 4th celebration on a "Wild West" theme were presented by the Executive Secretary. Varied sport and entertainment programs are scheduled, he stated, and a donation was requested from the Co-op to help defray expenses. Following a discussion, a donation of \$100 was approved and granted.

The resignation of Mr. Noboru Honda, Director of Information, was submitted and accepted by the Board. A unanimous vote of thanks was tendered Mr. Honda by the Board for his invaluable services.

A report was next given by Mr. K. Sugimoto, Treasurer. He requested that the Directors ask their respective Block Representatives to urge the consumption of all scrip by June 30, 1943 in order that the scrip liability account may be closed by the end of the fiscal year. He also requested that the appeal be published again immediately and once more before the end of June.

With regard to the turning in of stubs by the colonists, he stated that \$25 accumulations will be called in immediately on delivery of receipt forms now ordered. All stubs for purchases made by June 30, 1943 will be called in at the close of the fiscal year regardless of amount then on hand. Locations for stub-receiving stations will be studied further by the management. Mr. Sugimoto announced that patronage refunds will be declared at the next Board of Directors meeting. He revealed that in May, 1943, scrip sales amounted to \$117,024.22; cash

* held on May 5, 1943, and Special meeting held on May 31, 1943 were read and approved as read.
The Executive Secretary presented the letter of resignation of Director

sales amounted to \$505.39, making a total of \$117,529.61. Since the institution of scrip, more than 77% of sales to date have been made in scrip.

General Manager Mr. Kubo reported that the fish market building is now under construction, and the fish market is expected to be open for business by the end of June.

He announced that Buyers Ichikawa and Takiguchi had left for New York on May 30th and had reported that from \$7,000 to \$8,000 in merchandise had been purchased in New York from the \$10,000 sent them by wire. The fund had been deposited in a New York bank subject to check on the signatures of Messrs. Takiguchi and Ichikawa. The buyers had left New York on June 10th and had stopped in Chicago for one or two days, purchasing approximately \$5,000 of merchandise. A letter from the buyers stated that they expected to return to the project on the 16th or 17th of June. It was pointed out that approximately \$25,000 worth of merchandise had been purchased on the entire buying trip. Mr. Kubo suggested that on the buyers' return, a special meeting of the Board be held to hear their reports and that the Management Committee be invited to attend.

Mr. Sugimoto announced that an inventory of stock on hand will be taken on June 30th or July 1st and would appreciate having the Directors spot check or double check such inventory in view of its importance.

The Executive Secretary reported that on submittal of the motion picture building proposal to the Wards, four of the seven had approved the acceptance of the proposal. On consultation, he added, Mr. Gunderson and Mr. Fleming had stated that although the high school gymnasium was being built for the colonists and its use would therefore first be subject to their demands, the Co-op could use the gymnasium three times weekly. Use of the hall on Wednesday evenings, Saturday and Sunday afternoons and evenings by the Co-op was granted subject to further confirmation.

The Executive Secretary reported that Mr. Gunderson had indicated a desire to have the Co-op donate blackout curtains for the gymnasium to make it suitable for motion pictures.

Mr. Karamoto pointed out that the Project Director had confirmed various points of the proposal when interviewed. He called attention to the fact that no initial investment would be required in the venture, little or no risk incurred, and admission would not be much more than now charged by the Recreation Department.

Mr. Carter, in reply to an inquiry, stated that he did not believe there would be any objection from the Recreation Department as both could go on without conflict.

Following considerable discussion, on motion made by Director Nakamura, seconded by Director Sato and carried unanimously, the Tule Lake Cooperative will proceed with plans and arrangements for a motion picture theater.

Recommendations of the Management Committee were submitted and acted upon as follows:

1. Due to the unavailability of shoes since rationing was effected, the issuance of \$2.50 grants in lieu of shoes to employees who have been working with the Co-op since the last WRA clothing issuance date, October 21, 1942, and who are still on the payroll was recommended. On discussion, the matter was tabled pending further investigation.
2. The distribution of aprons to new employees and replacement of worn aprons were approved by the Board.
3. The staggering of half-days off for canteen employees over a two-day period was recommended. The reasons given therefor were:
 - "(a) Convenience for the colonists.
 - "(b) Gives more time for all the canteen employees to shop on their half-day off.
 - "(c) Give canteen employees an opportunity to see what other canteens are doing; in that way they can improve their services."

The recommendation upon consideration was unanimously approved and accepted.

The canteens will be segregated into two groups; #2 and #3 will comprise one group, and #1, #4, and #5 will comprise the second group. One group will be closed on Wednesday afternoons and the other on Thursday afternoons. The respective days will be decided by the store managers at their next meeting.

Mr. Kubo revealed that the store managers at their last meeting had approved and requested the institution of a merchandise order service. Following the discussion held thereupon, the Board approved the new service. Merchandise orders issued will be honored for 90 days following the date of issuance. Details of the new service and regulations governing issuance will be set by the management.

The recommendation of the Employee Relations Committee for the inauguration of an Honor Roll System for employees was submitted as follows:

- "a. Each canteen manager and the department heads at the end of a month recommend two or more persons from their canteen to the Employee Relations Committee. Those best qualified as model employees are to be recommended.
- "b. The members of the Employee Relations Committee are to get in contact with the general public and get their opinions on this list of recommended persons and select one person for the honor roll of each canteen.
- "c. The persons who hold two honor roll are entitled for an award, but the final decision will be made by the members of the Employee Relations Committee.
 - "1. The person who receives award once is not entitled to compete again, but that person would be in a preferred list for promotion to a key position whenever a vacancy occurs and automatically becomes a member of an honor roll society.
 - "2. The award is not to exceed \$2.00 in value."

The recommendation was approved and accepted on alteration as follows: Paragraph "a" will include service shops ^{and all other divisions} as well as canteens and a committee composed of three employees instead of the managers and the department heads will make the recommendation; paragraph "c-2", all awards will be accompanied by letters of commendation.

The recommendation of the Management Committee for 5¢ charges on all checks cashed by the Co-op was rejected due to the fact that a check cashing policy was already in force.

Thereupon on motion duly made, seconded and carried, the meeting was adjourned at 4:50 P.M.

Respectfully submitted,

T. Kawasaki,
Executive Secretary

MINUTES OF MEETING OF THE BOARD OF DIRECTOR
OF THE
TULE LAKE COOPERATIVE ENTERPRISES, INC.

June 28, 1943

The regular meeting of the Board of Directors of the Tule Lake Cooperative Enterprises was held at the Merit Board Conference Room, Building 708, on June 28, 1943, at 2:00 P. M. In the absence of the President, Vice-President B. Takahashi presided.

There were present: Directors Harry Makino, John Takagi, K. Fujioke, S. Seike, Frank Matsui, and K. Narita. The attendance did not constitute a quorum, but the Directors decided to proceed with the business of the day, their decisions to be subject to ratification of the absentees.

Staff members present were: S. Kubo, K. Sugimoto, and T. Kawasaki.

The minutes of the previous meeting held on June 14, 1943, were read and approved as read.

The Executive Secretary submitted the resignation of Joseph Sasaki, Nisei Director from Ward IV. The resignation was accepted.

The Executive Secretary reported that the proposed \$100 donation to the Community Activities Section had been submitted to the Wards for approval at special assemblies and had been approved by the majority. It was therefore decided that the donation be made without further delay.

With regard to distribution of shoes to employees, it was reported that the WRA Administrative Staff had met on March 15 to decide on the issue. At that meeting, it had been decided that shoes would be issued to employees of the Mess Management, Fire Control, and Internal Security Divisions. Any shoes remaining were to have been distributed to other eligible employees who had been promised shoes prior to October 21, 1942. In view of this regulation, it was deemed permissible for the Co-op to issue \$2.50 shoe grants to employees who had been on the payroll on October 21 and had been continuously employed by the Co-op through June 14, 1943. The issuance of checks to eligible employees was approved.

The establishment of the Stub-Receiving Station at Building 801-C and its scheduled July 1st opening was announced. To avoid congestion, it was suggested that stubs be called in possibly by blocks during the first period of operation and subsequently by wards to take care of the rush expected upon the opening of the station. Mr. Sugimoto requested that the colonists be asked to record patronage consistently under one name in one family to facilitate the keeping of records.

Mr. Sugimoto announced that the fiscal inventory would be taken on July 1 and requested the assistance of the Directors in spot-checking to insure an accurate record on the suggestion of the Auditing and Inventory Committee.

Mr. Kubo next reported that the date of completion of the fish market building was indefinite due to delays in deliveries of materials. He stated that it may possibly be about the first part of July before it can be opened. It was suggested

that a report of the delay be published in order to avoid any possible complaints by the colonists. The selection of the personnel for the fish market will be referred to the Employees Relation Committee.

The Executive Secretary presented a letter from Mrs. Sada Murayama, Chairman of TSO, in which she stated that it had been suggested that the Co-op be listed as an affiliate organization of the TSO. It was pointed out that such affiliation will not incur further obligations. On general assent, the offer was accepted.

The problem of dissolving the scrip liability account was next discussed. It was stated that approximately \$1,000 in scrip is outstanding. Following considerable discussion, June 30, 1943, was set as the last day on which scrip will be accepted at the canteens. Scrip still held by the colonists June 30 will be redeemed with cash at the Business Office, Warehouse 351, if presented on or before July 15, 1943.

Recommendations of the Management and Auditing Committees for the establishment of an entirely separate division for the Mail Order and the Laundry service Department were presented for discussion. The committees felt that the present conditions are not favorable and recommended that the department be separated completely from the others and a set of books established solely for that department. Dividends, if any, should be paid from profits derived therein, it was further recommended, provided it is in conformity with the By-Laws. The recommendation was unanimously approved by the Board.

A recommendation of the Management Committee to the effect that it be consulted prior to the approval of future buying trips was approved and accepted.

The disapproval of the Management Committee of the sale of anti-Japanese comic books was next presented for discussion. Mr. Kubo stated that he had made an investigation of the books and had found that the majority of the comic books were of an anti-Axis nature and would at times include anti-Japanese propaganda. The elimination of such magazines, he stated, would mean a withdrawal of most of the comic books.

On discussion it was decided that the General Manager should present his findings to the Management Committee and consult with them as to the action which should be taken.

The General Manager next reported that a Mr. Schafer of Portland had called to discuss the placement of weighing machines at the canteens. Mr. Schafer had stated that his firm would supply the machines and install them, and that the Co-op would be given 40% of the Co-op's receipts. Expenses for upkeep, repairs, etc., would be maintained by the firm. The consensus was that the percentage should be raised to 50% at least.

The installation of the machines was approved, and the General Manager was requested to make the necessary negotiations.

Under new business, the declaration of patronage dividends was presented for consideration. Following a lengthy discussion, it was moved by Harry Makino and seconded by Frank Matsui to declare the earnings or savings of the Tule Lake Cooperative Enterprises, Inc., for the fiscal year ending June 30, 1943, payable

to its patrons as patronage refunds based upon the volume of business done by the patrons with the association.

The Board of Directors shall determine the method and manner in which these patronage refunds shall be paid to the patrons.

Based upon authority granted by the Commissioner of Internal Revenue in his letter dated December 22, 1942, to the War Relocation Authority, the patronage records of the association subsequent to December 1, 1942, shall serve as a basis of determining the business done with the association by the patrons for the period May 23, 1942, to November 30, 1942.

The amount of patronage refunds payable to the patrons of the association shall be that percentage which the next earnings bears to the total sales and services rendered for the period.

In accordance with our by-laws patronage refunds will be payable only to members of our association.

The motion was unanimously carried.

The advisability of providing for a general reserve fund and avoiding the necessity of setting up several different reserve funds was discussed by the Board members. It was moved by Harry Mayeda and seconded by Kaz Harita to transfer all income made on non-member business and member business of which no record has been made to a general reserve fund to be used for the purpose of absorbing any future losses of whatever nature and to any federal and state income taxes due for the period ending June 30, 1943. The motion was carried unanimously.

It was moved by Harry Makino and seconded by Frank Matusi that the portion of the income transferred to the general reserve be allocated to the credit of the customers on a patronage basis; a reserve certificate to be issued annually to the patron showing his share in the general reserve. In the event a holder should die or should leave the project, provisions are to be made for transfer, but redemption will not be made until the certificates in the same series are called for payment. The motion was carried unanimously.

The advisability of reassuring outside creditors and the necessity of providing for the payment of claims of outside creditors in case of liquidation was next discussed. It was moved by S. Seike and seconded by K. Fujioka that in case of liquidation of the association that all claims of outside creditors and all membership fees paid in to the association be paid first in order to the seniority of their claims and that thereafter any patronage refunds declared from earnings be paid to patrons, provided that if sufficient funds are not available to pay such patronage refunds in full they shall share on an equal percentage basis in the funds available, and provided further, that if funds are available in excess of the amount payable as patronage refunds, such excess funds shall be distributed on an equal percentage basis to the patrons to whom patronage refunds are payable. The motion was passed unanimously.

Thereupon on motion duly made, seconded, and carried, the meeting was adjourned at 4:30 P. M.

Respectfully submitted,

/s/ T. Kawasaki

Executive Secretary

REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE
TULE LAKE COOPERATIVE ENTERPRISES, INC.

July 12, 1943

A regular meeting of the Board of Directors of the Tule Lake Cooperative Enterprises, Inc., was held at the Merit Board Conference Room, Building 708, on July 12, 1943, from 2:00 P.M. President S. Furumoto presided.

There were present: Directors T. Hisatsune, Harry Makino, G. Nakamura, K. Fujioka, B. Takahashi, S. Seike, F. Matsui, S. Furumoto, and K. Nerita.

Staff members present were: K. Sugimoto, B. Akitsuki, S. Kubo, and T. Kawasaki.

The minutes of the previous meeting held on June 28, 1943 were read and approved as read.

Mr. T. Hisatsune, the new Ward I Issei Director, was introduced to the Board of Directors.

The following reports were given by Treasurer Sugimoto:

1. That allocated general reserve fund, accumulated by all income made on non-member business and member business of which no record has been made, would be subject to income tax according to Mr. Jacobsen, Certified Public Accountant.
2. That patronage records should be verified by the respective members prior to the computation of the patronage dividends. (A discussion was held in reference to the most effective method to be used for verification. It was the consensus of the group present that the matter should be submitted to the Central Membership Committee for their decision.)
3. That there is still \$600 worth of scrip outstanding.
4. That a letter was received from Mr. Jacobsen, stating that he would be unable to make the audit before August 1.

A discussion was next held in regard to whether the stubs accumulated from July 1 and thereafter should be received at the Central Stub Receiving Station at 801-B or the rotation system be set up similar to the receiving of June stubs. For the convenience of the Management Division, it was deemed advisable to make use of the Central Station, but the anticipation of the colonists was also considered. As no definite decision could be reached by the Board members, the matter was to be submitted to the Central Membership Committee.

General Manager Kubo next gave his report in reference to the fish market. He stated that although he had encountered great difficulty in obtaining the approval of Dr. Pedicord, he was granted permission to open the business on Monday afternoon, July 13th.

During the past, the Co-op had been transacting purchases of rings with Samuel's of San Francisco, but since the terms and conditions were not satisfactory, Mr. Kubo announced that orders for rings had been transferred to Farber's of the same city. He also added that negotiations are being carried on for purchases of wristwatches.

July 18, 1943

Mr. Kubo brought up the subject of the installation of a refrigerator for the fish market. He reported that there is a possibility of obtaining a used, 1 1/2 horsepower, electric refrigerator for \$475 including all expenses except the outside wire. Since the cost and delivery of ice amounted to \$14 a ton, and approximately 4 tons of ice are necessary weekly, the group deemed it advisable to install a refrigerator, and after a lengthy discussion, approved the installation of the refrigerator. Mr. Kubo was requested to make further investigation for the procurement of a suitable machine.

In reference to the establishment of an entirely separate division for the Mail Order and the Laundry Service Department, with a set of books established solely for that department, and provisions for the payment of dividends, if any, from profits derived therein, Mr. Sugimoto pointed out that according to Article IV, Section 1-c of the By-Laws, patronage refunds must be made uniformly to patrons without reference to departments. In view of the advisability of effecting the change and in view of the restriction, amendment to the By-Laws was deemed necessary. Since the Committee on Committees is conducting a study on several proposed amendments to the By-Laws at present, it was the opinion of the group present that the matter should be referred to the said Committee.

At the Executive Committee meeting, August 20, 26, and 30, 1943 were recommended as the tentative meeting dates for the General Assembly, General Membership, and General Elections respectively, due to the fact that a compilation of the patronage records and an audit by Mr. Jacobsen must be made subsequent to the issuance of reports. The Executive Secretary was requested to notify the Ward Chairmen, who, in turn, are to submit the recommended change in the dates of the meetings at the respective Ward Assemblies for ratification.

The recommendation of the Committee on Committees in regard for the distribution of minutes of all Ward Assemblies to every Ward was submitted by the Executive Secretary. The matter was discussed, but since the Board of Directors did not see any benefit in sending out Ward Assembly minutes to each Ward, the Executive Secretary was requested to send a memo to the Chairman of the Committee on Committees, asking him to attend the Board of Directors' meeting to be held on July 26, 1943 and present the matter personally.

In accordance with the protest submitted by the Ward II, the Executive Secretary was requested to send a memo to the Ward II Chairman, stating that the Board of Directors will continue to adhere to the stipulations and provisions set forth in the By-Laws.

As there was no further business, the meeting was adjourned at 4:30 P.M.

Respectfully submitted,

/s/ T. Kawasaki

Executive Secretary

MEETING MINUTES OF EMPLOYEE RELATIONS COMMITTEE

July 20, 1943

The meeting was called to order by Personnel Director at Co-op Office, 717-A, at 8:00 P.M. on July 20, 1943.

Members present were:

T. Fujimoto	1718-D
K. Iseri	3918-F
K. Haysahi	4714-E
S. Tanaka	5818-C
M. Sasaki	7105-C
S. Kubo	1202-D

Canteen Managers present were:

J. Haseimoto	Canteen #1
K. Kobayashi	" #3
M. Akiyama	" #4
Z. Kawaguchi	" #5
S. Aoki, Shoe Dept.	" #2

REPORT ON DISCUSSION OF LAST MEETING

Mr. T. Yokotobi, approved by the Employee Relations Committee to work in the Fish Market, was employed. Mr. Z. Kawaguchi was also employed, as manager of Canteen #5, after the approval of Employee Relations Committee.

It was approved to publish in the Co-op News the list of monthly honor-roll employees. Those selected for the month of June is to be published by Friday, July 23, 1943

Mr. F. Fukuda was unanimously chosen as manager of Fish Market. This was approved by the General Manager. A request for an additional Fish Market employee was declined by the General Manager, with the reason that when Mr. Fukuda takes charge, he will be able to judge the need.

A letter of appreciation and resignation from "Corky" Kawasaki to Employee Relations Committee was read.

SUBJECT OF DISCUSSION

Employee Training: The concensus of the members was to have the lecture form of training rather than discussion. At this point Mr. Iseri suggested that the Personnel Director contact the head of commercial course at the Tri State High School about obtaining speakers. This was approved. Mr. Kobayashi suggested to send one or two sales clerks in rotation to other canteens to study and observe the service for about one hour. They are to take notes of good points and report back. The Committee approved this and hopes to put this in practice as soon as possible with the permission of the General Manager.

Disobedient Employees: When report comes to Personnel Director about disobedient employees, he is to send two letters of warning; if the employee does not show signs of improvement, third letter of termination is to be sent. According to the members of Employee Relations Committee, this was approved by the Members and General Manager during the term of Mr. Oki.

Improving Relationships: The opinion of the managers, on improving the relationship between canteen manager and his employees, was to have social gatherings, such as parties and picnics to create closer friendship. The general opinion, concerning relationship between canteen managers and Co-op Management, was that weekly Managers Meeting is sufficient for good cooperation.

Employment Procedure: The present Co-op employment procedure, approved by the Board of Directors on May 31, 1943, is agreeable with all concerned. This procedure is to be continued.

Understanding: Mr. Iseri explained to the canteen managers that he wants them to understand that the members of the Employee Relations Committee are not the "watch dogs" of canteen managers or to look for complaints or faults but are trying to help them.

Service: Mr. Akiyama asked the members if there are complaints from the general public concerning the service. The consensus of the members was that the service is greatly improved. Mr. Iseri asked whether 8:00 or 8:15 A.M. is the opening hour of canteens. He explained that one member of Co-op went to shop at Canteen #1 at 8:00 A.M. and the sales clerk did not wait on him. Mr. Hashimoto replied that the opening hour was 8:00 A.M. and explained that the ice-cream man comes at that time which keeps them extremely busy counting ice cream cups, etc., but as soon as that is cleared, they are willing to serve.

Since there were no further business, the meeting was adjourned at 10:20 P.M.

Respectfully submitted,

/s/ Kay Teranishi

Personnel Director

KT:mb

MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF DIRECTORS OF THE
TULO LAKE COOPERATIVE ENTERPRISES, INC.

July 22, 1943

A special meeting of the Board of Directors of the Tulo Lake Cooperative Enterprises, Inc., was held on July 22, 1943, at the Merit Board Conference Room, Building 705, from 1:50 P.M. President S. Kuremoto presided.

Those present were: Directors S. Kuremoto, T. Hisatsune, S. Seike, K. Narita, B. Takahashi, G. Nakamura, H. Makino, K. Fujioka, M. Miyao, S. Sato, H. Kajita, and C. Carter.

