
Register of the Frederic V. Malek Papers, 1968-1977

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Descriptive Summary

Title: Frederic V. Malek Papers,

Date (inclusive): 1968-1977

Creator: Malek, Frederic V.

Extent: Number of containers: 11 ms. boxes, 1 envelope

Repository: Hoover Institution Archives

Stanford, California 94305-6010

Abstract: Speeches and writings, correspondence, memoranda, reports, and notes, relating to domestic politics and administration of the federal government during the presidencies of Richard M. Nixon and Gerald R. Ford.

Language: English

Access

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Preferred Citation

[Identification of item], Frederic V. Malek Papers, [Box no.], Hoover Institution Archives.

Access Points

Ford, Gerald R. (Gerald Rudolph), 1913-

Nixon, Richard M. (Richard Milhous), 1913-

United States. Office of Management and Budget

United States--Politics and government

United States--Politics and government--1969-1974

United States--Politics and government--1974-1977

1937 Dec. 22

1967-1969

Born, Oak Park, Illinois

Chairman, Triangle Corporation, Columbia, South Carolina

1969-1970	Deputy Under Secretary, Department of Health, Education and Welfare
1970-1973	Special Assistant to President Richard M. Nixon
1972	Deputy Director, Committee for the Re-election of the President
1973-1974	Deputy Director, Office of Management and Budget
1974-1975	Member, White House Domestic Council
1975-	Vice President, Marriott Corporation
1978	Author, <i>Washington's Hidden Tragedy: The Failure to Make Government Work</i>

Box 1

BIOGRAPHICAL FILE, 1971-1974.

Scope and Content Note

Clippings. Arranged chronologically.

Boxes 1-3 **SPEECHES AND WRITINGS, 1968-1978.**

Scope and Content Note

Drafts and printed copies of speeches and writings with related correspondence. Arranged chronologically.

Box 4

DEPARTMENT OF HEALTH, EDUCATION AND WELFARE FILE, 1969-1976.

Scope and Content Note

Speech transcript, letters, reports, appointment book, clippings, printed articles, procedural manual, charts, memoranda, and agenda. Primarily relates to management planning within the agency. Arranged alphabetically by subject.

Boxes 4-7 **WHITE HOUSE FILE, 1969-1977.**

Scope and Content Note

Pamphlet, press releases, charts, letters, appointment books, clippings, minutes, reports, memoranda, printed articles, notes, and lists. Relates to the organization of the Executive Branch, personnel, and high-level appointments in the Nixon Administration. Arranged alphabetically by subject.

Box 7

COMMITTEE FOR THE RE-ELECTION OF THE PRESIDENT FILE, 1971-1974.

Scope and Content Note

Clippings, radio transcript, correspondence, memoranda, reports, pamphlets, a deposition and other legal materials.
Arranged alphabetically by form.

Boxes 8-11 **OFFICE OF MANAGEMENT AND BUDGET FILE, 1970-1977.**

Scope and Content Note

Clippings, correspondence, appointment book, reports, speeches, memoranda, printed articles, press releases, notes, budgets, agenda, and a pamphlet. Arranged by alphabetically by subject.

Box 11

SUBJECT FILE, 1973-1976.

Scope and Content Note

Pamphlets, letters, charts, reports, notes, printed articles, and clippings relating to other government departments. Arranged alphabetically by subject.

AUDIO-VISUAL FILE, 1972-1973.

Scope and Content Note

See photo card catalog for description.

BIOGRAPHICAL FILE.

Box 1., Folder 1

Clippings, 1971 April-1974 Aug.