There were also present: S. Kubo, K. Sugimoto, N. MacNeil, T. Ichikawa, W. Takiguchi, J. Hamai, F. Hattori, S. Takemoto, M. Yoshiyama, and B. Akitsuki.

A lengthy discussion was held in reference to the recommendation made at the Joint Committee Meeting, held on July 19th, for the discontinuance of buying or placing of new orders hereafter. Various opinions were expressed by the buyers and the Board members, but the conclusion was that there would be great hardship involved in future buying of necessary merchandise unless the present policy of buying is kept up in order to retain contacts with wholesalers and jobbers. Orders should be placed with the mutual understanding that orders may be cancelled when future Co-op policies are definitely set up in accordance with the outcome of the Denver Conference. Mr. MacNeil, too, stated that the Co-op should not take any definite measure as a step to the liquidation of the present Co-operative until the results of the conference are announced, for he believed that it might prove disastrous to the Co-operative movement and cause panics in the Co-ops of the other relocation centers.

At this time, Mr. Kuremoto was excused to attend a meeting with the Project Director Coverley. The buyers were also excused. Vice-President Takahashi took over the chair.

In accordance with Mr. Carter's opinion that the best solution to this problem was to explain the present situation to the excited colonists to allay alarm and panic, it was unanimously decided that a special joint committee meeting be called for that purpose on Friday, July 23rd, at 1308, from 7:30 P.M.

Next, the subject of whether the Mail Order Department should be continued or discontinued was discussed. Mr. Kubo called attention to the fact that Montgomery Ward is automatically ceasing to take orders after August 1st. In regard to Sears, Roebuck and Company, the General Manager added that the Assistant Manager of the company had informed him of their desire to continue taking orders through the Co-op. In order to look into the matter more deeply, it was the consensus of the group that this matter should again be discussed at the next Board of Directors' meeting, which is to be held on Monday, July 26, 1943.

In reference to the closing of Canteen #4, it was the opinion that since rationed goods are sold at that canteen, and for the benefit and the convenience of the Caucasian members of the Co-op, it should be kept open at least until the end of the month. The matter was to be referred to the Management Committee for further consideration.

The members of the Board of Directors felt that until definite plans are made for the future of the Co-op, no step should be taken in the disposal of goods, but if and when it becomes necessary to hold special sales of goods, a special committee will be appointed to carry out the disposal of merchandise.

The Board of Directors granted permission to the Central Office to use Co-op's cars whenever necessary.

It was announced that Wards I, IV, VI, and VII have approved to the postponement of the dates of the General Assembly, General Membership Meeting and General Elections to August 20, 28, and 30, 1948 respectively. The Executive Secretary was requested to notify the Chairmen of the opposed Wards that the postponement had been approved by the majority and would therefore be carried through.

The Executive Secretary announced that the Assistant General Manager, Mr. G. Tsunoda, was leaving the Project on Monday, July 26, 1948. A letter and token of appreciation was to be sent to him.

As there was no further business, the meeting was thereupon adjourned at 4:45 P.M.

Respectfully submitted,

/s/ Byron Akitsuki

Executive Secretary

REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE
TULE LAKE COOPERATIVE ENTERPRISES, INC.

July 26, 1943

A regular meeting of the Board of Directors of the Tule Lake Cooperative Enterprises, Inc., was held on July 26, 1943, at the Merit Board Conference Room, Building 708, from 2:30 P.M. President S. Kuramoto presided.

Those present were: Directors S. Kuramoto, T. Hisatsune, H. Makino, K. Fujioka, M. Miyao, S. Sato, B. Takahashi, S. Seike, and K. Narita. The Attendance did not constitute a quorum, but the Directors decided to proceed with the business of the day, and decisions to be subject to ratification of the absentees.

There were also present: M. Matsumoto and F. Y. Tonomura of the Committee on Committees, and S. Kubo, K. Sugimoto, and B. Akitsuki of the executive staff.

A discussion on the recommendations of the Committee on Committees in reference to sending out all Ward Assembly and Committee minutes to all wards and committees and recording by all secretaries of all business discussed at the meetings was held with Messrs. Matsumoto and Tonomura representing the Committee on Committees. As to the reason for the recommendation, the representatives expressed their opinions that in order to establish closer co-ordination among the wards and the committees for the development of the Co-op, it is very essential that all minutes be distributed to all wards. Mr. Tonomura requested that no revisions be made on the original minutes. He further requested that if and when corrections or revisions are necessary, the secretaries of the meetings be notified. By general assent, it was decided that an effort should be made to send out exact copies of the meeting minutes to all wards and committees.

At this time, Messrs. Matsumoto and Tonomura were excused from the meeting.

Treasurer Sugimoto reported that forms for the confirmation of patronage record of each member have been prepared for distribution according to blocks. He added that though he has endeavored to prepare accurate patronage records, there may be errors involved due to the large number of records which had to be kept in the books; any errors are to be reported to the Business Office, 351, by July 31st.

General Manager Kubo next reported that Mr. F. Fukuda, a Senior Shoe Repairman of Shop #1, was transferred to the Fish Market as the Manager, and Mr. Okamoto succeeded Mr. Miyahara, Manager of Shoe Shop #1, who left the Project. In order to fill the position of Assistant General Manager which was vacated by Mr. Tsunoda's relocation, Mr. Kubo requested the Board members to keep the matter of possible candidates in mind.

Mr. Kubo then brought up the subject of tofu production for discussion. He called attention to the fact that there is a person who is

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willing to sell or lend the equipment for the production of tofu. The consensus of the group was that it would be advisable to wait until the Co-op's future policies are determined before any decision is made.

Mr. Kubo announced that Mr. Don Elberson, Supervisor of the Consumer Enterprises, had accepted a position with the national WRA, and he wished to give a farewell talk in regard to the future of the Co-op movement. It was decided that an informal gathering be held for that purpose on Friday, July 30th, at 1220, from 8:00 P.M. The Executive Secretary was requested to notify all block representatives and committee members; invitations were to be extended to anyone interested in the Co-op.

It was the opinion of the Board that in appreciation for the invaluable services rendered by Mr. Elberson as advisor from prior to and since the inception of the Co-op, a gift not exceeding \$25.00 should be presented to him. The Executive Secretary was requested to notify the Ward Chairmen, who, in turn, are to present the matter at the Ward Assemblies for ratification.

The resignation of Mr. John Takagi, Nisei Director of Ward II and temporary substitution of Mr. H. T. Kajita in the post were approved by the Board of Directors.

The discussion on the Mail Order Department, scheduled to have been continued at this meeting, was again tabled and will be discussed at the next Board meeting.

As there was no further business to be discussed, the meeting was adjourned at 4:15 P.M.

Respectfully submitted,

/s/ Byron Akitsuki

Executive Secretary

MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
OF THE
TULE LAKE CO-OPERATIVE ENTERPRISES, INC.

August 9, 1943

A regular meeting of the Board of Directors of the Tule Lake Cooperative Enterprises, Inc., was held on August 9, 1943, at the Merit Board Conference Room, Building 708, from 2:00 P.M. Resident S. Kuramoto presided.

There were present: Directors S. Kuramoto, T. Misatsune, Harry Makino, G. Nakamura, H. T. Kajita, K. Fujioke, Harry Hayeda, M. Miyao, S. Sato, B. Takahashi, S. Seike, and K. Narita.

Executive members present were: General Manager S. Kubo, Treasurer K. Sugimoto, and Executive Secretary B. Akitsuki.

The minutes of the Board of Directors' special meeting of July 22 and regular meeting of July 26, special joint committee meeting of July 23, and special Executive Committee meeting of August 7 were read and approved as read.

General Manager Kubo presented a letter received from Mr. Don Elbersen, who requested that the Co-op pay for the telegram charges which were incurred in making inquiries about outside Co-op jobs for the people relocating from the project. Mr. Kubo disclosed that approximately \$50 monthly has been expended for telegrams under Mr. Elbersen's name. The consensus of the group was that a committee be appointed to negotiate with the W.R.A. for reimbursement of this expenditure, and if the negotiation is not successful, the Co-op will pay the charges from the Educational Fund.

Mr. Kubo reported that since Mr. Jacobsen, Certified Public Accountant, had sent notice that he would be unable to come to the Project until August 28, various public accountants of San Francisco and Klamath Falls had been contacted but had all been unable to come. He further announced that he had been negotiating with an auditor at Sacramento, who had agreed to come and who, according to a telegram received, would arrive here on or about August 11. Treasurer Sugimoto added that in accordance with the decision of the Auditing Committee at its last meeting, if the public accountant is unable to come immediately, the Auditing Committee members should compile the records and audit the books, subject to certification by the public accountant.

A report of the departmental merchandise inventories and goods on order was next given by the General Manager. Skates, woolen goods, and cheap work shoes were considered the slow-moving merchandise at present. In regard to cheap work shoes, Mr. Kubo informed the Board that a letter had been sent to O.P.A. requesting permission to sell the shoes without ration tickets. In this way, he believed, the shoes can be disposed of more quickly than by discounting. He assured the group that except for daily needs, such as fruit, vegetables, eggs, pastries, ice cream, soda, and fish, no buying was being done.

The request of the Beauty Shop for a permanent wave machine and two dryers was brought up. Mr. Kubo reported that he had negotiated with Kaboru Honda who had such a machine and dryers in storage, and he had sent for the machines for the Co-op's use. A total price of \$425.00 had been asked by Mr. Honda, but the purchase of the machine and the dryers had been withheld pending investigation of the market value thereof. After a lengthy discussion, it was the opinion of the group that since segregation is so imminent, the purchase of the machines is inadvisable; therefore they should be placed on a rental basis if approved by Mr. Honda, who would be reimbursed for the freight charges on the machines since they were sent for on the Co-op's request.

Treasurer Sugimoto next reported that necessary corrections were made in patronage records upon reports of errors by the members.

The unofficial Balance Sheet and Income and Expense Statement as of June 30, 1943 were submitted by the Treasurer. Mr. Sugimoto announced that the unofficial financial statements were delayed one week due to the illness of the Chief Accountant, Mr. Kai. The statements had been completed by Mr. Jiro Goto, Acting Chief Accountant. Treasurer Sugimoto pointed out the fact that the Tule Lake Co-op was on a sound basis and in conformity with W.R.A. policies because the working capital ratio of assets to liabilities is 2 to 1 at present.

With reference to the outstanding scrip liability which is approximately \$1,000.00, a motion was made by Mr. Harry Makino and seconded by Mr. I. Kajita that August 25, 1943 be set as the final deadline for the redemption of unused scrip in cash and that a 10% reduction be made on the actual scrip value because the patronage of said scrip has already been recorded in the books. The balance of the scrip liability account after August 25, 1943 will be transferred to the General Reserve Fund. The motion was unanimously carried.

The Treasurer next presented to the Board a plan for Distribution of Net Savings as of June 30, 1943. A motion was made by Mr. K. Marita, seconded by Mr. S. Sato, and carried unanimously as follows:

"That Reserve for General Surplus Fund be approximately 11.6% of the net savings and Educational Fund be a little more than 1% of the remaining net savings in accordance with the By-Laws; that patronage refunds be 7½% of the members' patronage; that taxable income, which is 16% of the total net savings remain as unallocated net savings, to be set aside in anticipation of the payment of Federal and State income taxes and also for contingent or unexpected liabilities."

The Board, at its meeting held on June 26, 1943, had decided to allocate the General Reserve Fund, but in view of the fact that segregation is imminent and that responsibility for an allocated reserve fund would work hardship on the successors, the decision of the Executive Committee, made at its meeting on August 7, 1943, not to allocate the fund was unanimously approved by the Board.

A committee, consisting of all executive officers, Mr. Ikeda of the Management Committee, and Directors Misatsume and Fujioka, was appointed to negotiate with the W.R.A. with reference to the possibility of obtaining a temporary cash loan from the W.R.A. If the negotiation is successful, the distribution of the patronage refunds will be made, 50% in cash and the other 50% in the form of merchandise certificates. If, however, negotiations prove unsuccessful, another solution will be considered by the Board at its next meeting.

With regard to the Mail Order Department, it was unanimously decided that the mail-order service be temporarily discontinued from August 15, 1943.

A discussion was next held on the matter of calling a special general assembly. On the approval of the Board by majority vote, special general assembly will be called on August 10, 1943, at Building 2920.

The following reports were given by the Executive Secretary:

1. a gift of \$25.00 to Mr. Don Alberson had been approved by all wards and had been presented to him by Vice-President Takahashi on August 5, at Building 1508.

2. Messrs. Gerald Richardson and Otto Roseman are expected to be here in this project very soon.
3. A request has been received that travelers' checks be cashed at the canteens. The Board felt, however, that in order to minimize risks, it would be advisable to have such checks brought to the bank.

The resignation of Mr. Harry Makino, Nisei Director of Ward I, who is planning to relocate in the Middle East, was accepted by the Board members with deep regret.

As there was no further business, the meeting was thereupon adjourned at 5:45 P.M.

Respectfully submitted,

/s/ Byron Akitsuki

Executive Secretary

MINUTES OF SPECIAL JOINT MEETING
OF THE BOARD OF DIRECTORS, MANAGEMENT COMMITTEE, AND WARD CHAIRMEN
OF THE
TULE LAKE COOPERATIVE ENTERPRISES, INC.

August 13, 1943

A special joint meeting of the Board of Directors, Management Committee, and Ward Chairmen of the Tule Lake Cooperative Enterprises, Inc., was held at Building 708, on August 13, 1943, from 8:00 P.M. President S. Kuremoto presided.

There were present: Directors S. Kuremoto, G. Nakamura, K. Fujioka, B. Takahashi, K. Narita; Management Committee members M. Sakaguchi, K. Ikeda, Y. Hitomi, F. Dairiki, H. Hashimoto, K. Matsumoto; Ward Chairmen F. Ogura, H. T. Kajita, M. Izuno, C. Katagiri, F. Y. Tonomura, S. Tanaka, and K. Norimatsu.

Executive members present were: General Manager S. Kubo, Treasurer K. Sugimoto, and Executive Secretary B. Akitsuki.

The minutes of the Special General Assembly, held on August 10, 1943, at 2920, were read by the Executive Secretary and approved as read.

General Manager Kubo informed the members present that according to the reply received from the O.P.A., no shoes can be sold without ration coupons under the present regulations.

Mr. Kubo next called attention to the fact that after a check-up on the accounts payable and cash on hand had been made, it was ascertained that enough cash was on hand to pay off all accounts payable. Mr. Kuremoto felt that according to the present general condition, enough cash can be made available by normal sales; therefore, sales at discounted prices would not be necessary.

After a lengthy discussion, a motion was made by Mr. K. Ikeda, seconded by Mr. K. Norimatsu, and carried unanimously that from August 16, 1943 through August 21, 1943 (Monday through Saturday), all canteens hold special sales at 10% discounts on all merchandise, except tobacco, soda pop, and ice cream. To alleviate the work of repricing goods, it was decided that a 10% discount be made on the total purchase, instead of discounting the individual goods.

In order to notify the colonists of the special sales before Monday, August 16, 1943, the Executive Secretary was requested to prepare notices of the sales on Saturday morning, August 14, 1943, to be distributed to all block representatives, who would make the announcement at their mess halls on Saturday or Sunday.

With reference to the slow-moving merchandise, General Manager Kubo was given consent to make allowable discounts according to his discretion.

With regard to the distribution of patronage dividends, Mr. Sugimoto reported that great effort is being put in the preparation of cash orders, certificates of indebtedness, and forms showing how each member's patronage dividend was calculated. He believed that by about August 20, 1943, everything would be ready.

A discussion was next held in regard to the purchase of Mr. Noboru Honda's permanent wave machine and two dryers by the Co-op. It was reported that according to Mr. Honda's letter, he has requested \$150.00 for the rent and freight charges, and he wished to have the equipment returned to him as soon as possible. Since the return of the machines would mean cancellations of more than 50% of the present appointments at the Beauty Shop, and since the negotiations for the purchase had been started prior to the announcement of the segregation, it was unanimously approved by the group present that a total of \$400.00 be offered for the purchase of the machines.

It was reported that various complaints had been received with regard to the prices of fish at the Fish Market, which the colonists considered were too high. Mr. Kubo explained that prices higher than in the private business are necessary in order to meet the construction investment, wages of employees, and extra storage of ice.

The recommendation of Mr. Masao Nishimi from the Employee Relations Committee as the successor to Mr. Y. Shinowara, Senior Banker, who will be leaving the Project in the early part of September, was approved by the members present.

It was the opinion of the group that the Ward II recommendation for the training of candidates for key positions, which would be vacated by segregation, should be carried out as soon as possible. The full cooperation of the Board of Directors, Ward Chairmen, Employee Relations Committee, and Management Committee was requested in the matter of considering possible candidates for the successors to the keymen. The Personnel Director will be requested to publish want ads in both the Dispatch and the Cooperator to initiate the plan of contacting candidates to replace all employees who will be transferred from the Tule Lake Project.

As there was no further business, the meeting was thereupon adjourned at 9:45 P.M.

Respectfully submitted,

/s/ Byron Akitsuki

Executive Secretary

SPECIAL MEETING OF THE BOARD OF DIRECTORS
OF THE
TULE LAKE COOPERATIVE ENTERPRISES, INC.
August 19, 1943

A special meeting of the Board of Directors of the Tule Lake Cooperative Enterprises, Inc., was held, pursuant to notice duly given, at the Central Co-op Office, 717-A, on August 19, 1943, from 8:30 P.M. President S. Kuramoto presided.

Those present were: Directors S. Kuramoto, T. Hisatsune, G. Nakamura, H. T. Kajita, K. Fujioka, M. Miyao, S. Sato, B. Takahashi, S. Seiki, Frank Matsui, and K. Narita.

There were also present: Mr. Otto Rossman, Senior Advisor of Business Enterprises of WRA, Washington, D. C., Mr. Don Elberson, Chief of Business Enterprises of Tule Lake WRA, General Manager S. Kubo, Treasurer K. Sugimoto, and Executive Secretary B. Akitsuiki.

The minutes of the special and regular meetings of the Executive Committee, held on August 9 and 16, 1943 respectively, and special joint meeting of the Board of Directors, Management Committee, and Ward Chairman, held on August 13, 1943, were read and approved as read.

Mr. Otto Rossman, Senior Advisor of Business Enterprises, from Washington, D.C., was introduced to the Board members by Mr. Don Elberson. Mr. Rossman stated that he is, at present, visiting all of the relocation centers to get uniformity in the payment of members' equities for the people to be relocated or transferred to other centers.

Mr. Rossman emphasized the fact that every effort should be made to pay patronage refunds and to refund membership fees in cash to the people leaving the project, but it should be done in such a way that no hardship will be incurred by the cooperative after payment of refunds in cash. He further added that, according to the Balance Sheet as of June 30, 1943, the working capital ratio of assets to liabilities is 1.8 to 1 and therefore, not more than 25% of refunds payable can be paid in accordance with WRA instructions, unless the inventory shown on the financial statement had been reduced thereafter.

After a thorough report of the present financial condition was given by General Manager Kubo, Mr. Rossman was convinced that enough cash is available to make 50% of the patronage refund payments in cash. He promised the Board that a wire would be sent to National Director Dillon S. Myer, requesting his approval on the payment of 50% of the patronage refunds in cash orders and the balance of 50% in certificates of indebtedness.

In conclusion, Mr. Rossman advised the group that some form of a committee should be established so that a membership drive could be conducted immediately after the completion of segregation movements in order to strengthen the financial structure of the Co-op.

Treasurer K. Sugimoto next took the floor and informed the Board that Mr. C. H. Brockman, Public Accountant of Sacramento, had recommended by wire that the rate of patronage refund be increased. After careful consideration, it was moved by Mr. K. Narita, seconded by Mr. M. Miyao, and unanimously carried that the following resolutions be adopted:

WHEREAS, the rate of patronage refunds to members of the Tule Lake Cooperative Enterprises for the period ending June 30, 1943, had been declared at 7.5% by the Board of Directors at a meeting duly held on August 9, 1943, and

WHEREAS, it has subsequently been deemed advisable, in accordance with the recommendation of the auditor upon completion of an audit of the books of the organization, to distribute all of the non-taxable income derived from recorded patronage,

NOW THEREFORE BE IT RESOLVED THAT a new patronage refund rate of 8.81% be declared for the period ended June 30, 1943, the manner and method of distribution of said refunds to the members to be as follows:

50% in Cash Orders and
50% in Certificates of Indebtedness

BE IT RESOLVED THAT a General Surplus Reserve Fund of 10% of Net Savings for the period ended June 30, 1943, and an Educational Fund of 1% of the remaining Net Savings be established from taxable income derived during said period in accordance with the By-Laws of the Tule Lake Cooperative Enterprises, Inc., the balance of said taxable income to be set aside for the payment of State and Federal income taxes.

A mutual agreement was made among the Board of Directors that the computation of the patronage refunds will be on the basis of 8.8% instead of 8.81% in order to simplify the calculation of each member's patronage refund; the approximate remaining amount of \$100.00 to be added to unallocated savings. The agreement was approved by Mr. Rossman.

General Manager next gave a report of the thefts at Canteen #2 and #3. He reported that \$9.00 in cash and a \$1.95 wallet had been found missing at Canteen #5 on August 17, and a \$1.45 wallet and 5 or 6 pairs of men's shoes were stolen from Canteen #2 on August 18. He announced that a watchman for each canteen had been hired to avoid further thefts.

At this time, Messrs. Rossman and Elberson were excused with the understanding that a discussion of the buying policies of the cooperative would be held with the Board of Directors on August 20, 1943, from 1:30 P.M., at the Merit Board Conference Room, Building 708.

Upon submittal of the official financial statements as of June 30, 1943, by the Treasurer, they were verified and unanimously approved by the Board members.

Copies of forms for cash orders, Certificates of Indebtedness, and Statements of Patronage Refunds and Allocation were distributed and explained by Mr. Sugimoto.

As there was no further business, the meeting was adjourned at 10:15 P.M.

Respectfully submitted,

/s/ Byron Akita
Executive Secretary

SPECIAL MEETING OF THE BOARD OF DIRECTORS
OF THE
TULE LAKE COOPERATIVE ENTERPRISES, INC.

August 20, 1943

A special meeting of the Board of Directors of the Tule Lake Cooperative Enterprises, Inc., was held, pursuant to notice duly given, at the War Relocation Authority Conference Room, Building 708, on August 20, 1943, from 2:00 P.M. Mr. Don Elberson acted as the temporary Chairman.

There were present: Directors S. Kuramoto, T. Hicatsuna, K. Fujioka, S. Takanashi, M. Miyao, S. Sato, F. Matsui, and H. T. Kajita.

There were also present: Mr. Gerald Richardson, Chief of the Business Enterprises Section, Mr. Otto Rossman, Senior Advisor of Business Enterprises, Mr. Don Elberson, General Manager S. Kubo, Treasurer K. Sugimoto, and Executive Secretary B. Akitsuki.

Mr. Gerald Richardson, Chief of the Business Enterprises Section, and Mr. Otto Rossman, Senior Advisor of Business Enterprises of WRA, Washington, D.C., were introduced to the group by Mr. Don Elberson.

Following his introduction, Mr. Rossman talked to the Board members, and in his talk he included the following statements:

1. "The payment of members' equities has already been discussed at the Special Board of Directors' meeting, held on August 19, 1943; therefore, further discussion is not necessary. A wire has already been sent to the national W.R.A., requesting approval of payment of 50% of patronage refunds in Cash Orders and the balance of 50% in Certificates of Indebtedness.
 2. "The resident buyers, who are to be placed in New York City, are to be appointed or elected by the respective ten projects. At the present time, as you probably all know, we have the New York City office to help the various centers with their business problems, their buying, and other matters on which the centers need assistance in the outside world. Mr. George Ishiyama, from Heart Mountain Relocation Project, has been appointed by the W.R.A. to the New York City office for a period of two months, only until such time when the ten projects make up their minds whether or not they want the services of the office continued. The office will be closed if the projects do not desire to the service.
- "The idea of placing resident buyers in New York City developed some months ago when it became apparent for the ten projects to work in uniformity, especially on the matter of buying. The central buying office can accomplish much more work than individual buyers from each of the ten projects; it will be economical for the Cooperatives if central buying can be done, because buying at the same source with the wholesalers or jobbers will create quality buying and cheaper prices rather than in an unorganized way.
- "We are convinced that under the present business conditions throughout the country, it is absolutely necessary to maintain contacts with the outside world than ever before by resident buyers rather than by paying occasional visits to the various large cities in the country. You would be much better off by keeping somebody in the New York office all the time--not only are your chances much better in getting merchandise but in the long run, your buyers' travelling expenses will be lower than sending out buyers from the

projects for certain lengths of time and expending large sums of money.

"Resident buyers are advantageous for they will know when the merchandise will arrive, what kind of merchandise they are, and if the leading wholesalers know that the buyers are in the particular cities, there is a better chance that the buyers would get their shares of the shipment. Every department store in large cities throughout the country maintain resident buyers.

"The Board of Directors of Apache Congress Enterprises, Inc., has decided to hold a conference some time during the month of September or October, the place to be decided by the different projects, with three representatives from each project to work out the details on this buying program; the representatives attending the conference should have full authority from their Board of Directors to make decisions. The purpose of the conference is to place resident buyers who would be paid by the projects themselves rather than by the W.R.A. so that they will only be serving the projects they represent.

"In your Board of Directors, I know that a number of you, or in fact, most of you, are going out; but make every effort to maintain your organization; do not let it go to destruction; you cannot wait for the new Board of Directors to come in and then make decisions as to the resident buyers. We would like to have your opinions with reference to whether you agree with the principles or not. The office will not be conducted under the present office conditions.

"W.R.A. is willing, I am sure, to pay the office expenses, such as rents, secretarial help, supplies, and possibly even the travelling expenses that would be needed on the Eastern Coast. Your desire for the service can be shown by maintaining the buyers, and the people in the projects should feel free to make full use of them since they are your employees.

3. "We are very much concerned about the training of people to replace those people in the key positions who are relocating or being transferred. This organization belongs to the members. You have full and definite responsibilities to the members of this Cooperative. We cannot overemphasize the fact that the present work must be carried on as long as the business is needed in this project. As long as there are people here in this project, the continuance of the present organization is very necessary. We are suggesting that if you have not already taken the step, you place trainees alongside with the present keymen, not merely to watch the others work, but actually learn the work.

"It is extremely difficult for the Tule Lake Cooperative Enterprises, Inc., I know, because the majority of the employees are leaving the project, especially, the keymen. I am glad that this project has taken the step of having some of the keymen remain here until the completion of the segregation movement."

At this time, Mr. Rosman requested that the Board members express their opinions with reference to the resident buyers plan submitted by him.

Mr. Elberson stated that unless representatives are appointed or elected by the present Board of Directors, no representatives can be sent from Tule Lake because this program would have to be done prior to November 1, 1943, or before the completion of the segregation movement. He believed that the new Board of Directors could not be constituted and stabilized while segregation is being conducted. Mr. Elberson further added that no buying trips can be made from the Tule Lake Project after segregation.

As to the place of the conference, Mr. Richardson advised, Denver has been merely suggested by the Board of Directors of Amache Consumer Enterprises, Inc.; any other place, such as Chicago, St. Louis, may be recommended if desired. Mr. Richardson expressed his opinion that he would like to see the place of the conference set some place other than Denver so that the buyers can have the opportunity of buying goods.

A motion was made by Mr. M. Miyao, seconded by Mr. F. Matsui, and carried unanimously by the attending Board members that representatives be sent to the conference; that Chicago be recommended as the place of the conference. Mr. Roseman called attention to the fact that representatives to the conference should consist of, preferably, the General Manager, a Buyer, and a member of the Board. As to further details of the conference, the Board members decided to make decisions at the next regular Board of Directors' meeting, which is to be held on August 23, 1943.

The meeting was thereupon adjourned at 3:15 P.M.

Respectfully submitted,

/s/ Byron Akitsuki

Executive Secretary

REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE
TULE LAKE COOPERATIVE ENTERPRISES, INC.

August 23, 1943

A regular meeting of the Board of Directors of the Tule Lake Cooperative Enterprises, Inc., was held on August 23, 1943, at the Merit Board Conference Room, Building 708, from 1:45 P.M. President S. Kuramoto presided.

There were present: Directors S. Kuramoto, T. Hisatsune, K. Fujioka, H. Mayeda, H. T. Kajita, B. Takahashi, and S. Seike. The attendance did not constitute a quorum, but the Directors decided to proceed with the business of the day, their decisions to be subject to ratification of the absentees.

There were also present: M. Matsumoto, Chairman of the Committee on Committees, S. Kubo, General Manager, K. Sugimoto, Treasurer, and B. Akitsuki, Executive Secretary.

The minutes of the special meeting of the Board of Directors, held on August 19, 1943, were read and approved as read.

It was reported by the Executive Secretary that a letter had been sent to Amache Consumer Enterprises, Inc., notifying them of the Board's approval of their resident buyer and conference proposals in principle, and our recommendation and reasons for our desire to have the conference held in Chicago.

General Manager S. Kubo next reported that in reply to his request for information with regard to the sale of canned goods to colonists without ration certificates, the U.P.A. had informed him that rationed canned goods cannot be sold without coupons. He further disclosed that he was planning to return unsold rationed canned goods to the wholesalers, since they had stated their willingness to accept them at any time.

Since private enterprises which are being conducted in the project are effecting the business of the Co-op, the Board members felt that some measure should be taken toward the elimination of such private businesses. Mr. Kuramoto informed the group that this matter had been taken up previously and had been referred to the WRA, but the WRA had not been able to curb them. They had advised that the matter be referred to the City Council or the Planning Board and that a city charter be drawn. A discussion was held at length, but no decision was made.

Treasurer Sugimoto next brought up the question of what should be done about payments of Cash Orders in cash when such requests are made. He revealed that at present there is enough cash on hand for the payment of 50% of patronage refunds, but that payment of accounts payable, too, must be taken into consideration. It was the consensus of the group that when the Cash Orders are distributed, members should be requested to redeem the orders in merchandise wherever possible. It was decided that whenever a purchase is made with a Cash Order, the amount of the purchase and the signature of the holder be written on the back of the Cash Order. In order to make preparations for payments, it was deemed advisable that no Cash Orders be redeemed in cash until September 10, 1943, with the exception of those people who will be relocating or transferring from the project prior to that date.

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With reference to the procedure for the distribution of patronage refunds, it was felt that the previous decision to make such distribution at the Membership Meetings would be inadvisable due to the possibility of creating confusion. The Board members therefore decided that it would be advisable to prepare lists according to wards and blocks and have the Block Representatives and Block Membership Chairmen take the responsibility of distributing the refunds to the members. The refunds will be given to the respective Ward Chairmen for distribution to the Block Representatives at the Membership Meetings. For the purpose of informing the Ward Chairmen on the procedure for distribution of patronage refunds prior to the Ward Assemblies scheduled for August 26th, it was decided that a special meeting of Ward Chairmen and Secretaries be called on Tuesday, August 24, 1943, at the Central Co-op Office, 717-A, from 7:30 P.M.

Mr. Sugimoto announced that preparation of the financial statements in both English and Japanese was underway and that the statements would be distributed at the Ward Membership Meetings.

Mr. Kuramoto next informed the Board members that a promise had been made some time ago by the former project director, Mr. Coverley, that the WRA would purchase the Co-op's movie projector. The matter had been referred to the new project director, Mr. Best, but no definite answer had been received to date. Mr. Kuramoto, however, stressed the fact that Mr. Don Elbertson had assured him that the WRA was willing to purchase the projector.

With reference to the resident buyer plan and to the selection of representatives from the Tule Lake Co-op to be sent to the conference, the Board felt that the matter should be referred to the Management Committee and their recommendations first obtained.

Mr. Matsumoto, Chairman of the Committee on Committees, submitted the following recommendations of his committee to the Board of Directors for approval:

- "In view of the fact that too much time would be required to discuss the proposed amendments to the By-Laws, we recommend
- "1. That such discussion be omitted at the Ward Membership Meetings, and
 - "2. That authority for holding discussions and making decisions, and votes of confidence be vested in and given to each Block Representative in the matter of amending the By-Laws."

The recommendations were unanimously approved by the Board members present.

A suggestion was made with regard to the establishment of a policy whereby some form of compensation can be extended to the Board of Directors and committee members in appreciation of their efforts and time spent in attending meetings. An opinion was expressed that approximately \$500.00 should be set aside at the end of each fiscal year for this purpose. The matter will be submitted to the Ward Assemblies for approval.

Thereupon on motion made, seconded and carried, the meeting was adjourned at 4:30 P.M.

Respectfully submitted,

/s/ Byron Akitsuki
Executive Secretary

MINUTES OF SPECIAL MEETING OF BOARD OF DIRECTORS
OF THE
TULE LAKE COOPERATIVE ENTERPRISES, INC.

August 30, 1943

A special meeting of the Board of Directors of the Tule Lake Cooperative Enterprises, Inc., was held at the Merit Board Conference Room, Building 708, on August 30, 1943, at 2:05 P.M. President S. Kuramoto presided.

There were present: Directors T. Hisatsune, G. Nakamura, H. T. Kajita, K. Fujioka, Harry Mayeda, M. Miyao, S. Sato, B. Takahashi, S. Seike, Frank Matsui, and S. Kuramoto.

There were also present: General Manager S. Kubo, Treasurer K. Sugimoto, and Executive Secretary B. Akitsuki.

The minutes of the previous regular meeting of the Board, held on August 23, 1943, were read and approved as read. The minutes of the special meeting of the Management Committee, held on August 27, 1943, were also read by the Executive Secretary.

The compensation of Directors, committee members and Representatives for services rendered during their tenure was discussed at length. The allowance of funds up to 1% of net savings for this purpose, as recommended by some of the ward assemblies, was unanimously approved. It was decided by general assent that funds so expended be charged to the Educational Fund.

A discussion was next held on the elections of Directors and Block Representatives. Various difficulties being encountered as a result of segregation were pointed out. Particular stress was placed on the importance and necessity of the outgoing officials' ascertaining that their successors are thoroughly acquainted with their duties and responsibilities, as well as with business operations.

The Board members in attendance were of the opinion that it would be advisable to request elections of new Directors, Ward Chairmen, and Ward Secretaries at the Ward Representative Assemblies to be held on September 2, 1943. The Ward Chairmen will be so instructed. The Board of Directors' meeting scheduled to be held on September 6, 1943, will be attended by the outgoing and newly elected Directors.

To show the organization's appreciation to the Directors, Block Representatives, and committee members who served, giving freely of their time and efforts, during the past half year, it was unanimously approved that a farewell party be held in their honor on Tuesday, September 7th, from 8:00 P.M., possibly at Building 2520. Directors G. Nakamura and T. Hisatsune were named Co-Chairmen for the occasion, and were requested to make arrangements for approximately 200 guests at a cost of 75¢ per person. In addition to the officials named, guests will include the new Board of Directors, new Ward Chairmen, and various staff members of the Co-op.

Recommendations from Ward III and V of candidates for key positions were submitted by the Executive Secretary, who was, after discussion, requested to notify the wards that their recommendations were being studied, but that no decision could be rendered pending like action by the other wards.

With regard to the resident buyer plan, the Executive Secretary announced that as stated in the minutes of their meeting read during the early part of the meeting, the Management Committee had recommended that General Manager S. Kubo, former Executive Secretary T. Kawasaki, and one buyer be sent as delegates from the Tule Lake Co-op to the conference of representatives from all relocation center Co-ops. In connection with the matter, the Executive Secretary presented a letter received from the Gila River Cooperative Enterprises, Inc., at Rivers, Arizona, informing us of the recommendations which they had forwarded to the Amache Co-op.

Following some deliberation, the Board members present recommended that Dave Takagishi, Assistant Dry Goods Buyer, be sent as the third delegate to the inter-project conference. Mr. Kubo was requested to approach Mr. Takagishi on the matter. On determination of the delegates from Tule Lake, a reply will be sent to the Amache Co-op.

Copies of the proposed amendments to the By-Laws as drafted by the Committee on Committees were distributed by the Executive Secretary.

Treasurer K. Sugimoto announced that with the cooperation and through the efforts of the staff, patronage refunds had been rushed through and made ready for distribution on Saturday evening. He reiterated that appeals should be made to colonists to redeem their cash orders in merchandise wherever possible to prevent a complete drainage of cash on hand. Redemptions in cash will be possible for those leaving the project in the immediate future at the check-cashing counter.

There being no further business, the meeting was thereupon, on motion made, seconded and carried, adjourned at 5:00 P.M.

Respectfully submitted,

/s/ Byron Akitsuki

Executive Secretary

MINUTES OF THE JOINT MEETING
OF THE BOARD OF DIRECTORS, WARD CHAIRMEN,
MANAGEMENT COMMITTEE, and BUYERS

October 19, 1943

The joint meeting of the Board of Directors, Ward Chairmen, Management Committee, and Buyers of the Tule Lake Cooperative Enterprises, Incorporated, was held at Building 1820 on October 18, 1943, at 7:45 P.M. President of the Board, M. Matsumoto, presided.

Roll was called and the aforementioned members were present as shown below.

The chairman stated that the purpose of the meeting was to hear the reports of the Delegates S. Kubo and C. Kawasaki, who attended the Chicago Conference. The summary of the report is herewith attached.

Thereupon, on motion made, seconded and carried, the meeting was adjourned at 9:25 P.M.

Respectfully submitted,

/s/ Byron Akitsuki

ROLL CALL

BOARD OF DIRECTORS

T. Hisatsune
M. Matsumoto
S. Narahara
Hoshiko
H. Sakuma
M. Matsuda
H. Maruyama
T. Ito
Y. Tsukamoto
M. Sato

WARD CHAIRMEN

J. Nitta
N. Kajikawa

MANAGEMENT COMMITTEE

S. Morimoto
Miyagishima
S. Murakami
S. Yamashita
K. Matsumoto

BUYERS

S. Watanabe
K. Kawamoto
I. Hamai

OTHERS PRESENT

Mr. Don Elberson
Mr. Hitomi
Mr. Nishimi
Mr. Sugimoto
Mr. Iwamoto

SUMMARY

FEDERATION OF BUSINESS
ENTERPRISES CONFERENCE

MORRISON HOTEL

CHICAGO, ILL.

SEP T. 28-30, 1943

I. Relationship of W. R. A. and Business Enterprises:

Problem: That employment in Co-ops should be under the jurisdiction of the Co-op Manager and Board of Directors.

That Co-ops should not be manipulated so as to coerce evacuees to leave the Center.

Mr. Richardson stated that:

1. He had contacted Mr. John Province of Washington, D.C. and he, Mr. Province, had promised to do his best to straighten out the matter.
2. He promises to bring the matter to the attention of Mr. Meyer.
3. He promises that no case as this shall again arise.

A. Resolution was passed to be forwarded to Mr. Meyer through Mr. Richardson.

II. New York Buying Office:

1. Three buyers to be selected, one of whom is to be head buyer.
2. Each Center to pay base of \$50.00 plus assessment according to purchases per month.
3. The Centers shall pay the buyers' salary and the W.R.A. to stand office and operation expenses.
4. Salary:-

2 Buyers	@ \$250.00 per month
1 Head Buyer	@ \$275.00 per month
5. Each Center to post \$150.00 by November 1st and \$50.00 per month on each following month.
6. Buyers to be selected on open basis.
7. Pool:
Each center to post \$500.00 cash to be used as a revolving pool. This pool is to be reimbursed upon advice from the buyers that funds have been withdrawn for that Center's purchase.
8. Deadline on deposit November 1st.
9. Surety Bond of \$10,000.00 to be carried for each buyer.
10. Payments on cash transactions to be made by and through the New York Office unless otherwise instructed by buyers.
11. Service to non-members:
(a) A service charge of 5% is to be levied.

(b) This charge is to be retained by the Federation.

12. Membership in good standing Centers must pay \$50.00 per month continuously.

13. Obligatory period.

Six months, after which any member may withdraw upon 30 days notice.

Roll Call:

Tule Lake - Yes
 Manzanar - Yes
 Gila - No
 P oswn - Yes*

Granada - Yes
 Minidoka - Yes*
 Jerome - Yes*
 Heart Mt. - Yes

*Subject approval of Board

4 Yes 1 No
 3 Yes

III. Federation of Business Enterprises:

1. Among Center business enterprises.
2. Office to be established in one of the Relocation Centers.
3. Elect ex-Secretary for trial period of 6 months. Wages, maintenance, and operating expenses to be paid by the Federation of Business Enterprises at the W.R.A. scale.
4. T. Kawasaki - Elected Ex-Secretary
 T. Nogaki - Elected Alternate Ex-Secretary
5. The name shall be:
FEDERATION OF CENTER BUSINESS ENTERPRISES.
6. Ex-Secretary to draw up By-Laws.
7. Open an account in the name of the Federation, New York Office with any two of the three buyers' signature and also study legal aspects of such practice and to change accordingly to comply with the law upon advice of the Ex-Secretary.
8. Dr. Miyamoto will be asked to temporarily assume the duties of the ex-Secretary until such time as Dr. Kawasaki is available.
9. The ex-Secretary is authorized to appoint a stenographer to aid in his work.

IV. Production and Marketing:

1. Reports:
2. Dr. Bruce: (a) Production - Marketing
 (b) Vocational Training

V. Operations:

1. Rent Resolution
2. Disability Benefit Resolution
3. Tax Ruling
4. Group Insurance
5. Check Cashing Facilities
6. Surplus Merchandise Exchange
7. Mail Problems
8. Patronage Refund
9. Tule Lake Transfers

VI. Mr. Ishiyama:

1. Aid in New York office work.
2. His position will be kept filled for base period of 6 months as need is present.

VII. Buyers to begin work as of November 1, 1943.

VIII. RESOLUTIONS:

1. W.R.A. relations with the Co-operatives - Passed.
2. Rental - Rejected
3. Disability Benefits - Passed
4. W.R.A. Cooperation - Thanks.
5. Cooperative Movement.
6. Social Security and Unemployment Insurance.
(a) Decision requested.

SPECIAL MEETING OF THE BOARD OF DIRECTORS
OF THE
TULE LAKE COOPERATIVE ENTERPRISES, INC.

October 21, 1943

The special meeting of the Board of Directors of the Tule Lake Cooperative Enterprises, Inc., was held, pursuant to notices duly given, on October 21, 1943, at 707-D, from 2:00 P.M. Mr. M. Matsumoto presided.