SPEECHES AND WRITINGS, 1968-1978

	General	
Box 1., Folder 2		General. Memoranda, letters, and schedules, 1973 May-1975 Nov.
Folder 3		Background material. Notes, letters, clippings and speeches by William Simon, Arthur Burns and others, primarily relating to banking and economic policy, 1975 May-1976 April
Folder 4		"Assessment of Management Quality," <i>Business Horizons</i> , 1968 April. Reprint
Folder 5		"Analysis and Recommendations--The Food and Drug Administration Organizational Review," <i>Food and Drug Cosmetic Law Journal</i> , 1970 Jan. Printed article
Folder 6		"Master Plan for Merger Negotiations," <i>Harvard Business Review</i> , 1970 Jan.-Feb. Reprint
Folder 7		"Management Improvement in the Federal Government: An Inside View," <i>Business Horizons</i> , 1971 Aug. Reprint
Folder 8		"Management Improvement in HEW: An Inside View," <i>Management Review</i> , 1972 Jan. Printed article
Folder 9		Interview, 1973 Feb. 19. Clipping
Folder 10		Speech, 1973 June 7. Typescript
Folder 11		Speech, 1973 June 18. Typescript
Folder 12		Speech, 1973 Oct. Typescript
Folder 13		Speech, 1973 Nov. 15. Typescript and a letter
Folder 14		"One That Got Away," <i>New York Times</i> , 1973 Dec. Clipping and a letter
Folder 15		Speech, 1974 Feb. 1. Typescript
Folder 16		Testimony, U.S. Senate, Committee on Government Operations, Budgeting, Management and Expenditures Subcommittee, 1974 Feb. 5. Typescript
Folder 17		"Real Nixon Accomplishments Go Unheralded," <i>Los Angeles Times</i> , 1974 Feb. 7. Typescript, letters and a clipping
Folder 18		Speech, 1974 March 1. Typescript and a letter
Folder 19		Speech, 1974 March 12. Typescript and a letter
Folder 20		"Managing for Results in the Federal Government," <i>Business Horizons</i> , 1974 April. Reprint
Folder 21		"The New Federalism--Making it Work," ca. 1974 April. Typescript
Folder 22		Speech, ca. 1974 April 1. Typescript
Folder 23		Speeches, 1974 April 2-10. Notes, typescripts, letter, and clippings
Folder 24		"The New Federalism: The Kind of Change We Need," <i>Chicago Tribune</i> , 1974 April 19. Typescript and clipping
Folder 25		"New Federalism: Giving Government Back to the People," 1974 April 22. Typescript, letters, and clippings
Folder 26		Speech, 1974 April 30. Typescript and letters
Folder 27		Speech, 1974 May 3. Typescript and memorandum
Folder 28		"The Federal Dollars in New Federalism," 1974 May 13. Typescript, letters and a flyer
Folder 29		"The Development of Public Executives--Neglect and Reform," <i>Public Administration Review</i> , 1974 May-June. Reprint
Folder 30		Letter to the Editor, <i>Wall Street Journal</i> , 1974 June 12. Typescript and clipping
Folder 31		Speech, 1974 July 2. Typescript
Folder 32		Interview, ca. 1974 Aug. Notes and a draft statement
Folder 33		"Reflections on Five and One Half Years with President Nixon," 1974 Aug. Typescript and a letter
Folder 34		"The New Federalism," 1974 Aug. Typescript and a letter
Folder 35		"The Art and Politics of Public Management," 1976 April. Notes, a letter and other miscellaneous materials relating to a Harvard University study group <i>Washington's Hidden Tragedy: The Failure to Make Government Work</i> , 1978
Box 2., Folder 1	General	Background material

Folder 2

Correspondence
and comments.
**NOTE: Specific
chapter comments
are with those
chapters**
Outlines and notes

Folder 3

Chapters. Typescripts, notes, letters and comments, clippings,
printed articles and other background materials

Folder 4-7

1-4

Box 3., Folder 1-7

5-11

DEPARTMENT OF HEALTH, EDUCATION AND WELFARE FILE, 1969-1976

	General	
Box 4., Folder 1		General. Speech transcript, a photocopy of a letter from Elliot Richardson to Barry Goldwater, and a brief summary of authorizing legislation, 1970-1976
Folder 2		Appointment book, 1969
Folder 3		Clippings and printed articles, 1970-1976
	Management planning	
Folder 4		General. Charts, reports, agenda and memoranda, 1969 Nov.-1971 Oct.
Folder 5-6		Reports and procedural manuals. Includes cover memoranda and reports written by Frederic Malek for H.R. Haldeman and others, 1969-1976