There were present: Directors T. Hisatsune, M. Matsumoto, H. Sakuma, T. Ito, K. Kajiwara, Y. Tsukamoto, D. Aoyama, S. Narahara, M. Maruyama, and T. Nakao.

Staff members present were: K. Sugimoto, Y. Hitomi, B. Aki-tsuki, and D. Elberson.

The minutes of the Board of Directors' meeting held on October 18, 1943, were read and approved as read.

The Executive Secretary iterated the instruction received from Dillon S. Myer, Director of WRA, directing us to report by the first of November, all our proposed construction program. The Board deemed it essential, the construction of seven barracks and a movie theater, holding a capacity crowd of 1,200. The proposition was approved duly.

Executive Secretary then announced that the bank will open for service this Saturday, October 23, 1943, in accordance with the instruction received today from WRA Administration. The bank has been closed for service since the 20th, due to damages inflicted by some vandals.

In reference to the change of location of the Stub Receiving Station, 716 was negotiated for, but was found unavailable, due to its reservation for exclusive hospital use. Consequently, the Board suggested and approved the use of 616 for such purpose. In regard to the turning in of the stubs by the colonists, it was noted that such should be turned in monthly and the \$25 accumulations will be called in immediately on delivery of receipt forms.

The report of the Executive Secretary continued and the actions taken on the points were as follows:

1. Acknowledged receipt of a letter from Acting Project Director Best, informing us that Washington had refused to consider, until the second quarter, the \$4,000 allocation for Motion Picture Projector, which the Co-op had interpreted as the period beginning October and ending in December. Therefore, the matter is up for reconsideration.
2. In the manufacture of tofu, pending negotiation, the Board felt the necessity of purchasing another motor from Mr. Kajikawa of Block 73.

3. Acute shortage of labor was observed in the Barber Shop.

Suggestion was made by the Board that the shop should render night service, as well as day, in two shifts. General Manager Hitomi was instructed to contact the Shop Manager as to the method and manner of arranging the shifts.

4. Question of resuming subscription to the Pacific Citizen Newspaper was discussed.

Following a considerable discussion, Mr. Marabara moved, Mr. D. Aoyama seconded, and the motion was carried that the newspaper be continued.

5. Correspondence course from the Mid-West Co-op was duly approved.

It was the opinion of the Board of Directors that the course be limited to 20 persons; such 20 will be financially supported by the Education Fund. The first selections of the personnel should be confined to Board members, Committee-men, office staff, and canteen employees. Price of the course was mentioned as \$10 for 10 students for the period of 12 months. The method of selections will be referred to the Educational Director, who in turn consults the Education Committee.

Urgent need of licensed pharmacist in the drug departments of the canteens was expressed by the General Manager. It was the decision of the Board that one licensed pharmacist be placed in each canteen. Mr. Hitomi, also, revealed that Mr. Kondo has replaced Mr. Aoki, as Manager of the Shoe Shop.

Reports were made by Treasurer Sugimoto and the actions taken thereof by the Directors were as follows:

1. Request for confirmation of Patronage Refunds distributed to members through the assistance of ward chairmen. Persons finding errors or omissions should notify such, by October 27, 1943. However, the date was extended to the end of the month.
2. Traveling expense for four representatives to the Chicago Conference was \$826.19.
3. Notice of change of signatures to the Bank of America, Tule Lake Branch.

Authorized signatures were obtained at this time to be filed to the aforementioned bank.

4. Financial statement of the Co-op as of September 30, 1943, Balance sheet, and Income and Expense Statements will be printed for distribution to all members.

5. Patronage Records against total sales and services rendered was approximately \$320.00. Therefore, approximately 86% of our net income for the period is non-taxable income, while the remaining of about 14% is taxable.

6. Safe problem.

Matter was referred to Mr. Maruyama to contact Mr. Inouye, the owner.

7. Wilbur Takiguchi, our Resident Buyer, requested money at once to be forwarded to S. Helfand & Sons, Chicago. Total purchases, \$4,306.58; and other orders approximately \$5,000.
8. Rental Agreement. Agreement has already been signed but would like to have it cleared before Treasurer Sugimoto or S. Kubo leaves.
9. Expression of gratitude to Mr. Walter Jacobson, chief accountant of the North West Cooperative Auditing & Service Association, Walla Walla, Washington, for his invaluable assistance during the auditing of the last fiscal period.

Decision of the Board was to send a copy of our minutes along with some compensation. Compensation was left up to the Treasurer's discretion.

The financial statement as of September 30, 1943, was submitted, by the Treasurer who bared the fact that it has been audited by a Certified Public Accountant, and also examined and approved by the Auditing Committee. The Statement was thoroughly reviewed by the Directors, after which it was moved by Mr. Narahara, seconded by Mr. Aoyama, and unanimously carried that the financial statement, as of September 30, 1943, be approved and released.

In order to facilitate and simplify the calculation of dividends, the computation of the patronage refunds on the basis of 10.9% instead of 10.89% was mutually agreed among the members of the Board. The General Surplus fund was given approval to be 10% of every net savings and Education Fund should be calculated as 1% of the net Savings instead of remaining net Savings. In view of the circumstances, the Board of Directors, upon motion made by Mr. Hisatsune, seconded by Mr. Nakeo, and unanimously carried, adopted the following resolutions:

"To provide the Patronage Refunds Payable in compliance with our By-Laws, we, the Board of Directors, of the Tule Lake Cooperative Enterprises, Inc., submit hereby the following resolutions:

WHEREAS: The declaration of the amount of Patronage Refunds Payable to the patrons of the association for the period ending September 30, 1943, shall be the percentage which Net Savings bears to be total sales and services rendered for the said period; and

WHEREAS: Patronage Refunds of 10.9% of the member's Patronage record shall be declared, and the manner of distribution determined to be the Certificate of Indebtedness; such shall be subject to redemption at face value by the action of this body, the Board of Directors, providing the funds are available for the purposes, in accordance with the By-Laws; and

WHEREAS: Patronage Refunds will be payable only to the members of our association.

BE IT THEREFORE RESOLVED that a Patronage Refund rate of 10.9% be declared for the period ending September 30, 1943; the manner of distribution of said refunds determined as Certificate of Indebtedness.

BE IT FURTHER RESOLVED that the General Reserve Fund and Education Fund shall be established in accordance with the By-Laws. From the Net Savings for the period, ending September 30, 1943, 10% of the Net Savings and 1% of the Net Savings shall be established as General Reserve Fund and Education Fund, respectively. The remaining Net Savings is to be applied for the payment of Federal Income Tax or future contingencies.

THEREFORE BE IT RESOLVED by the Board of Directors of the Tule Lake Cooperative Enterprises, Inc. in formal session, assembled this 21st day of October 1943 that the decision taken be, and are hereby ratified and approved."

Referring again to the question of patronage refunds, Mr. Sugimoto suggested that the matter of distribution of refunds to non-members, inasmuch as the By-Laws specify that the distribution is to be made only to the members, be considered thoroughly.

In reference to the selection of Education Leaders, Secretary stated that it was the opinion of Dr. Francis that such leaders will be allowed WRA salaries for about three or four months; after which period, such was doubtful, but she gave assurance that three or four leaders may be allowed permanent WRA pay.

Finally, it was suggested by Mr. Y. Hitomi that a farewell tea be given to those, Messrs. Sugimoto and Kubo, who are relocating; the time was suggested as just after the General Assembly.

There being no further business, it was duly moved, seconded and carried that the meeting be adjourned. It was adjourned at 5:30 P.M.

Respectfully submitted

/s/ Byron Akitsuki
Executive Secretary

MINUTES OF THE REGULAR MEETING OF BOARD OF DIRECTORS
OF THE
TULE LAKE COOPERATIVE ENTERPRISES, INC.

November 2, 1943

The regular meeting of the Board of Directors of the Tule Lake Cooperative Enterprises, Inc., was held at 707-D, on November 2, 1943, from 2:00 P.M. President S. Matsumoto presided.

There were present: Directors T. Hisatsune, M. Matsumoto, H. Sakuma, T. Ito, Y. Tsukamoto, D. Aoyama and M. Matsuda. The attendance did not constitute a quorum but the Directors decided to proceed with the business of the day; their decisions to be subject to ratification of the absentees.

Staff members present were: Treasurer Maruyama, General Manager Hitomi, Information Director Tomishige, and Executive Secretary B. Akitsuki.

The minutes of the Executive Committee ^{meeting} held on October 30, 1943, were read and approved as read.

With reference to the minutes of the special meeting of the Board of Directors, held on October 21, 1943, upon motion made by T. Hisatsune, seconded by Aoyama, and unanimously carried, the sentence under the title of "Approval of 10.9% Patronage Refund, General Surplus, and Education Fund" (Page 174 Paragraph 9, Sentence 2) and the resolution (Page 175 Paragraph 4 Sentence 2) has been corrected with the word "remaining" added.

The respective sentences should read:

"The General Surplus fund was given approval to be 10% of every net savings and Education Fund should be calculated as 1% of the remaining net savings."

From the net savings for the period, ending September 30, 1943 10% of the Net Savings and 1% of the remaining Net Savings shall be established as General Reserve Fund and Education Fund, respectively.

Executive Secretary reported that it was the decision of the Executive Committee to construct a building for manufacturing tofu. It was the unanimous opinion of the Board that the size 20'x60' specified by the Executive Committee should be approved and built adjoining the fish market, since it is located within the high power voltage line area. General Manager Hitomi was instructed to make the necessary arrangements for the immediate purchase of lumber and transformer for the motor and was also instructed to contact WRA for full particulars.

Secretary then read a memorandum, received from Dillon S. Myer, National Director, informing us that since Co-op is owned and operated by the colonists, the hiring and the firing of employees should be solely empowered to manage their own. The colonists should be given full responsibility as possible for the management of their own Co-op, and the extension rather than curtailment should be encouraged. However, matters, such as request for help may be worked out in coordination with the Project Employment Office.

Executive Secretary continued to give his report:

1. Sale of the Motion Picture Projector and the rent matter is under negotiation with Mr. Myer.
2. Authorized signatures of the Board of Directors should be filed immediately with the Corporation Board, since submittal of Directors' names from Ward 6 has completed the roster.

Approval given unanimously, upon motion made by Mr. Hisatsune and seconded by T. Ito, that, the first part of the Fourth Membership Drive deadline was set as November 6, 1943, so that the 2,561 newly registered members up to this date, may be formally acknowledged by the Board. Commencement of the second part will be announced later.

Committee on Committees has recommended that the joint meeting of all Ward Chairmen of Management, Auditing, Committee on Committees, Employee Relations, Membership, and Educational Committee be held. Since the elections of chairmen in some blocks are not completed, the meeting will be withheld for the time being. In the meantime, the matter was referred to the Executive Secretary.

The Committee on Committees has recommended the selection of three persons with the full command of both the English and Japanese languages for assistance in the revision of the By-Laws, which the mentioned committee is working on. The general assent of the Board was that Executive Secretary Akitsuki should assume the position as the chairman of the body and given authority to appoint the necessary people required in the work.

In accordance with the recommendation of Ward 4, it was the opinion of the Executive Committee, that, in view of the many appeals from the colonists for the safe keeping of their cash, a saving plan, whereby, working capital, with a goal of \$60,000 be solicited from the colonists for the purpose of immediate liquidation of present outstanding patraonge refunds--Certificates of Indebtedness. Executive Committee suggested that loans from \$50.00 to \$1,000 with 2% interest per annum, due one year later, should be solicited. The limitations are necessary, in order to avoid the possible monopoly by few members, since it is our desire to distribute such privileges to many people. It was added that some form of a certificate, after consultation with Mr. Silverthorne, WAR Legal Advisor, will be printed; such certificates should be given priority of redemption in case of dissolution of the organization.

DECISION - The Board of Directors unanimously approved the foregoing plan with the exception of the statement "2% interest per annum due one year later for the loans of \$50.00 to \$1,000.00". Upon motion made by Mr. Y. Tsukamoto, seconded by Mr. Matsuda, it was moved that the interest should 1% per annum, due one year later. Motion carried.

The Secretary reported that the proposition of manufacturing and disposing through canteens children's clothes, possibly uniforms, has been discussed by the Executive Committee but was tabled for discussion by the Board. Directors proposed that such should be made--in piece-work system, whence, individuals may utilize their own machines preferably and work at home. Directors finally decided to make some samples which will be referred to the Management Committee and the Ward Assemblies for their final study as to its possibility, wherein expert designers must be employed. Samples will be prepared according to the standards of children, about 5 or 6 years of age.

Recently with the growing establishment of Japanese schools, request for the use of Co-op's only mimeograph machine is in continuous use due to the heavy volume of work. Directors deemed it imperative that such should not be loaned for the reason as stated herein above.

Mr. Maruyama, treasurer, reported that recent prevalent request for cashing of cashiers checks and certified checks of large amounts has made it requisit for an establishment of a fixed rate. He cited that the banks charge 25% for \$100 certified checks and 15% for Cashier's check of the same amount. Upon motion made by T. Ito, seconded by Matsuda, the directors decided to charge 10% instead of 15% for the cashing of such.

Suggestion was raised by the Treasurer that pay checks and clothing allowances checks should be handled by the WRA. Directors instructed him that the matter should be immediately negotiated with the Project Director.

In order to give convenience and service to the colonists, as well as to relieve people suffering from an acute need for cash, (since a week is required if handled through the bank), the Directors deemed it indispensable to cash personal checks, provided it is safe and sure, up to the amount of \$50.00. Should it be larger, it will be referred to Mr. Maruyama, treasurer.

General Manager stated that his position obligates him to assume authority over all his departments. But at present his jurisdiction embodies only the dry goods, drugs, hardware, and pharmacy departments. Presumably, he added, Mr. M. Terada is assuming responsibility over all the remaining departments. Thus it behooves the immediate distinction of positions of the heads, namely: fruits and vegetables buyer, Grocery Buyer, and Warehouse Manager. Executive Secretary advised that the General Manager should confer with Mr. Terada for a thorough clarification of the situation and an option should be given to the latter one of the three mentioned positions. At this time, Mr. Murano was recommended by the General Manager as buyer of fish, as well as chicken and eggs, for his capability has been obviously manifested by his past work. The question of the orbit of jurisdiction of all departments, as well as that of the General Manager's should be cleared. Emphasis, pointing to the position of General Manager, was stressed that no buyer should directly contact the vendor in purchasing merchandise unless given consent by the General Manager. Secretary further added at this time that it was the recommendation of the Management Committee to have reference of all large purchases.

Regarding the motion picture projector, which was damaged enroute, Mr. Hitomi reported that the firm has been contacted by telephone in order to specifically set the time for repair. Simultaneously rental of films is being negotiated and the personnel is being attended to.

There being no further business, upon motion made, seconded and carried, the meeting was adjourned at 5:25 P.M.

Respectfully submitted,

/s/ Byron Akitsuki
Executive Secretary

MINUTES OF THE BOARD OF DIRECTORS MEETING
OF THE
TULE LAKE COOPERATIVE ENTERPRISES, INCORPORATED
November 8, 1943

The regular meeting of the Board of Directors of the Tule Lake Cooperative Enterprises, Inc., was held at 707-D, on November 8, 1943, from 2:00 P.M. President M. Matsumoto presided.

There were present: Directors T. Ito, S. Matsuo, Y. Tsukamoto, D. Aoyama, H. Sakuma, K. Abe, R. Yoshimura, and M. Matsumoto.

The attendance did not constitute a quorum but the Directors decided to proceed with the business for the day, their decisions to be subject to ratification of the absentees.

Staff members present were General Manager Hitomi, Treasurer Maruyama, and Executive Secretary B. Akitsuki. Personnel Director Iwawaki was also present.

The minutes of the regular Board of Directors meeting held on November 2, 1943, were read and approved as read.

The General Manager reported that in spite of our plan to construct a 20' x 60' building, adjoining the Fish Market, for our Tofu factory, e. g. between blocks 18 and 25, availability of the transformer for the 3-horse-power motor will be infeasible. Construction will commence immediately upon receipt of our priority rating from Washington.

The San Francisco company has been contacted for the immediate repair of the damaged motion picture projector; the company has promised service within two or three days, but due to the occurrence of the present incident, such may be retarded.

General Manager continued to report that by the order of the Army all newspapers are blocked at the Warehouse and not allowed entrance for sale into this center, therefore, loss is being incurred by the Co-op. Upon motion made by Director Y. Tsukamoto, seconded by Mr. T. Ito, and motion carried; subscription will be continued in order to maintain our standing as subscriber, since, if we should cease now, our future subscription will be void.

The Co-op was also given assurance that all of its business letters will go through, although subject to censorship.

Upon conference with Messrs. Best, Elberson, and the Colonel, it was their opinion that it would be more advisable and preferable to close the #4 Canteen. All the rationed goods will be purchased by the WRA or the Army. Other merchandise and equipment will be transferred to the other canteens. In view of such circumstances, deep regret for the inevitable termination of the 19 employees at the #4 Canteen was expressed by the General Manager, but the Board deemed it the only alternative. However, the listed employees will be given first consideration when replacement is necessary.

The question of time allotment for those canteen employees, affected by the recent incidents since shops were compelled to close, was raised. It was the general assent of the Directors that despite of it, full time should be given.

Previously the center was allotted 500 cases of laundry soap under the ration basis, but due to the ever-impending shortages on the outside, our allotment has diminished to such a state that we are now receiving only 50 cases. Heavy demand in contrast to the meager supply has aggravated the situation; consequently, the Directors were requested to inform the people of the situation.

Executive Secretary stated that Ward 5 has recommended that Ward Chairmen should be put on the payroll. The Board, after a prolonged discussion considered this impracticable and inadvisable, as well as conflicting with the By-Laws.

Then the Executive Secretary informed the Board that Don Elberson, Superintendent of Business Enterprises, has resigned and Mr. McNeil, now Associate Superintendent, will be his successor.

Upon question raised by Mr. R. Yoshimura, the new Director from Ward 6, the Executive Secretary promised to send the Necessary data concerning the decisions taken by the Ward Assemblies, as well as the steps taken by the Board, in reference to the legitimate approval of the motion picture operation plan.

Mr. Abe, also a new director from Ward 6, inquired as to the reason why 5 cents was charged for the cashing to checks. In view of the diversity of opinions, in view of the impending negotiation with the WRA for their handling of the checks, and in view of the frequent ineffectual discussions at many meetings, the matter was tabled at least until the final outcome of the pending negotiation is secured by the Management.

Finally, the Board of Directors decided to hold meetings weekly, at least for the present, with the imminent business to be discussed resulting from the present trend of incidents.

With no further matters to discuss, the meeting adjourned at 4:15 P.M.

Respectfully submitted,

/s/ Byron Akitsuki
Executive Secretary

SPECIAL MEETING OF THE BOARD OF DIRECTORS
OF THE
TULE LAKE COOPERATIVE ENTERPRISES, INCORPORATED

November 20, 1943

Pursuant to notices given to each of the Directors of this corporation 24 hours prior hereto (Article 10, Section 6, By-Laws), a special meeting of the Board of Directors of the Tule Lake Cooperative Enterprises, Inc., was called to order by President M. Matsumoto on November 20, 1943, at 1:30 P.M. at 717-A.

There were present: Directors T. Hisatsune, M. Matsumoto, H. Sakuma, A. Watanabe, M. Matsuda, T. Ito, R. Yoshimura, K. Abe, Y. Tsukamoto, and T. Sato.

Staff members in attendance were: General Manager Y. Hitomi, Ass't General Manager Nishimi, Treasurer Maruyama, and Executive Secretary Akitsuki. Information Director Tomishige, Personnel Director Iwawaki, Fish Buyer Yamatani, Chief of Enterprises MacNeil, and Lieutenant Collins were also in attendance.

The minutes of the Board of Directors meeting of Nov. 15, 1943, were read by the Executive Secretary and approved as read. The minutes of the joint meeting of the Management and Employee Relations Committees held on November 17, 1943 were also read.

Mr. T. Sato, a new director from Ward 7, and Mr. Yamatani, Fish Buyer, were introduced to those present by the Executive Secretary.

Simultaneously Lieutenant Collins and Chief of Enterprises MacNeil were introduced to the body, after which the floor was taken by Mr. MacNeil who reported on the request of the Administrative personnel for the reopening of the #4 Canteen, and in his report he included the following statements; that there are about 60 members of the Co-op in that area; that when the canteen #4 closed they tried to provide at least milk and bread with the cooperation of the Administrative Mess but this proved unsuccessful; that the members alleged that since they are validated members, it was their desire to request for the reopening of the canteen #4 on a small scale basis with about four employees; that overhead problem was presented, the store will not be able to operate on the same basis because, heretofore, bulk of the trade came from the colonists; that a committee was formed for the aforesaid purpose; that it was the decision of the committee to see to it that the store is patronized and to see to it that it is a paying proposition; that the following day, Project Director Best and Lieutenant Colonel were approached and presented the recommendation of the Committee, which they approved; that Project Director Best consented the employment of colonist employees, and that the final step was to approach the Board of Directors for their final decision. Mr. MacNeil also mentioned with approbation that Lieutenant Collins has and is giving considerable assistance in fulfilling requests or other business transactions of the Co-op, which would otherwise be an impossibility.

The Chair remarked that, from the standpoint of the Co-op, in the consideration of such a matter, business and politics should not be misconstrued as being an integral and certainly no decision, fostered by sentiment, should be involved. It should be cautiously perceived that the

fundamental principle of the Co-op is purely business - to render service, convenience, and trade to the people. The Executive Secretary commented that, in the future, when the current restrictions and regulations are more tolerable, the Administrative colonist personnel may return for work at which time advantages may be taken by those concerned. Thereupon, request was unanimously approved upon motion made by K. Abe and seconded by R. Yoshimura. The store will be opened for business as soon as possible by the Management.

The discussion then followed as to possibility of reduction in rent of the Canteen #4; after negotiation, if it proved infeasible, partition was suggested. Mr. MacNeil promised to negotiate with Mr. Black, the Acting Project Director in this respect.

At this time Lieutenant and Mr. MacNeil were excused.

Treasurer Maruyama disclosed that Certificates of Indebtedness for July, August, and September has been completed, which will probably be distributed by next week. The balance sheet for the month of October has been completed.

The next item on the agenda was the report of the General Manager who gave a complete record of the sales from November 1 - 18, inclusive, as follows:

November	1	\$3,703.11
	2	5,344.42
	3	4,175.33
	4	3,633.48
	5 & 6	6,747.65
	8	6,023.63
	9	4,466.39
	11	5,219.41
	12	5,543.97
	13	2,941.88
	15	6,156.07
	16	6,125.50
	17	2,989.83
	18	4,038.53

The current incident has thus affected tremendously on the business of the Co-op, commented the General Manager.

The recommendation, approved by the Management and Employee Relations committees, wherein the opening and closing hours of the canteens were recommended as follows:

8:30 A.M. to 11:45 A.M.
1:15 P.M. to 5:00 P.M.

was particularly emphasized that the hours will, by no means, affect the employees, who are to strictly observe and adhere to their former regulatory time. Approval was also given to the request for closing the mail order department at 11:30 A.M., however, notices must be duly posted. After due discussion, the matter was sanctioned by the Directors and will be probably in effect Monday, November 22, 1945.

Assistant General Manager revealed that the Army may permit the entrance of Sunday papers, after due inspection of the news section for sale. Momentarily, the Assistant General Manager suggested that an immediate reservation should be made in view of a possible need of another canteen in the Eastern outskirt of the city where new barracks are now under construction.

The Executive Secretary submitted a recommendation of the Employee Relations and Management Committees that in view of the over-abundance of personnel relative to the volume of work, discharge of all non-member employees, should be fulfilled, as an initial step, followed by the discharge of employees 17 years or younger, and finally employees who are inexperienced, inefficient and/or those subordinates who disrespect their superiors. Following the report, by general assent, the Directors approved the matter.

The Management Committee's recommendation that

- (1) All departmental buyers should make thorough reports from October 1 to November 15, 1943, inclusive, to the Management Committee through the General Manager. Submit the report by 27th of November.
- (2) General Manager should report the condition of the business management and merchandising for the committee's approval;

were approved by the Board upon motion made by Mr. Abe and duly seconded.

Upon motion made, seconded and carried the meeting adjourned at 4:06 P.M.

Respectfully submitted,

/s/ Byron Akitsuki
Executive Secretary

SPECIAL JOINT MEETING OF THE BOARD OF DIRECTORS
AND THE WARD CHAIRMEN
OF THE
TULE LAKE COOPERATIVE ENTERPRISES, INC.
November 29, 1943

A special joint meeting of the Board of Directors and the Ward Chairman of the Tule Lake Cooperative Enterprises, Inc., was held, pursuant to notices duly given, on November 29, 1943, at 707-D, from 2:00 p.m.

Roll was called and the following directors were present:
T. Hisatsune, D. Aoyama, M. Matsumoto, A. Watanabe, H. Sakuma, T. Ito, R. Yoshimura, K. Abe, G. Tsukamoto, and T. Sato.

Ward Chairmen present were: J. Nakamura (Ward 2), J. Nitta (Ward 4), R. Yoshimura (Ward 6), and H. Fujimoto (Ward 7, Pro-tem.).

Minutes of the Board of Directors meeting held on November 20, 1943 were read and approved as read.

The Executive Secretary appealed to those ward Chairmen present to arrange for an election in blocks without Co-op Representatives, or in the event an election is not feasible, representatives be appointed.

The Chair then declared that the joint meeting was held for the purpose of requesting the assistance of the Ward Chairmen for the prompt distribution of the Certificates of Indebtedness for the fiscal period ending September 30, 1943. Simultaneously the Treasurer gave instructions as to the procedure of the distribution; that signatures of the recipients should be obtained upon exchange of the Certificates; that if the party has relocated, his new address, if known, should be written in the signature space; that if possible, the distribution be completed in two or three days; that all remaining Certificates be returned to the Central Office, which will be later forwarded to the Management; that Certificates will be sent to relocated members, subsequent to the completion of distribution within the Center.

Frequently-stressed attendance problem was again reiterated by the Chair, that an accurate attendance record should accompany all Ward Assemblies, as well as the Board of Directors' meetings; since frequency of absences are so obviously noted recently, which impedes progress in the administering and dispensing of business; likewise, sometimes placing the General Manager or other responsible body in a critical status.

The Executive Secretary then introduced to the body a recommendation submitted by management which transpired from the deliberation of the current problematic financial and economic consequences, resulting from the present incident, that the canteens be opened for business through the entire week days by working in shifts. For example, portion of personnel, possibly five, rest in the forenoon, etc.

The Board deemed it only proper to refer the recommendation "that a plan be instituted, so that further discharge of employees could be curtailed, income increased, and merchandise, such as perishable, be sold without any blemish, which is especially noted on perishables which may change flavor; we recommend the opening of the canteens through the entire week days" to the Management Committee for their further thorough study in this matter.

The Executive Secretary continued his report as follows:

1. Personnel Director Iwawaki has ready for re-inauguration an Honor Roll System for employees, which had once been instituted, as follows: that each Honor Roll Committee member of the respective divisions at the end of the month, recommend two or more persons who are qualified as honorable employees, to the Employee Relations Committees. The persons holding two Honor Rolls are entitled for awards, which may be a gift of about \$2.50 in value.
2. Membership cards, if endorsed on the back, may be used for identification purpose when cashing checks; thereby creating another advantage for Co-op members.
3. Soap situation, renting of the entire 717 barrack, and the selection of a site for the new canteen in the eastern outskirt of the camp are impending negotiation by Mr. MacNeil.

Treasurer Maruyama submitted, reviewed, and explained in detail the unofficial Balance Sheet and Statement of Income and Expense as of October 31, 1943.

Finally it was announced that a special Ward 5 Assembly will be held tomorrow, November 30, 1943, at 707-D, for the purpose of filling in vacancies incurred by resigning directors and representatives and also for the purpose of discussing and reviewing activities up to date. All directors were requested to attend this meeting if possible.

Thereupon, upon motion made, seconded, and carried, the meeting adjourned at 4:30 p.m.

Respectfully submitted,

/s/ Byron Akitsuki
Executive Secretary

Coop PROBLEM

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MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS
TULE LAKE COOPERATIVE ENTERPRISES, INC.

December 6, 1943

The regular meeting of the Board of Directors of the Tule Lake Cooperative Enterprises, Inc., was held on December 6, 1943, at 707-D, from 2:00 p.m. Mr. Matsumoto presided.

Directors present were: M. Matsumoto, Y. Tsukamoto, T. Ito, T. Hisatsune, K. Abe, T. Sato, H. Sakuma, A. Watanabe, K. Kajiwara, and R. Yoshimura.

Staff members present were: Y. Hitomi, M. Nishimi, M. Maruyama, and B. Akitsuki.

The minutes of the special joint meeting of the Board of Directors, and the Ward Charman held on November 29, 1943 were read and approved as read.

At this moment representatives from the "Daihyo Sha Kai" (self-invited) approached the body to appeal for the Co-op's suspension in handling luxuries and other merchandise not indispensable. Those representatives introduced were: Kamiya, Tokunaga, Yamagata, Yamanaka, and Kataoka. The Chair then inquired as to the contents of the request, and the following replies were given.

Mr. Tokunaga: Before I proceed with our demands, I, as one of the members of the Co-op, would like to have this clarified; What is the attitude of the Co-op toward the Daihyo Sha Kai? Are they willing to cooperate?

Chair: Of course. The Co-op will consider and possibly try to meet any requests or suggestion its members bring, since the organization is an enterprise owned by its members, not by the Board or the Executives. We were merely elected by the members for the purpose of accomplishing efficient supervision of the business activities. Moreover, in order to efficiently discharge our duties, we are governed and guided by the By-laws. Therefore, in view of the circumstances I cannot give an answer to your question as easily as you may expect.

* Negotiating Committee

Yamanaka: Mr. Tokunaga, instead of presenting our request so formally, how about introducing it in a more civil manner?

Chair: As I said before, since, we, as Directors, are guided by the By-Laws, we cannot prevail over it.

However, your request, if feasible, may be considered and carried out via proper channels. So may we first hear what your request is?

Kamiya:

In view of the present incident the colonists are without income. The innocent children do not understand that. If the neighbors' children eat candies, they crave for it, too. If we don't take precautions, a tragical incident may result; therefore, we would like the Co-op, if possible, to stop handling luxuries and other articles which are not essential such as: chicken, fish, fruits (except oranges) vegetables, candies, hardware goods, presents, gifts (especially since Xmas is approaching), silk and woolen yardages, cakes and pastries, and ice cream and soft drinks during the winter months only. However, in the summer it's all right. We are merely asking you to withhold future purchase orders of the mentioned items, but those mentioned articles which you have on hand cannot be helped. When I mentioned candy boxes which are sold at the canteen for \$1.85 or so I think that's extravagance. I've seen people eating ice cream and drink soda waters on cold icy days, that's foolish.

Yamagata:

Some people suggested that all fruits sales be ceased; but since I know, because I have young children and since the Administration does not supply oranges as baby food, children will suffer from constipation if oranges were not available. Other Centers are furnished oranges, so I think this Center should do so, too.

General
Manager:

As I have repeatedly said, the basis of our management is laid on the standards of the patrons without money. The candies which Mr. Kamiya spoke of were left-overs from last year, which we recently discovered. The vegetables were being handled for the purpose of selling it at the Administrative Canteen #4. The silk and woolen yardages were purchased during Mr. Kubo's managing days. You see, I've been in this General Manager's position for only about 1½ months.

Kamiya:

If you suspend the handling of some commodities, you shall have to discontinue business with wholesale firms. If the present condition should return to normality, can you easily reopen accounts with the business houses?

General
Manager:

I cannot say definitely but many vendors base their following year's transaction on the previous year's business or on a quota basis; since, as you know, goods are scarce now. As in the case of daily papers, (because of the incident the Army did not permit the entrance of papers) the Co-op, in spite of a great

loss, continued subscription in order to maintain our position as a subscriber; otherwise, if we had terminated our subscription, re-subscribing would have been an impossibility. I think the same situation will be entailed in the case of soda water due to the sugar shortage and many other commodities.

Chair: We will do our best in trying to cooperate with you and in trying to materialize your request, subsequent to the approval or rejection of the people through the Ward Assemblies.

Akitsuki: By the way, is this request the voice of the colonists of the Center or the recommendation of your "Daihyo Sha Kai"?

Yamagata: This recommendation was only intimated and decided by the Daihyo Shas and is not the will of the people. We intend to refer to the people, just as soon as possible and obtain their approval.

General Manager: May I add that recently we discharged about 13 employees because they were under-aged, non-member, inefficient, inexperienced or did not respect the orders of their superiors. At that time, the Co-op was the target of criticism. Illustrating an example, there was a place where the entire block residents supported a single duly terminated person. Perhaps it was because the victim, in order to preserve his vain prestige, advocated that the Co-op do so without just grounds and with prejudice. If your request should materialize, after due course it may result in our need for the termination of great many more employees. In that case, we'll have to rely on your responsibility to inform and explain to those affected.

Daihyo Shas: Yes, we'll be responsible.
(reply)

Treasurer: We had planned to disburse the previously issued Certificate of Indebtedness before Xmas by scripts. However, if your request should be carried, it may be that the disbursement must again be delayed until next year. Moreover, we'll have to have time to readjust and perhaps alter our managing policy as well as the financial policy. Our revolving fund may be put in a state where standstill of our business transaction must be undertaken.

General Manager: When fish was mentioned, did you mean that the handling be entirely ceased and consequently the shutdown of the market, or did you mean to say that only high-priced fish such as sea-bass be eliminated?

Tokunaga: Handling should be entirely ceased. Food, as a whole, should be furnished by the WRA.

Chair: Your viewpoints are well-understood. However, as I said before this Board is merely an elected body which is governed by the By-Laws and the members. It is only proper to transmit your recommendation through the proper channels. We will refer your request to the Ward Assemblies.

Thereupon, the Daihyo Shas were excused from the meeting.

The meeting continued, Executive Secretary reported that the Management Committee has approved of the recommendations to open the canteens through the entire week days. Therewith, the Board of Directors approved of the same upon motion made, duly seconded, and carried. The matter will be put into effect immediately.

Executive Secretary continued his report as follows:

1. 75 sacks of "mochi gome" (sweet rice) will be on hand, thus distribution can be made only on the basis of about one to each block.
2. Japanese translation of minutes and news has been prohibited.
3. 100 cases of toilet soap and 56 cases of laundry soap are ready for distribution.

A general census of number of families and apartments with bachelors is being conducted with the cooperation of the block representatives.

A brief unofficial sales statement for the month of October 1-31, 1943, was read by Treasurer Maruyama.

Recurring to the former request made by the Daihyo Shas, Mr. Ito suggested that the General Manager, the Treasurer, Mr. Yoshimura, and few others assemble to compile essential facts and statistics in details, so that misunderstanding or misinterpretation may be averted when the presentations and explanations of the request to the Ward Assemblies are made. Those requested will meet on Wednesday from 1:30 p.m. at 707-D.

Thereupon, on motion made, seconded, and carried the meeting adjourned at 5:05 p.m.

Respectfully submitted,

/s/ Byron Akitsuki
Executive Secretary

SPECIAL MEETING OF THE DAIHYO SHA KAI, REPRESENTATIVES OF THE
BOARD OF DIRECTORS AND THE MANAGEMENT COMMITTEE OF THE
TULE LAKE COOPERATIVE ENTERPRISES, INCORPORATED

December 10, 1943

Special joint meeting of the Daihyo Shas and the representatives of the Board of Directors and Management Committee of the Tule Lake Cooperative Enterprises, Inc., was held on December 10, 1943, at 707-D, from 2:00 p.m. Vice-president Y. Tsukamoto presided.

There were present Daihyo Sha Kai representatives Kamiya, Tokunaga, Yamagata, Yamanaka, and Nakano; Board representatives Y. Tsukamoto, and Yoshimura; Management Committee representatives T. Toyoji and N. Sakaki.

Staff members Y. Hitomi, M. Maruyama, and B. Akitsuki were also present.

The Minutes of the Board of Directors meeting held on December 6, 1943, were read, with the following corrections made: Daihyo Sha Kataoka was changed to Katayama, and the minutes approved as read.

The Chair addressed the Daihyo Shas and stated that meeting was called, as a result of the proposal presented on December 6, 1943, by the Daihyo Shas, and the Board of Directors, Executive and Management Committee held 2 meetings by General assent, and it was decided to confer with the Daihyo Shas once again for a further understanding between the Daihyo Shas and the Co-op representatives.

The Chair stated that this request to suspend the so-called luxury items now carried by the Co-op, will have to bear careful consideration, in the event once these items are discontinued, even though temporarily, we would not be able to renew our status with the firms; as a consequence, the inconvenience of the colonists will be insurmountable. He further stated that the redemption of Certificates of Indebtedness will have to be postponed, because of financial, and management disturbances, if this request is fulfilled.

The following are the highlights of the questions and answers during the meeting.

YAMANAKA: I understood that if our request was fulfilled, the Co-op may have to discharge nearly 100 employees and I think that is too bad. but circumstances are such that it is imperative that the Co-op sympathize and cooperate with us.

TOKUNAGA: Let me tell you our side of the story. Up to November 3, negotiations with the WRA officials were progressing very satisfactory, but after the departure of Mr. Myer, Director of WRA, negotiations was abruptly terminated by them. To date the WRA has notified the Daihyo Sha Kai that they no longer recognize the Daihyo Sha Kai as representatives of the colonists. In the meantime, a great number of evacuees lost jobs and on top of that, up to date nearly 250 persons were picked up and detained

in the Army quarters. It is evident that the WRA is about to give in to our demands, as we are continuing with all our efforts our negotiations, in spite of the fact that we are not recognized. Co-op does not cooperate with us. Too indifferent. Work daily without considering the difficulty encountered by the people who are without jobs. That's not fair. I presume you Co-op officials are evacuees, and of course, think of your native land. We are at war with this country, I want you to remember that, that is why we are asking you to cooperate. If you want to make money, you should have gone out where there is opportunity.

CHAIR: Could there be any possibility of coming to an agreement so that we could keep up our business without arguing the policy.

GENERAL MANAGER: Along the basis of 1942 purchases, this year we are getting less than last year, so that by next year, 1944, it is evident that we will get far less; shoes for example, not because of shoe rationing, but there are no shoes to be bought in the wholesale, and if we severe contact with wholesales; even temporarily, it is impossible to renew such merchandise. As we want to comply with your request, from the standpoint of the management, it is impossible to do so, however, it is apparent that without immediate curtailment of business for the reason I have stated before, the Co-op business will be minimized in the near future. All commodities must be paid in cash and advance. We are operating the canteens from the funds obtained from these items which you request us to stop handling.

YAMAKAKA: If curtailment of business is in sight as you just said, why not curtail it now.

GENERAL MANAGER: That is up to some 7,000 members to decide. The people would buy, as they are at present, in great quantities, through mail order department nearly \$13,000 worth of merchandise purchased outside; therefore, there is no benefit from the standpoint of the Co-op or the colonists as a whole that the curtailment of the business at present would stop purchases by the colonists. Realizing the present condition of this center, this policy of curtailment has been discussed long before your request came. I have placed no order for Xmas gifts. Last year they were plentiful at canteens.

TOKUNAGA: How about fish?

GENERAL MANAGER: Since this camp is a segregation center, our name on the outside is not particularly liked so that if we stop purchasing, renewal will be an impossibility.

NAKANO: How about soda water? If, because of quota allotment that you cannot make purchases, why not get a great quantity and stock them until normality returns?

MARUYAMA: That's impossible because of the insufficient revolving fund.

GENERAL MANAGER: The soda manufacturers are suffering shortages on empty bottles, they want the empties returned as soon as possible and besides the deposits on bottles is 3 times the cost of the soda. It doesn't give the business management any advantage.

NAKANO: I did not know that; can you not stop it, even temporary?

CHAIR: For the aforesaid reason, it is very unfortunate to the colony.

B. AKITSUKI: ARE TOBACCO AND CIGARETTE INCLUDED ON THE LIST WHICH YOU PROPOSE TO STOP HANDLING? (DAIHYO SHAS LOOKED AT EACH OTHER)

KAMIYA: THE DAIHYO SHAS DISCUSSED THAT AND FINALLY EXCLUDED IT FROM THE LIST, OF COURSE, THEY ARE LUXURY AND IF IT'S NECESSARY TO INCLUDE IT ON THE LIST, WE ARE READY TO STOP SMOKING.

NAKANO: THIS PROPOSAL WAS MADE AFTER REQUEST BY THE PEOPLE TO THE DAIHYO SHAS.

B. AKITSUKI: THAT IS STRANGE, BESIDES MR. KAMIYA JUST ADMITTED THAT TOBACCO AND CIGARETTE WERE DECIDED TO BE EXCLUDED FROM THE LIST AMONG YOURSELVES. AS YOU HAVE NOTED IN THE MINUTES OF THE LAST MEETING WHICH WAS APPROVED? MR. YAMAGATA STATED DEFINITELY THAT IT WAS INTIMATED AND DECIDED BY THE DAIHYO SHAS, AND WILL BE REFERRED TO THE PEOPLE LATER FOR THEIR APPROVAL.

YAMAGATA: That was the will of the people, I should have said because in the block in which I live, the kitchen workers requested me to make this proposal of the Daihyo Shas.

B. AKITSUKI: You say kitchen workers? I know there are only seven. Do you not represent the Ward as a whole, do you regard the opinion of seven in that certain kitchen as the voice of the whole colonists in your Ward?

YAMAGATA: Silent

B. AKITSUKI: Mr. Tokunaga stated that many are out of jobs because of the farm workers incident and the canteen workers are working daily without considering the difficulty encountered by the people who are without jobs, which is not fair, but I know several instances where the father was working on the farm, and not working now, but son is working in the canteen; where father is working in the Co-op and no other member in the family working; where daughter is working in the Co-op and no other member in the family working; I think it is nice that the Co-op is helping them.

CHAIR: IT is one of the policies of the Co-op to equally distribute jobs among the members.

YAMANAKA: In my family, my boy was the only one who was fortunate enough to get a job.

CHAIR: Is he still working?

YAMANAKA: No, he was picked up the other day.

YAMAGATA: I have 16 in my family and no one working after the incident.

B. AKITSUKI: This incident certainly brought misery and suffering to all.

N. SAKAKI: (Management Committee) I know that several blocks have opposed the Daihyo-Shas' policy of "Maintain present condition", because of the many undesirable consequences it has brought forth and because they want to go back to their work. Many opinions have been expressed that the mission of the Daihyo Shas is to endeavor to return the Center back to normality or better condition--not to dishevel affairs.

TOKUNAGA: They do not realize the importance of the Daihyo Sha Kai's mission, Daihyo Sha Kai created the international problem, the Japanese government is negotiating through the Spanish Consul with the United States government. Such was accomplished by our untiring efforts. It is needless to say anymore, we the Daihyo Shas regard fish as luxury. If the Co-op stops handling them, the WRA will have to supply us free.

KAMIYA: At the last meeting of the Board of Directors which we attended, the Charman definitely stated that he will refer it to the ward assemblies or to the members of the Cooperative. We have been waiting for this meeting to be called.

NAKANO: I assure you the proposals made by the Daihyo Shas previously were the will of the people.

CHAIR: We will refer it to the people.

Sakaki, Hitomi, Maruyama, and Akitsuki agreed.

NAKANO: Then refer it to them as soon as possible.

B. AKITSUKI: Referring to Mr. Tokunaga's statements that the Co-op's representatives, as a whole, are busy with the effort to make money only, and ignore the time and condition of this center, we want to make it clear to you that as far as loyalty and the seriousness and integrity are concerned, we allow no one to question us. We, the Board members and the Executives, on behalf of the 7500 Co-op members and colonists as a whole, must prevent the Co-op from disaster. I want you gentlemen to understand just that.

As there was no further business, the meeting adjourned at 3:15 p.m.

Respectfully submitted,

/s/Byron Akitsuki
Executive Secretary

MINUTES OF THE
JOINT MEETING OF THE BOARD OF DIRECTORS AND THE MANAGEMENT COMMITTEE
OF THE
TULE LAKE COOPERATIVE ENTERPRISES, INC.
December 9, 1943

The joint meeting of the Board of Directors and the Management Committee of the Tule Lake Cooperative Enterprises, Inc., was held on December 9, 1943, at 707-D, from 1:30 p.m. President M. Matsumoto presided.

Those present: Board of Directors: M. Matsumoto, Y. Tsukamoto, D. Aoyama, R. Yoshimura, K. Kajiwara, S. Matsuno, H. Sakuma, M. Matsuda, K. Abe, and T. Ito. Management Committee: S. Murakami, S. Morimoto, and M. Sato. Executive Staff: M. Nishimi, Y. Hitomi, and M. Maruyama.

The minutes of the special Executive Committee meeting held on December 8, 1943, were read and approved as read.

The purpose of this meeting was stated by the Chairman, M. Matsumoto, that since the proposal from the Daihyo Shas were made, the Board of Directors took this matter up, in order to decide on the disposition of the case--whether to accept it or reject it. Therefore, the Chair deemed it necessary to consult the Management Committee on this matter.

In the course of discussion, Management Committee suggested that such proposal should not be disregarded by the Board or by any other representatives of the Co-op. This should be directly presented to each member for his decision. The Management Committee proceeded to make the following recommendation: in order to carry out this undertaking in the matter, the minutes of the meeting held on December 6, 1943, should be prepared and duly distribute them among the colonists. It was also indicated that such should be translated into Japanese so that they will have better understanding.

The Board members felt that, prior to referendum vote, it is our duty, as matter of courtesy, to once again meet with the Daihyo Shas. (There were opinions expressed that it is not necessary to go through the "trouble" again. However, since it is our duty, the Chair over-rode it.) Therefore, the Executive Secretary was instructed to send a letter to the Daihyo-Shas, inviting them to the meeting which was set for December 10, 1943, from 1:30 p.m., at 707-D.

In the meantime, by general assent, the Board unanimously approved the appointments of the following representatives to attend the aforementioned meeting:

Board of Directors: R. Yoshimura and Y. Tsukamoto (chairman)
Management Committee: T. Toyoji and N. Sakaki
Executive Staff: Y. Hitomi, M. Maruyama, and B. Akitsuki

Finally the Chair gave instructions to the representatives to carry out this meeting as amicably as possible, to which the representatives agreed.

The meeting adjourned at 3:15 p.m.

Respectfully submitted,
/s/ Byron Akitsuki
Executive Secretary

SPECIAL MEETING OF THE BOARD OF DIRECTORS
OF THE
TULE LAKE COOPERATIVE ENTERPRISES, INC.
December 12, 1943

Pursuant to notices given to each of the Directors of this corporation 24 hours prior hereto (Article 10, Section 6, By-laws), a special meeting of the Board of Directors of the Tule Lake Cooperative Enterprises, Inc., was called to order by President M. Matsumoto on December 12, 1943, at 9:00 a.m. at 707-D.

There were present: M. Matsumoto, Y. Tsukamoto, T. Hisatsune, R. Yoshimura, M. Matsuda, A. Watanabe, T. Sato, D. Aoyama, K. Kajiwara, S. Matsuno, H. Sakuma, and K. Abe.

Staff members in attendance were: Y. Hitomi, M. Maruyama, and B. Akitsuki. Research Director T. Ikemoto was also in attendance.

The minutes of the Board of Directors meeting held on December 10, 1943, were read and approved on the correction of the following: the word fragile was altered to perishables.

After considerable discussion, the Board decided to present the proposal of the Daihyo Sha directly to the Co-op members exclusively for their considerations and reactions. For this purpose, a special meeting for all Co-op members will be held in each block from 7:00 p.m. on December 13, 1943.

Inasmuch as the provision in the By-Laws is inadequate in respect to the number of votes required to validate a decision for this particular issue, it was decided that majority vote on this issue will constitute a final decision for that assembly.

In the preparation of the aforesaid meeting, the Board agreed to call the Ward Representative Assembly from 1:30 p.m. on December 13, 1943, for the purpose of instructing and informing the block representatives as to the procedure of conducting the meetings.

At this time, the Executive Secretary read a prepared memorandum to be sent to all Ward Chairmen containing specific instructions relative to the Ward Representative Assembly mentioned above.

After careful consideration, it was moved by T. Hisatsune, seconded by D. Aoyama, and unanimously carried that the following resolutions be adopted.

"WHEREAS, the rate of patronage refunds to members of the Tule Lake Cooperative Enterprises, Inc., for the period ending June 30, 1943 had been declared at 3.81%, and
WHEREAS, the manner and method of distribution of said refunds to the members was as follows: 50% in Cash Orders and 50% in Certificates of Indebtedness, and
BE IT THEREFORE RESOLVED THAT the remaining outstanding Certificates of Indebtedness for the same period ending June 30, 1943, be redeemed by scripts to members residing within the Center and by checks to those residing without the center, as approved duly by the Board of Directors on December 12, 1943".

There being no further business, the meeting adjourned at 12:00 a.m.

Respectfully submitted,

/s/ Byron Akitsuki
Executive Secretary

MINUTES OF THE SPECIAL JOINT MEETING OF THE
BOARD OF DIRECTORS AND THE WARD CHARIMEN
OF THE
TULE LAKE COOPERATIVE ENTERPRISES, INC.

December 20, 1943

The special joint meeting of the Board of Directors and the Ward Chairmen of the Tule Lake Cooperative Enterprises, Inc., was held on December 20, 1943 at 717-B, from 2:00 P.M. President M. Matsumoto presided.

The roll was taken and the following were present: Directors K. Kajiwara, T. Sato, S. Matsuno, T. Ito, R. Yoshimura, Y. Tsukamoto, and M. Matsumoto.

The attendance did not constitute a quorum but the directors decided to proceed with the business for the day, their decisions to be subject to ratification of the absentees.

Ward Chairmen present were: M. Hara, J. Nakamura, H. Ikami, J. Nitta, and Fujimoto. Staff Members present were: M. Maruyama, B. Akituski, and Y. Hitomi, T. Tomishige, Information Director was also present.

The minutes of the Board of Directors meeting held on December 12, 1943, were read and approved as read.

A recommendation that "all checks in the amount of \$5.00 or less (whether drawn within or out of state) will be cashed without charge throughout the canteens, service shops, and check-cashing station. However, any check in the amount for more than \$5.00, (whether drawn within or out of state) will be charged 5¢ per \$50.00 on a graduated basis," which was submitted by Treasurer Maruyama, approved by the Management Committee on December 17 and by the Executive Committee on December 18 was unanimously accepted by the Board with the following addition: "all checks in the amount for \$5.00 or less will be cashed without charge throughout the canteens, service shops, with the exception of personal checks."

Mr. Maruyama's recommendation that "the issuance of American Express money orders and travelers' checks be ceased, since the company has officially notified the Treasurer that issuance of such should be for ~~bidden~~ to blocked nationals," was approved by the Management and Executive Committees. The Board also gave full approval to the recommendation.

The recommendation of the Management Committee in regard to the relocation of the Block 73 shoe, watch and radio repair shop to a new location was approved by the Board. The former Social Welfare Department 1804 is being negotiated, stated the General Manager. The Executives were given authority to use their discretion in selecting a site, if 1804 proves to be infeasible.

The Executive Secretary raised the question-whether the result of the referendum should be officially announced. The Board members felt that such should be announced, inasmuch as, the Co-op had requested the members to vote on the measure. Therefore, the Board decided that the announcement should be made through the Ward Assemblies.

Finally the Treasurer explained in details to the Ward Chairmen, whose presence was requested for the purpose of requesting for their assistance in the distribution of the Scripts; that block representatives should be well-informed in regard to the distribution of the scripts; that colonists should be told that Certificates of

Indebtedness should not be misconstrued as cash, former is not negotiable; that when exchanging the scripts with the Certificates of Indebtedness, the date of the Certificates should be well compared--the Certificates should be dated June 30, 1943; that the block representatives should come to the Treasurer's office around 1:00 p.m. on Tuesday afternoon to be given full instructions; that the scripts may be used for the payment of laundry service, dry goods, even Sears Roebuck, mail order service, etc.; that Certificates (of those who have relocated) entrusted to friends in this Center will be withheld payment until such time that arrangements are made to disburse such, inasmuch as Scripts are only negotiable within this Center.

The meeting was adjourned at 3:45 P.M.

Respectfully submitted,

/s/ Byron Akitsuki

Executive Secretary

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE
TULE LAKE COOPERATIVE ENTERPRISES, INC.

December 27, 1943

The regular meeting of the Board of Directors of the Tule Lake Cooperative Enterprises, Inc., was held on December 27, 1943, at 707-D, from 2:00 p.m. President M. Matsumoto presided.

Those present were: Directors M. Matsumoto, Y. Tsukamoto, T. Hisatsune, H. Sakuma, T. Sato, A. Watanabe, R. Yoshimura, K. Kajiwara, and K. Abe.

Staff members present were: Y. Hitomi, M. Maruyama, and T. Ikemoto, acting Executive Secretary.

The minutes of the Board of Directors meeting held on December 20, 1943, and the Executive Committee meeting of December 23, 1943, were read and approved as read.

The Chair stated that Executive Secretary B. Akitsuki, who has been fulfilling his responsibility with untiring efforts especially during the grave period, is ill and should rest until he has completely recovered until around January 10, 1944.

The result of the referendum vote has been completed. After a prolonged discussion, it was unanimously decided by the Board that the result should be communicated on a ratio basis to the Block Representatives.

Disbursements in Scripts of the Certificates of Indebtedness for the period ending June 30, 1943, before Christmas, was very successful and appreciated by all; however, some Certificates for the said period are still outstanding, therefore, it was decided that announcement should be made through the newspaper that they should call for their redemption. At the same time, the turning in of cash receipts for October, November, and December to the new Stub Receiving Station, 717-A, by January 10, 1944, was decided by the Board.

General Manager then reported that the soap was distributed to each block and additional supplies were given where insufficiency occurred. About 10 blocks have not yet called for the soap, therefore, the Board members were instructed to remind the Ward Chairmen, as well as submit the cash at the Co-op office. A shipment of 4,800 boxes of powder soap has been receipted, which will be distributed evenly to each block; that is 75 boxes per block. Soap ration cards will be issued to the block managers who in turn will distribute them to the residents of his block; thereby relieving them of unnecessary work.

In preparation to the closing of Ward 7 repair shops, 604 is ready for the transfer of the Watch Repair Shop and Barrack 1308 has been acquired for the Shoe Shop.

For the pending sewing project of the Co-op, Barrack 801 is vacant and can be used. Negotiations were made with the WPA Officials for the rental of sewing machines.

50 sacks of mochi gone are on hand. Originally 75 sacks were ordered; nevertheless, the amount on hand will be divided into 75 pound bags and distributed to the 64 blocks. Notices were issued by the General Manager to the Board members to be forwarded to each block representatives. The mochi gone are to be sold for \$12.50 (75 pounds).

An unofficial financial report for the month ending November 31, 1943, was given by the Treasurer.

Inventory will be taken on January 2, 1944, Sunday, and the Executive Secretary was instructed to issue memorandums to the inventory auditors.

Committee on Committees will be contacted in regard to the revision of the By-Laws.

There being no further business, the meeting was adjourned at 4:30 p.m.

Respectfully submitted,

/s/

T. Ikemoto
Acting Executive Secretary

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS
OF THE TULE LAKE COOPERATIVE ENTERPRISES, INC.

Saturday, November 25, 1944

The special meeting was called to order by the President in the 718-B conference room at 1:45 PM on Saturday, November 25, 1944

Those present were:

Board of Directors: H. Sakuma, F. Obayashi, I. Takata,
M. Shibahara, and E. Fujisawa.

Miss Katherine E. Hobbie, Mrs. Anne Pendleton, (Mr. L.J. Kaup, chairman)
(Mrs. Celia Beschin were)
(absent.)

Staff members: Gen. Mgr. Nakashima, Treasurer Matsumura, and
Executive Secretary Kamiya. Also Ass't. Gen. Mgr.
and Ass't. Executive Secretary.

Mr. Matsumura read the letter of Mr. Kaup, chairman of the Fact Finding Committee who was unable to attend this meeting. His sincere wish was that the meeting be of great success.

Introducing of each other was made by Mr. Cook and Mr. Matsumura.

F. Obayashi - Usually the board meeting is presided by Mr. Sakuma but today I will act as the chairman. We appreciate you ladies and gentlemen for coming down on such cold weather to discuss the ways and means of settling the matter of the canteen #4. The general manager expressed his wish to talk informally of the problem's main point.

Mr. Ross was chosen to interpret for both sides.

General Manager - I appreciate very much of your attending this meeting despite of today being Saturday afternoon. We wish to discuss the matter of Co-op store #4 and hope the matter will be discussed with true feelings. This problem has been pending from the former management, but since the new board was set up the problem reappeared on the surface. The canteen #4 problem is the greatest problem of the whole Co-op at this time. We wish to know your actually feeling toward this matter. As the issue being of an important one, we have extended it until today. Because it was the concern of the people the matter was brought up and discussed by the Board of Directors and the executives several times to this date. It was because we felt of our great responsibility as a group represented by 18000 or more people. We may be criticized but we must be strong and desires to serve and carry out our obligation in a most intelligent way. The feeling of the board is that they do not

wish to cause the Caucasian any inconvenience and put them in a difficult position. The board still wishes to take in consideration of the evacuee members's opinion. I wish that you would understand the problem and discuss and consider the matter with open heart.

Obayashi - We have no prepared agenda to go one by one so our propose is to hear from you of the practical way of discussing the matter. We understand that Mr. Best desires to have our proposition made by the board and we know we have the right to do, but we do not wish to make any dry proposition. We want to understand each other better before any definite conclusion is decided. Let us know your stand point.

Matsumura - I will reply to some of your discussion of your minutes. I took down a note and prepared to go through the main point.

Cook - Perhaps I may make a statement for this group prior to further discussion. We appreciate the courtesy of the board on this matter and giving us a chance to meet and discuss with the board, furthermore we appreciate very much of having had the #4 canteen and we wish it to be continued. We do not have official status and our expression is just the feeling of the Caucasian members at the meeting that we had.

Obayashi - As Mr. Nakashima told you already of canteen #4, this has been hanging on for quite a while. This problem has been pending before November 4, last year and I presume you weren't here. The evacuee residents have been wondering why a canteen was established at such a remote district from the evacuee district and this feeling was apparent even before the fence was set up, and the fence emphasized the feelings of the residents more than ever. When we came into this office of the Co-op after that incident of Mr. Hitomi, this question again arose. Since this question came up, we had discussed the matter three or four times. We thought the inside people is handicapped as to the accessibility to canteen #4 and this matter should be taken into consideration. To put the store as near as possible for your members within the fence would convenience the evacuee residents considerably. But Mr. Perkins explained it as seemed an impossible matter.

Mr. Cook - Where would that location likely be at.

Obayashi - We have no idea and we must have your suggestion.

Mr. Cook - This committee was chosen by the members of the cooperative in the administrative area and we might have some opinion on the matter but above all we don't have anything to say or add. All we can do is to express our feelings of the members that we have no power to act.

Mr. Roes - This is an informal committee and when there is enough members to back us up in bringing the store close to the fence inside where the evacuee residents would be accessible we will try to negotiate with the administration but we cannot say whether our suggestion would be approved or not we wish to try what we can about it.

Matsumura - I would like to go through the minutes of your meeting and reach better understandings. During the former executive tenure in office the problem arose but they could not do anything about it. This problem arose from some emotional feelings and not from a financial standpoint. We would like to do business strictly on a business way and not to be mixed with any politics. The best solution to this problem is to bring the store inside the fence where store would be accessible to the people.

Mr. Matsumura gave an detailed explanation of the membership of the Caucasian and the business transaction of canteen #4.

There has been some people discussing the problem by looking through the point of profit, these people are not familiar with cooperative establishment. Co-op does not make profits. I want to emphasize that we are not anti-WRA. The main issue is the fence. Some people at the meeting look the problem through emotional ways and has some misunderstanding concerning the shoes at canteen #4. We could have it taken back from that store.

Mr. Cook - These shoes question were some individual opinion and such things frequently arose during that meeting.

Mr. Matsumura - The important problem is that you are the minority group at this case but we of the majority group does not have any idea of pressing down the minority. We are trying to protect the minority too. This point should be strongly explained to the Caucasian members. The membership fees of \$25 per member arose at the meeting but as I want to say is that it is matter of loan and not membership fees. The probable solution is to have the store transferred to you and we will assist in what help you need; like in purchasing, we could assist you of setting up your accounting department, you can keep the same employees of canteen #4 if so preferred, transfer goods of the used and unused items or could reach an agreement of business transaction. We will give all the amount of time to have the store organized by you. These are simply a suggestion that we are willing to give you.

Mr. Cook - I feel that I have to leave as I have an appointment at 3 o'clock which cannot be avoided. Thank you very much and I appreciate your situation and everything. Hope we could work out solution and provide service for everyone.

Mr. Obayashi - If you take over the store we think you will be very much and more convenient. You could buy all the luxury goods you want, while the evacuee resident oppose of having such things in the store and we do not like to talk about the fence.

Mr. Matsumura - I will explain more on the point of the advantage you will gain from running the store by yourself. First you can put in all luxury good you want, you could operate it the way you like, or you could purchase highly priced goods as we are not able to sell such at our store and I think you can buy scarce goods better than we can. The new board policy was not to sell any luxury items. As to give you a figure which was compiled by the Community Analysis about the income and expenses of the Tule Lake Center residents of covering the period of first five months of 1944. The total expenditures was approx. \$1,042, 240.00 or a monthly average of approx. \$208,500.00. Out of this amount, the residents spent approx. \$134,086.00 at Co-op stores or in percentage of the total, 64.5% of total expenditures. The total income during this period is approx. \$583,800.00 or an average of \$116,700.00 monthly income. There exists a difference of approx. \$91,600.00 which was spent over the income. Breaking these figures down to per capita basis, the average income per month per family is \$18.56 and average expenditure per month per family is \$33.58, in another word, each family spent an average of \$15.02 each month more than their income. From these figure we must cut down on the luxury items.

Miss Hobbie - If taking over the store by us, can we remain members of the Co-op if they necessary wish so?

Mr. Matsumura - We haven't considered that point.

Miss Hobbie - It came to my mind from a standpoint of the cooperative principle. Formerly when the Canteen #4 was closed during last years incident some people had the opinion of \$25 membership fee, this opinion came from looking small. We requested proportionality of large amount of goods to have in the store. When a store is established on our side are we still able to buy goods in your store?

Mr. Matsumura - Certainly you can.

Mr. Nakashima - Representatives of the people, board have to refer to the members and general manager listen to the board. We have the responsibility to bring amicable solution to satisfy both sides. If we have listened to the members we have to close the store right now but considering of the inconvenience that will come to you we must wait and hold on to

conduct the matter in most understandable ways.

Miss Hobbie - Is it the opinion of the board of directors to have the store brought within the fence?

Mr. Matsumura - The board figures from the practical point of view in this matter.

Mr. Nakashima - At first the board wanted to have the store brought inside the fence but this is deemed impractical and the canteen #4 problem must be solved.

Miss Hobbie - Wish us to report to the members that the board found the suggestion of moving store inside the fence is impossible. The issuing of shopping pass is not acceptable. The establishing a canteen by ourselves is the only acceptable solution for us. We are very thankful of the generosity shown by the board of directors and we will be glad to meet again to further discuss on the problem.

Mr. Matsumura - Is it impossible for you to establish a Co-op of your own?

Miss Hobbie - I think it is impossible to establish such Co-op by ourselves.

Mr. Nakashima - My suggestion is that if you could organize a club and handle the needed goods there as we will be glad to sell the goods to you at cost price with a few percentage of handling expenses.

Mr. Matsumura - We have about \$2700 of your unpaid rebates which we could pay this as your capital for the store if it is to be established.

Mr. Nakashima - The suggestion which was made at this meeting could be further discussed by your members and you might reach to a better idea.

Miss Hobbie - We appreciate your courtesy in taking up a lot of your time in considering this problem.

With no further business to be discussed the meeting adjourned at 3:50 PM

Respectfully submitted,

/s/ Kazuji Kamiya
Executive Secretary

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MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS
OF THE TULE LAKE COOPERATIVE ENTERPRISES, INC.

January 14, 1945

The special meeting of the Board of Directors was called to order by President Sakuma in the 718-B conference room from 4:30 PM.

Those present were Directors: Sakuma, Yamagata, Sakai, Murano, Yanohira, Kato, Matsunami, Hashioka, Shibahara, Inazu, and Matsui.

Staff members present were: General Manager Nakashima, Treasurer-Matsumura, Executive Secretary Kamiya, Ass't Executive Secretary - Kimura, and Ass't General Manager Takizawa.

General Manager's Report

After a brief introductory address to the newly elected Board members the General Manager presented his report as follows:

1. Our Co-op should not operate for the purpose of profit, but to provide necessary merchandise and service at the lowest possible cost to the evacuee residents.
2. The selling of the space of good will in the Cooperator to outside firms had provided means to refrain our expense on publication. The income from those firms in December was \$222.
3. The following are some of the problems which we must consider in order to prepare for the inevitable liquidation.
 - a. The disposal of dead stocks.
 - b. Cut down on our inventory stock.
 - c. All unnecessary departments be discontinued.
 - d. Cancellation of back orders.
 - e. Strict control of employment.
 - f. Establishment of the special sales department to sell slow moving merchandise at low price.
4. There are persons who do not report their change of address when they leave this center, consequently, we cannot forward their payments for rebates. Therefore I would like the Board to incorporate an amendment in the by-laws stating, for example, that rebates cannot be refunded if the terminated person does not claim their rebates within a certain period of time.

Treasurer's Report.

1. Treasurer Matsumura distributed the Merchandise Inventory Budget and the Departmental Statement of Income and Expense and gave his explanation as follows:

Budgeting is needed in every line to protect our Co-op against unwise buying and stocking. There will be budgets on expenses, purchases, etc. shortly and will be submitted for management. The first thing we must do to prepare for

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liquidation is to cut down on our inventory stock to at least $\frac{1}{2}$ of the present merchandise stock. In order to cut down our inventory we must provide only those articles and services considered as necessities. Dead stocks must be sold even at below cost and any slow-moving merchandise must be discontinued.

2. Stubs

Due to many inconveniences faced in handling stubs, it was agreed at the Executive Committee meeting that the stubs be pasted on sheets of paper by patrons before submitting them to the office. Board decided to present the plan to the General Assembly Meeting. The advantage to the above plan was especially emphasized, that in this way the records can be filed and well preserved and be ready for inspection by any government officials without trouble. At the same time it would be an incentive to save stubs and also contribute towards accurate calculations.

3. Combined Balance Sheet and Operating Statement of Business Enterprises operating in the various Centers for the months of August 1944 was distributed.

4. Financial Condition

The financial condition had improved considerably, the current ratio has improved as follows:

July 31.	Less than 2 to 1
Aug. 31	" 3.32 to 1
Sept. 30	" 4 to 1
Oct. 31	Better than 5 to 1

Accounts payable was decreased as follows:

July 31	\$90,000	
Aug. 31	\$80,000	
Sept. 30	\$66,000	(Approximate figures)
Oct. 31	\$54,000	
Nov. 30	\$36,000	

5. Community Fund

The Community Fund amounting to \$7,407.87 in Certificates was entrusted to the Board of Trustees with \$786.86 allocated to the General Reserve. The Board of Trustees will meet tomorrow to discuss plans which will be submitted to the General Assembly for their decision.

6. Other reports on progress made during first half of fiscal year.

- a. A double checking accounting system was established.
- b. Plans to have complete monthly physical inventory be taken in every departments of the Co-op.

- c. Plans were initiated to have the financial reports every month.
- d. Accounts Payable for the month of December 1944 was reduced from \$90,000 in July to \$26,000
- e. A complete system of retail control was instituted to assure the residents that the property and merchandise are properly handled.
- f. To prevent overage and shortage of merchandise at warehouse, stock control system was installed.
- g. In order to dispose dead stocks and slow moving merchandise they will be sold at store #6 at low prices.
- h. Federal Tax was exempted.
- i. The future program of management will be published in the Cooperator with the regular Treasurer's report.

7. Recommendation.

The General Manager be placed at the head of the Co-op organization with Treasurer and Executive Secretary assuming responsibilities under him. In this way it would have a smoother running organization than at present. Here all three appointed persons assume responsibilities of equal importance. During the time of emergency which just passed this was necessary, However that crisis is now passed.

DISCUSSION

1. Rebates for Relocated Persons.

Matsumura: Rebates amounting to about \$4,700 have not been paid to terminated persons because of unknown addresses. Suggested the Board make a motion to make public notice to claim rebate and if not claimed within a specific period say 90 days, to transfer amount to reserve.

After thorough discussion Director Yamagata made a motion that a notice be published in the various Japanese Newspaper and the Center news papers that rebates from the Tule Lake Co-op will be taken into the reserve, if the terminated person does not claim for it within 90 days, which will be effective from January 20, 1945.

2. Discontinuation of Unnecessary Departments.

Nakashima: Since August we have discontinued operation of the Soda Factory, Dry Goods Department at Canteen #1, Mail Order Department, Shoe Department at Canteen #4, and the Sewing Factory has been reduced to Sewing Shop to do only repair work and to manufacture clothing only when ordered by the General Manager. At this time I would like to have the approval of the Board to discontinue the Sewing Shop and Library.

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Matsumura. The financial report of the Sewing Shop is unfavourable. A daily sale is as low as \$5 and the loss is too great. Although the financial report of the library shows satisfactory condition, the books must be cleaned up at the time of liquidation, and it would be a good idea to start selling them now. The books totals about \$500 - \$600.

It was agreed that the matter regarding the discontinuation of Sewing Shop be brought to the General Assembly Meeting, and that the executive officers proceed with the plan of selling the library books. Although it is understood that the Co-op continues the service of ordering books.

Murano. What would be done with the building after the Sewing Shop is discontinued.

Takizawa. The space at the Photo Studio is too small to have work room and a studio together, and I would like to have the studio at the present Sewing Shop, after it is closed, and have the work room at the present photo studio.

3. Bonus Expense.

Sakuma. What was the total amount spent for the Co-op employees' bonus.

Nakashima \$1,644.

Executive Secretary's Report:

The Executive Secretary distributed chart describing the opinions of the blocks in distributing the Community Fund, and presented his report as follows:

1. Special General Assembly meeting will be held on Monday, January 22 to discuss matters regarding distribution of Community Fund. The reports to this date will be made by the Board of Trustees. The regular General Assembly meeting will be held on January 29, 1945.
2. The meeting with the WRA appointed personnel on problem of the Canteen #4 was held on January 8, 1945 at the Personnel Bldg. Details will be explained at the next Board meeting.

At this time the Executive Officers were excused.

DISCUSSION ON RESIGNATION

At the request of President Sakuma, Vice President Yanohira read the minutes of the special Board meeting, held on December 24, 1944 regarding resignation of the Executive Officers.

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Director Shibahara read the letter of resignation forwarded by Treasurer Matsumura, dated January 13, 1945.

Vice President Yanohira read the letter of resignation forwarded by General Manager Nakashima.

After a good deal of discussion on its pros and cons, Vice President Yanohira made a motion that the resignations forwarded by General Manager Nakashima, Treasurer Matsumura, and Executive Secretary Kamiya, be accepted.

Director Yamagata seconded the motion and was unanimously approved by the Board members.

Directors Sakuma, Yanohira, Yamagata and Kato were appointed as the Negotiation Committee to find successors for the officers of the General Manager, the Treasurer, and the Executive Secretary, and was agreed that the negotiation committee meet at the Co-op office tomorrow afternoon at 1:30 PM., January 15, 1945.

The meeting was adjourned at 5:00 PM.

Respectfully submitted,

/s/ Kazuji Kamiya
Executive Secretary

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
TULE LAKE COOPERATIVE ENTERPRISES, INC.

August 6, 1945

The regular meeting of the Board of Directors of the Tule Lake Cooperative Enterprises, Inc., was held on Monday, August 6, 1945, from 1:45 p.m. at the 718 Co-op conference room. President Sakuma presided.

Those present were: President Sakuma, Vice-President Yanohira, Directors Sakai, Sakaguchi, Yamagata, Kato, Matsumura, Matsunami, Wade, Yamashita, Nakamura, Kojima, Yamamoto, and Nomura.

Director Murakami (excused absence)

Staff members were: General Manager Takizawa, Ass't General Manager Iseri, Executive Secretary Kimura, Treasurer Ishiyama, Personnel Director Tsujimura, Ass't Executive Secretary Fujimoto and Translator Narimatsu.

Business Enterprises Advisor, Mr. Perkins, was also present.

Introduction of observers:

Mr. Jutaro Narumi, to whom we are negotiating for his acceptance of the position of General Managership succeeding Mr. Takizawa, and Wara 7 chairman; Mr. Toshio Watanabe, was introduced to the attending members by Executive Secretary Kimura.

Minutes of the Special board meeting held on July 28, 1945 was read and approved as read.

Appreciation to Mr. Perkins.

At the recent Board of Directors' meeting a resolution was passed to send Mr. Iseri, Assistant General Manager, to attend the meeting of the Federation of Center Business Enterprises and for the purpose of making business negotiation and visiting the other center Co-ops. After fulfilling these purposes, they have just returned to this center last August 5th.

By request of President Sakuma, Executive Secretary Kimura spoke on behalf of the Board to express the Board's thanks for his services and efforts during his trip to the East.

Mr. Narumi, who is attending the meeting as an observer, was introduced to Mr. Perkins by Mr. Kimura.

Mr. Perkins' Report:

I am thankful that the Board had sent the delegates to the meeting in Salt Lake City and sending a representative to the Eastern market for buying purposes.

During the midst of the conference we heard the announcement of the closing on other centers, but as far as this center is concerned, we have not yet heard any official instruction to this respect and as far as we know the WRA appointed personnel are on their duties as usual.

The shortage of articles at outside community has gone from bad to worse; such items as cotton goods, soaps and tobaccos. Even at big commercial centers as Chicago and New York, these articles are almost unobtainable. In spite of these circumstances, Mr. Morey of the New York Buying Office is doing a remarkable job and it is worth commendation.

At both Poston and Granada Co-ops they still have some goods on hand. Although they already received official notice of liquidation and they are going to have final sales for the benefit at their centers. They have shown a disposition to sell the remaining goods after making liquidation sales. To these points, Mr. Iseri had been negotiating with the other Co-op representatives, so I think you will hear from him later.

If the Co-op has an intention of buying back the motion picture projector for educational purposes, it was forwarded to me that Mr. Harkness is willing to assist for that transaction.

As I already mentioned, the New York Buying Office is gaining remarkable results. Especially Mr. Morey, the buyer, is doing everything in his power and because of his influence and friends in the New York market, I think it is beneficial for this Co-op to maintain the services of purchasing the goods in the future. Therefore, I wish you would retain the service.

Mr. Iseri's Report on his Business Trip:

As Mr. Perkins had just mentioned the shortage of goods has threatened to aggravate all over the country. As a result of hoarding, the people who anticipated the shortage and expecting the ration, we cannot see so-called hard-to-get items in regular retail stores any more. On the other hand at both Chicago and New York markets, the merchandises are literally facing scarcity; and at the time of this dearth condition, they take no account of unfamiliar customer.

I have negotiated approximately \$10,000 worth of merchandise during my recent trip. There are some cotton goods in the hands of wholesalers, but as a result of unofficial hint on price

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raising they would not release their hold and there was almost no hope of making business transactions. There are none of plain yardage goods available now. I have purchased about \$14,000 worth of rayon materials.

Due to the soap hoarding among the people, both bar and powder soaps are scarce everywhere. Following the path of scarcity I imagine the facial soap too will eventually result in the same condition as other soaps. At Eastern markets they do not accept orders on soaps and they advised us to purchase from their firms in the West Coast.

Regarding to the stocks on hand at both Granada and Boston Co-ops and problem of buying negotiations with those Co-ops are fully explained by Mr. Perkins, so I shall omit these matters.

General Manager's Report:

Despite of difficult time of obtaining soap, we are fortunate to say that we have a few on hand and we are notified that some more are coming within a few days.

The Superior Laundry Company which have been handling our laundry and dry-cleaning business in the past has send us a notification of termination of service because they are going to handle Army and Navy orders exclusively. Because of indispensable nature of dry-cleaning, we are looking for and negotiating with some qualified company to handle our business.

Mr. Narumi, to whom we have been negotiating to take over the General Managership has applied for inspecting the Co-op facilities and he has been making inspection since August 2.

Some yardage goods are received and we are ready for sales after making coupons.

Treasurer's Report:

I do not have much to report particularly. At the present, we are remodeling 717 Co-op office, so we urge you to inspect the place.

Executive Secretary's Report:

The selection of slogan contest for stub has been determined. We are now giving out rewards to the winners of the contest. There were also good slogans left out of selection and we are also presenting them a prize.

Personnel Director's Report:

The shake-up of General Manager position is an unavoidable fact at least for the time being. We are hoping for the new General

Manager's assumption to the office soon and from the standpoint of performing business affairs efficiently we are suffering considerable hindrances caused by vacancy of five key positions. As soon as the new general manager should take over the place, it will be an opportune time to carry out our intentions and to materialize the innovation of personnel administration. But for the vacant position we cannot afford delay and I feel it is necessary to replace at once.

Mr. Marumi's Report:

Recently I have received a kind offer of assuming the office of General Managership of your co-op from President Sakuma as well as my former Southern California friends. Past few days I have an opportunity of looking over various departments and I found that everything is running smoothly and fine. I sincerely admire your marvelous enterprises, I keenly feel that I am too old for the task and at the same time, if I should take the position, I firmly believe that there are numerous young and energetic business men suitable for this position and the appointment of such suitable person will do more efficient work and it is the best for the sake of future prosperity of the Co-op. Therefore, may I again express my appreciation for your kind invitation and as I have mentioned I must decline your proposal.

Against Mr. Marumi's declination, President Sakuma, Vice-President Yanohira, Director Yamashita and General Manager Takizawa expressed their respective recommendation of his taking the office.

Discussions:

A remedial measure of personnel problems of the Canteen #5 and the Watch Repair Shop will be discussed at the special joint meeting of the Employee Relations Committee and the Management Committee on Wednesday, August 8.

Relating to Mr. Marumi's declination, Directors Yamamoto and Yamagata, with the help of Mr. Kaku, Co-op committee for Ward 8, will open negotiation once more. In case of failure of negotiation, above mentioned three persons will commence contacting with Mr. Kurihara, the second candidate.

It was decided to loan on temporary basis on a form of cash exchange to the deposit (which was robbed recently) of the Central Block Managers' Office, as following the example of the Chuo-Kyoiku-Kai.

The meeting adjourned at 5 p.m.

Respectfully submitted,

/s/ Kaoru Kimura
Executive Secretary

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MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS
TULE LAKE COOPERATIVE ENTERPRISES, INC.

August 9, 1945

The special meeting of the Board of Directors of the Tule Lake Cooperative Enterprises, Inc., was held at the 718 conference room on Thursday, August 9, 1945 from 10:15 a.m. President Sakuma presided.

Those present were: President Sakuma, Directors Sakai, Yamagata, Kato, Murakami, Matsunami, Wada, Yamashita, Kojima, Yamamoto, Nomura.

Staff members were: General Manager Takizawa
Executive Secretary Kimura, Treasurer Ishiyama
Personnel Director Tsujimura and Ass't
Executive Secretary Fujimoto.

Explanation by Executive Secretary:

Yesterday, I asked the messenger to deliver the special meeting notices which is to be held this morning directly to your home, but unfortunately, the messenger's bicycle broke down on his way, so he reported to me this morning that he had mailed the notice instead of delivering it house to house. Under these circumstances, I regret to say that notice of emergency meeting didn't go thoroughly to every one of you. This morning, we promptly called at your home to pick you up, but some have already left. I hope you will understand this situation.

The minutes of the previous meeting was read and was approved.

REPORT:

At the previous meeting of the Board of Directors, it was decided to negotiate with Mr. J. Narumi to take over the general manager's position, and Directors Yamagata and Yamamoto was appointed as negotiating committee to contact with him. It was explained by the negotiating committee that they have done everything possible within their power, but without success.

On behalf of the board, President Sakuma expressed his appreciation for the efforts of Directors Yamagata and Yamamoto for their negotiation.

DISCUSSIONS:

Those who have felt moral responsibility for the occurrence of burglary case which happened on June 26, has tendered their resignations and the selection of successors was discussed as follows:

1. Selecting the Executive Officers from the present Board members: Under the existing condition, it is almost impossible to find suitable executive capacity personnel. Therefore, the selection of the executive officers from the present board members are the only solution to meet the situation at least for a time being. Later, competent persons will be picked out and will be replaced in gradual course. As a result of voting this plan was passed unanimously.

2. The motion of recommending President Sakuma as candidate for general manager was presented by Director Yamashita and the recommendation was supported by the entire directors.

The offer was declined by Mr. Sakuma that for his family reason and he thinks he has personal important duties that must be fulfilled. The directors fully understood his stand point and they considered as inevitable consequence of the circumstances. Driven by the stress of circumstances, it was decided to select the three executive officers by voting instead of appointing.

3. Secret voting was held and the highest vote candidate will be the successor. It was further understood that second successful candidate will be installed in case of highest winner declined the position.

4. Selection of succeeding General Manager:

President Sakuma	2 votes
Director Yamashita	5 votes
Director Nomura	1 vote
Director Yamagata	1 vote
Director Nakamura	1 vote

As it is indicated above, Director Yamashita gained the highest vote. He thank for the kindness in offering the job, but he wished to be excused from it because of his personal reasons and incapability of taking such task. Then, it was recommended to President Sakuma again. President Sakuma declined the offer as he had mentioned previously because of his personal reasons, but he had expressed his intentions of accepting the task on temporarily basis because of the present situation confronted cannot be overlooked. The entire board appreciated his kind intentions, and the successor for the General Manager was settled.

5. Selection of succeeding Treasurer:

Director Kojima	8 votes
Director Nakamura	1 vote
Director Matsunomi	1 vote

It was decided that Director Kojima to take up his duties as Treasurer.

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6. Selection of succeeding Executive Secretary:

Director Nakamura	3 votes
Director Murakami	2 votes
Director Yamagata	2 votes
Director Kato	1 vote
Director Wada	1 vote
Director Nomura	1 vote

Director Nakamura was elected as the succeeding Executive Secretary.

The meeting adjourned at 11:45 a.m.

Respectfully submitted,

/s/ Kaoru Kimura
Executive Secretary

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS
TULE LAKE COOPERATIVE ENTERPRISES, INC.

August 15, 1945

The special meeting of the Board of Directors of the Tule Lake Cooperative Enterprises, Inc., was held at the conference room, on Wednesday, August 15, 1945 at 8:15 p.m. President of the Board and General Manager Sakuma presided.

Those present were: Directors Sakai, Wada, Yamagata, Sakuma, Wada Yamagata, Sakuma, Sugimoto, Yamamoto, Kato Nomura.

Excused absence: Directors Matsunami, Yamashita Nakamura and Kojima.

Directors Murakami, Sakaguchi, Matsumura were absent.

Staff members were: President and General Manager Sakuma
Executive Secretary Kimura, Treasurer Ishiyama
Ass't Executive Secretary Fujimoto and
Translator Narimatsu.

Executive Secretary Kimura introduced the newly elected Director, Mr. Isamu Sugimoto who represents Ward 3, who had succeeded Mr. Hitosai Yanchira, former Vice-President of the Board of Directors who recently resigned.

President and General Manager Sakuma explained the causes of calling today's special board meeting. The explanation are as follows:

Yesterday afternoon at 4 o'clock, the knolling of a siren travelled far over the center which we later found it was the suspension of hostilities between the two nations - Japan and United States. For more than three years, to this moment we Japanese people in this country had an intense feeling; but hearing this sudden signal we all had an emotional shock deep in our heart and a thousand emotions crowded on our minds. Because of this fact, every person in the center as well as Co-op workers are severely affected and I think we should suspend all business operations at least for today and tomorrow.

Executive Secretary Kimura made a supplemental explanations.

Some time ago, we passed a resolution, on co-op holiday policy and we have decided to follow the WRA. But this time, we all Japanese had undescribable mental shocks and I imagine they are not in a state of settled mind.

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Entire suspension of co-op operations on August 15th and 16th were unanimously approved by the Board.

DISCUSSIONS:

1. Leave the detail operational matters up to the business department on closing the stores.
2. Publish an announcement stating that "In view of the situation, all canteens and service shops will be closed for two days."
3. The occurrence of violence cannot be assured, so all night watch men at warehouses which is located on the other side of the fence is to make two days holiday.
4. Tofu manufacturing plant's workers will follow the night watch men.
5. To ask the Internal Security to keep their night vigilance at warehouse for two days considering if anything should happen.

The meeting adjourned at 9:05 a.m.

Respectfully submitted,

/s/ Kaoru Kimura
Executive Secretary

MINUTES OF THE MEETING OF THE BOARD OF
DIRECTORS
TULE LAKE COOPERATIVE ENTERPRISES, INCORPORATED

October 8, 1945

The meeting of the Board of Directors of the Tule Lake Cooperative Enterprises, Inc., was held at 718 conference room, on Monday, October 8, 1945, from 1:45 p.m. Director Yamagata presided as the Acting-chairman.

Those present were: President Sakuma, Directors, Sugimoto, Yanagata Kato, Yamashita, Wada, Matsunami, and Niizume. Directors Sakai, Sakaguchi, Murakami, Matsumura, Nakamura, Watanabe and Yamamoto were absent.

Staff members present were: General Manager Sakuma (dual offices) Executive Secretary Kimura, Treasurer Kojima, Assistant General Manager Fujimoto, Merchandising Manager Nomura and Mr. Perkins, Business Enterprises Advisor.

Executive Secretary's Report:

Vice-President Nakamura and Director Sakai are both on short term leave and they are excused absent. Director Watanabe is now on duty at treasurer's office. Due to the recent influenza, many canteen workers, have been taken ill; and consequently, we are short of workers, so we asked Director Yamamoto to help for the time being.

Some time ago, we filed the by-law amendment, and its permission is received today from the state authority.

We have learned from the Manzanar Co-op that they have been confronted by pressing necessity of personnel at the final stage of liquidation. In order to meet this situation, they passed a resolution to pay prevailing outside wages to the executives consisting of six persons who will execute the remaining affairs of liquidation. Distribution to members the assets remaining after liquidation is an extremely troublesome task, and they decided to contribute such funds to friendly non-profit organizations.

General Manager's Report

After the special sales, disposal of merchandise at Canteen #5 has been completed, and the store has been closed as of October 6, 1945. At present we are studying the redistribution of employees of that store.

The purchasing departments for dry goods and hardware has stopped their ordering completely.

At present, photographic developing has been retarded; therefore, it was decided to suspend taking photographs temporarily.

In view of considerable losses suffered by waste at the newsstand and spoilage at the fish market, we requested weekly reports in order to prevent these matters, and we are trying to inquire into the true state of affairs. During the month of September, the fish market's operating statement has shown favorable results, and it has returned to normal.

The watch repair shop's monthly operating statement shows net profit of over \$56 and is turning into favourable condition.

Co-op's fire insurance has expired as of last October 3rd, but we have extended the duration of the policy for another year. Taking into consideration the possibility of liquidation, the policy has been drawn up under a conditional policy which states that the period of time when liquidation takes place will be covered and the remaining amount will be repaid to us.

We understand that Mr. Mori of the New York Buying Office intends to transfer to the WRA headquarters in Washington, D. C. If and when his transfer materializes, it is necessary to abrogate the contract with the buying office. We have written a letter in order to get the details.

Referring to the disposal of remaining stocks, we are endeavoring to do our best, and we have negotiated with three companies. A Portland firm had replied that the stocks will be received if the prices are reduced into half F.O.B. Portland agreement. Special sales for drugs, notions and stationery are now in preparation.

Regarding disposal of fixtures, the articles will be put on auction after public auction procedures are completed by the Dissolution Preparation Committee. Auctioning will be conducted in as fair a manner as possible for the buyers.

Due to the recent epidemic of cold together with the fact that many are leaving the center, there is a considerable shortage of workers.

Mr. Kimura, Executive Secretary is planning to go to Oakland in the very near future, and therefore, I am thinking of settling the matter of Northern California Co-op League when he should go.

Merchandising Manager's Report:

Due to the recent epidemic of cold among the workers, I regret to say that the general report for the special sales is not yet completed. But I shall report the result on drygoods and shoe department sales; the results are as follows:

Shoes	Cost	\$2,160.76
	Sales	<u>1,527.99</u>
	Losses	632.77
Dry Goods	Cost Price	\$16,715.23
	Sales	<u>11,729.13</u>
	Losses	4,986.10

After deciding the selling prices of drug items and giving due regard to its demand, the special sale of drugs was planned to take place next week.

As a result of negotiations with dealers in Klamath Falls, I succeeded in reselling the ice-cream cones, and also obtained some credit for the tobacco. Empty soda water bottles are of no more use, and will have to be dumped. However, we obtained a little credit for such bottles.

Treasurer's Report:

After studying the documentary tax on membership certificates, the necessary amount will be taken from the unallocated reserve fund,

In order to facilitate business affairs it is important to know the new addresses of members who relocate. We are giving postal cards to all who are leaving in order to have close contact with them.

The fire insurance amounting of \$126,000 has been extended for another year. The premium of \$2,250 is paid for this purpose.

The rebate for the first quarter of 1945 amounts to \$34,000, and its schedule will be decided upon at the coming General Assembly. We are planning to pay from the month of November.

Business condition of the Newstand, Fish Market, Laundry Department and non-operating expense of the financial statement was pointed out and explained.

Assistant to General Manager's Report

Although the records show that the Co-op has purchased considerable amount of fixtures during last year from WRA, due to some errors or misunderstanding with the WRA Property Control Division, they had recorded these Co-op owned fixtures as theirs. After discovering this error, we immediately sent in a protest and was able to clear the case. In view of this misunderstanding all fixtures have been prohibited from being moved from place to place without the consent of Mr. Kusuda.

Business Enterprises Advisor's Report:

Beginning October 10, 1945, 8 a.m. the Border Patrol of the Department of Justice will take over the duty from the Army of the supervision of patrolling the outside center area. An announcement from Washington regarding the future status of this center is forthcoming at an early date. Rumor is circulating that renunciants will be removed to another center. Taking this into consideration, I have talked with Mr. Best regarding this matter. He assured me that as far as the Co-op is concerned, he will be doing everything possible to meet any situation that comes up. However, since this is simply a rumor, I regret to say that I cannot give you a definite reply not based on fact.

I have requested the Project Attorney at Manzanar to send their liquidation procedure for our liquidation guidance. I have heard that they have decided to pay the salary which is equivalent to outside prevailing wages for six key employees who are in charge of final liquidation.

DISCUSSION:

1. Meat Sale: Gradual abolition of rationing is foreseen, and meat products could be purchased freely one of these days. But on the other hand, at the present, definite quantity of meat cannot be anticipated for the time being. If small quantities are sold, it may raise unnecessary criticism and it does more harm than good. Therefore, meat selling will be postponed until further date.
2. Closing of Canteens: In the event that renunciants are removed from this center by official order, all canteens and service shops as well as business operations will be forced to stop. We should study how to cope with the situation when it arises.
3. New York Buying Office: After receiving definite reply from them, the buying service will be terminated immediately.
4. Addresses of relocaters: To present a postal card to every relocating member asking them to notify us their address after they have settled. The purpose of this plan is to keep the record as accurate as possible to accelerate the future distribution of patronage refund.
5. Unifying the buying department: In general, all buying has been either stopped or curtailed, and it is necessary to unify these departments at once.
6. Function of the Dissolution Arrangement Committee: This committee shall exist under the Board of Directors as consultative body; be empowered to submit drafts for deliberation to the Board, to enjoy the privilege of discussing the problems of liquidation in general and settle the liquidation affairs as smoothly and harmoniously as possible.

The meeting was adjourned at 4:40 p.m.

Respectfully submitted,

/s/ Kaoru Kimura
Executive Secretary

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MINUTES OF THE JOINT MEETING OF THE
BOARD OF DIRECTORS AND WARD CHAIRMEN
THU LAKE CO-OPERATIVE ENTERPRISES, INC.

October 19, 1945

The special joint meeting of the Board of Directors and Ward Chairmen of the Thu Lake Co-operative Enterprises, Inc., was held on Friday, October 19, 1945 from 1:50 p.m. at the 718 conference room.

Those present were: Board of Directors: Directors Yanagita, Sugimoto, Yamashita, Ito, Wada, Saruna, Sakaki, Omura, Hiizume.
Ward Chairmen: Chairmen Tosioka, Fujio, Yetao, Iwasawa, Abe, Yano, Maeno.

The new directors for Ward 7, Director Omura and Director Sakaki, succeeding Mr. Nakamura and Mr. Matsubae were introduced to the members. Mr. Perkins was introduced to the new directors of Ward 7.

Director Yanagita was nominated as the chairman for today's meeting and made a brief opening address.

Mr. Perkins' Report:

"As you already know that we have been informed three and a half months before U.S.A.'s closure of this center. I happened to be at Mr. Best's office when he had the call from Washington. He felt that I could notify the cooperative first before making any announcement to any of the colony, as it is necessary for the Co-op's board and liquidation committee to make preparation on it. This announcement was held for about two weeks as I have reported to you before at your meeting that we might expect some news around October 1st. National Director Dillon Myer and Secretary of the Interior Ickes held up this announcement as they thought that the Department of Justice might make some kind of statement which they thought could be made at the same time. As many people could not make relocation plans which led Mr. Myer and Mr. Ickes to step up and make the announcement on the closure date of this center. Department of Justice is holding this, probably until after completion of the registration of aliens. The Department of Justice's notice will come in at any time. We could expect it to come probably this minute, a day or a week.

Mr. Myer's statement to Salt Lake City conference of Board of Directors and Liquidation Committee to consider liquidation notice of the Co-op which should approach and make a decisive discussion on plans for the liquidation of center cooperative. U.S.A. will provide a reasonable service including legal service for the liquidation of business enterprises at the relocation center. If the Cooperative can not make any plans after liquidation whether it wishes to provide services of some type until the center finally closes or not, U.S.A. will take responsibility in opening a similar service in the colony.

About the employees wages, if cooperative should pay outside wages to those who are to stay until the end after liquidation stages. If the Co-op should hire someone who has relocated to come back during the liquidation stages, Co-op could consider favorable employment at prevailing outside wages.

Project director is the first one to be consulted on rental. Ninety days before dissolution we are allotted to free rental. Use of equipment could be on loan from W.R.A.

I think we should study the Liquidation Guide and the minutes of the Salt Lake City conference. W.R.A. will assist us and I do think Mr. Best will do everything he can for the Co-op, for he thinks we have made a good start in reducing inventories by having special sales. He is very much in favor of our cooperative. Outline of what must be done should be made for our dissolving the enterprises.

One of the first center to close was Granada. The Assistant Project Director who was in charge of the Community Management will be here for a week. He is very much interested in the cooperative program which he was in charge of at Gila Co-op. He might be of great help to us in dissolving and we could depend upon him to assist us. He will be here to take charge of relocation and help Mr. Murphy. I think we should be able to depend upon him, and Mr. Noyes, too, thinks it will be a good idea to have his assistance.

I will be a delegate to visit other centers and will see what they have been doing during their liquidation stages, and if I could get around I will be here again for your liquidation."

General Manager's Report:

At yesterday's managers meeting, the buying program of the cooperative was studied.

Rice: We have telegraphed the wholesalers three or four times regarding our order of 800 sacks of rice which we anticipated the receiving of shipment but it was decided to cancel this order, if the shipment does not reach us by Saturday.

Shoyu: Decision was made to cancel the order for 400 gallons of shoyu.

The problem now pending discussion is whether service shops, such as toru factory and shoe repair shop, should be closed or not.

The lease of canteen #5 will be terminated as of October 31, 1945 with the W.R.A.

There will be a special sales on drugs starting today.

Treasurer's Report:

The financial statement for the months of July, August, and September 1945 will not be ready for the general assembly of this month. It probably will be completed earlier next month. The sales results obtained from the month of July and August amounted to net sales of \$250,000. The regular sales for the month of September is approximately \$75,000 and I think the net earnings for the quarter should be approximately \$15,000. We must consider the fact that the decrease of net earnings resulted from the special sales loss. The two weeks sales for this month is approximately \$35,000 and probably 470,000 will be the approximate total sales of this month.

After the announcement of the closing date of this center, we have suspended receiving of all stubs. Hereafter, we will have more special sales and even if we do register all stubs received it is doubtful whether or not we could pay the patrons refund for stubs received. To pay all the refunds for the period up to September 1945 at the present speed it will take us until next March of 1946 to complete all payment. There is approximately \$85,000 to \$90,000 outstanding refunds to be paid and I should think this payment should be completed by this year and in order to complete it within this year I think we should pay out six blocks per day. At the present income and from future incomes it is necessary to discontinue receiving stubs which is to be received hereafter under loss operation of sales.

Up to this day the financial department is recording the special sales and regular sales in different books, but hereafter at the liquidation stage we should record this sales into one book and I would like to have the opinion of the board members on this matter. It was approved by the attending members that from the discontinuation of stubs receiving, we are not anticipating any net savings and this record on special sales and regular sales should be accounted together.

At this time Mr. Kimura reminded the committee: Directors Sugimoto, Mizuno, Yashita, Yamagata, and Sakuma to meet at this office at 7 a.m. to start on a trip to meet with the District Attorney for an appointment made with him for 9:30 to 10:00 am.

Dissolution of the Cooperative: It was resolved by the Board of Directors that since official announcement was made on the closing of this center as on or before February 1, 1946, this Business Enterprise should dissolution. The date was tentatively set as of November 15, 1945.

However, Mr. Best should be consulted regarding the definite date of dissolution. Appointment was made to meet Mr. Best on Monday from 2:30 p.m. to consult about the dissolution of this cooperative. The committee to meet Mr. Best was appointed as follows: Directors Sakuma, Yamagata, Sugimoto, Yamasita, and Sakaki. Executive Secretary Kimura is to accompany the committee.

DISCUSSION:

Disposal of the shoe repairing material was agreed upon by the attending members to be left up the discretion of the executive committee.

Decision was reached to discontinue taking block pictures immediately. Only special pictures such as wedding will be taken.

Hereafter, tobacco will be sold at the respective canteens without coupons.

Disposal of fixtures and equipment: This matter should be left to the discretion of the liquidation committee; however, prices should be estimated at a minimum by the person in charge upon determining the cost price and book values.

Decision was made to discontinue receiving stubs and an announcement should be made to each block regarding it. We will not be anticipating any savings hereafter, and probably operation will be at a loss.

Order for payment of patronage refund for the quarter of January, February, and March 1945 was determined by the ward chairmen's drawing as follows: (Separate sheet attached)

The meeting adjourned.

Respectfully submitted,

/s/ Kaoru Kimura
Executive Secretary

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ORDINAL RANK LIST OF PATIENTS EXAMINED

NO.	BLOC	NO.	BLOC	NO.	BLOC
1	59	26	83	51	43
2	21	27	81	52	71
3	34	28	45	53	36
4	40	29	67	54	82
5	68	30	17	55	4
6	52	31	20	56	50
7	23	32	31	57	27
8	12	33	41	58	44
9	47	34	70	59	8
10	29	35	69	60	48
11	9	36	25	61	30
12	78	37	77	62	32
13	58	38	84	63	79
14	15	39	46	64	7
15	72	40	24	65	13
16	76	41	22	66	18
17	26	42	73	67	51
18	37	43	10	68	57
19	80	44	28	69	42
20	74	45	33	70	16
21	53	46	6	71	35
22	14	47	11	72	5
23	75	48	33	73	56
24	54	49	49	74	59
25	19	50	66		

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS
Tule Lake Cooperative Enterprises, Inc.

October 22, 1945

The special meeting of the Board of Directors of the Tule Lake Cooperative Enterprises, Inc. was held at 718 conference room, on Monday, October 22, 1945, from 7:30 p.m. Director Yamagata presided as temporary chairman.

Those present were: President Sakuma, Directors Sakai, Yamagata, Sugimoto, Wada, Yamashita, Sakaki, Onura, Kaku, Niizuma, Matsumura, Kato

Those absent were: Directors Sakaguchi and Murakami

Staff Members present were: General Manager Sakuma (plural Offices) Executive Secretary Kimura, Treasurer Kojima, Merchandising Manager Nomura, Translators Tomishige and Narimatsu

Mr. Perkins, Advisor for Business Enterprises was also present.

Executive Secretary's Address:

Tonight's meeting was called in order to decide on the matter of the resignation of Mr. Fujimoto, who tendered his intention of leaving his office; President and General Manager Sakuma, who also submitted his desire to be released from his office of General Manager; to fill the vacancy of Vice-President, as Mr. Nakamura had relocated; to fill vacancies of Ex-officio, which was caused by changes among the Directors; and to report the result of the interview which was held this afternoon with Mr. Best, relating to liquidation problems.

Selection of the VicePresident:

As a result of the election held among the attending Directors, Mr. Yamagata was elected as Vice-President and the votes were cast as follows:

	<u>No. of Votes</u>
Director Yamagata	4
Director Sakaki	2
Director Kaku	2
Director Yamashita	1
Void	1

Appointment of Ex-officio:

The following were appointed by the chairman.

Director Raku	Personnel Relation Committee
Director Onura	Management Committee
Director Sakaki	Auditing Committee and successor to Mr. Sugimoto, former director from Ward III.

Report on Interview with Mr. Best by Executive Secretary:

With the representatives of Directors and Committee men, we met Mr. Best this afternoon for the purpose of hearing his opinion on important matters concerning liquidation. It is summarized below:

1. Date of Termination of Business Operations:

Termination of business operations was tentatively set as of November 15, 1945, by the Board of Directors; and the Board's disposition was conveyed to Mr. Best, Project Director. Mr. Best, however, thought it best for the Co-op to postpone the closing of services until December 15, in order to serve the needs of the center. Concerning check cashing service, we have expressed our intentions of stopping the service by the end of October, but he wished to have the service continued as long as it will be possible.

2. Services after closing the Business:

Although for the benefit of the center residents it would be better to continue operation of business as well as tofu manufacturing service after closing all the co-op business operations. The TEA has no intention of taking over. They suggested to have private individuals in the center who are interested in such private enterprises to take over.

3. Coping with the Anticipated Drastic Changes within this Center:

Taking into consideration the rumor of re-segregation of renounciants, which is estimated at more than 4,000 persons, the setting of liquidation date is a most problematical question; however, Mr. Best gave us his assurance that if and when this serious situation should occur, he will try his best to

negotiate with the Department of Justice officials so that it will be most beneficial for the Co-op employees and for the Co-op business operations.

4. Salary During Liquidation Period:

Whether it should be paid as some other center Co-op has resolved to pay--outside scale of salary to some Co-op employees after liquidation resolution becomes effective, is a question to be investigated. Mr. Best promised that he will let us know the details on this matter in the near future.

Personnel Director's Report:

Because of gradual curtailment of business volume, decrease in the number of employees is unavoidable. However, instead of dismissing the surplus manpower, I have negotiated with Mr. Fazan VHA employment official, to shift these personnels for immediate employment by the VHA.

Treasurer's Report:

Reimbursement of the Certificate of Indebtedness for the period ending March 31, 1945, will start from November 5, 1945, at the rate of six blocks per day. In order to lighten office routine work, I am simplifying the method by paying out these in cash. Under certain circumstances, whenever necessary, I may ask block representatives to witness the payment transactions.

Business Enterprises Advisor's Report:

In regard to the closing date, I want you to proceed with caution and only then make the final decision. Especially, when we are facing liquidation, I advise you to close the business gradually instead of taking drastic steps; and I wish the Co-op will serve the colonists as long as possible. Therefore, I believe it is reasonable to change the date to December 15, instead of the tentative date of November 15. It is, of course, unofficial but I have heard that stop-list persons including renunciants will be detained in this center instead of being transferred to another center.

Discussions:

1. Closing Date of Business:

Tentative date for closing canteens and service shops was set as of November 15, 1945, but due to the short period of time, the closing date was prolonged to November 30, 1945.

2. Services after Discontinuing the Business:

Whether or not business should be transferred to (center) private individuals is a very delicate problems in this center; accordingly, it is advisable that a plan be submitted to the General Assembly for its deliberation.

3. Resolution of Dissolution

Resolved that in the judgment of this board it is advisable and for the benefit of the Tule Lake Cooperative Enterprises, Inc. that the same should be forthwith dissolved. We hereby adopt a resolution to hold a special General Assembly on Thursday, October 25, 1945, from 7:00 p.m.

4. Establishment of Trusteeship:

It was the unanimous opinion of the Board of Directors to discuss the matter of Trusteeship in the near future when necessity arises.

5. Disposal of funds:

There is the question of patronage refunds in certificate of indebtedness accumulated from the former members whose addresses are unknown and therefore, whose payments are beyond the range of possibility. It was decided to submit this question to the Dissolution Preparation Committee and have them draw up a plan. Methods of disposing other such funds must be further studied.

6. Resignation of Mr. Fujimoto (Assistant to the General Manager)

The Board could not understand what reason prompted Mr. Fujimoto to submit his resignation so unexpectedly. In order to negotiate for his return to his former position, Directors Kaku and Sakaki will be sent to ask him to reconsider his resignation.

Withdrawal of Mr. Sakuma's resignation:

Complying with the Board of Directors' earnest request and considering the gravity of the situation, Mr. Sakuma withdrew from one of the dual position, the position of general manager, which was accepted by the board and decided to remain in his present capacity as the President of the Board of Directors.

The meeting was adjourned at 10 p.m.

Respectfully submitted,

/s/ KENJI KIMURA
Executive Secretary