WHITE HOUSE FILE, 1969-1977

	General	
Box 4., Folder 7		General. Pamphlet of statements by Richard Nixon, charts entitled "Legislative Infringements or Limitations on the Executive," press releases, and a letter of reply to Lyndon B. Johnson, 1969-1974
Box 5., Folder 1-2		Appointment books, 1970-1972
Folder 3		Clippings, 1970 Nov.-1976 Feb.
Folder 4	Cabinet meetings. Minutes, 1971 Nov.-1974 March	
Folder 5	Information leaks. Primarily monthly progress reports relating to an improper disclosure directive, 1971 June-1972 June	
Folder 6	Magruder, Jeb S. Memoranda relating to job placement, 1972 Dec.	
	Organization and reorganization of the Executive branch. SEE ALSO: OFFICE OF MANAGEMENT AND BUDGET FILE/Reorganization	
Folder 7		General. Press releases, clippings, reports, memoranda, letter, and printed articles, 1970 Sept.-1977 April
Folder 8		Transition (post-1972 election). Memoranda and reports relating to transition plans; includes a memorandum from Richard Nixon to H.R. Haldeman relating to the CIA, 1971 Oct.-1973 Feb.
Box 6., Folder 1		White House staff. Reports, notes, charts, printed article, and memoranda relating primarily to White House personnel, legal services, and public relations functions, 1971 Jan.-1973 May
	Recruiting and placement	
	General	General. Relates to vacancies and personnel searches
Folder 2		
Folder 3		
Folder 4		Consultants. Proposals and notes, ca. 1970 Oct.

Folder 5		Sources. Memorandum from H.R. Haldeman to Richard Nixon, 1970 Nov.
Folder 6		White House Task Force on Executive Manpower. List and handbook, 1970 Nov.
Folder 7	Ambassadors. Lists, memoranda, letters, and a press release, 1971 Oct.-1974 June	
Folder 8	Departments	General. Memoranda and notes primarily relating to Cabinet-level appointments, 1972 Sept.-1973 Jan.
Box 7., Folder 1		Agriculture Department. Memoranda, 1971 Oct.-Nov.
Folder 2		Commerce Department. Memoranda and a schedule, 1971 Dec.-1974 March
Folder 3		Defense Department. Memoranda, 1971 April-1973 Jan.
Folder 4		Health, Education and Welfare Department. Memoranda, 1970 Dec.-1973 Jan.
Folder 5		Housing and Urban Development Department. Memoranda, 1972 Dec.-1973 Jan.
Folder 6		Interior Department. List and memoranda, 1973 Jan.
Folder 7		Justice Department. Memoranda, 1971 Dec.-1973 Jan.
Folder 8		Labor Department. Memoranda, 1971 July-1972 Dec.
Folder 9		State Department. Memoranda, 1971 April-1972 March

Folder 10		Transportation Department. Memoranda, 1972 Nov.-1973 Jan. Dec.-1974 June
Folder 11		Treasury Department. Memoranda, clipping and a letter, 1970
Folder 12		Independent agencies and regulatory commissions. Memoranda, letter, notes, a clipping, and biographies. Includes material relating to the Corporation for Public Broadcasting, the Securities and Exchange Commission, ACTION, the Atomic Energy Commission, the Federal Reserve Board, and others; also includes material relating to a U.S. Senate symposium on regulatory agency appointments, 1971 Oct.-1976 Sept.
Folder 13	Schorr, Daniel. Clippings, press release, memoranda, notes and letters from Sen. Sam Ervin, Jr., 1971 Nov.-1972 Jan.	

COMMITTEE FOR THE RE-ELECTION OF THE PRESIDENT FILE, 1971-1974.

Additional Note

NOTE: Primarily relates to informal recommendations on whether or not various organizations should receive grant funding

Box 7., Folder 14	Clippings. Includes a transcript of a new report by Walter Cronkite for CBS radio, 1973 Dec.-1974 June
Folder 15	Correspondence. Notes and correspondence with Senators Sam Ervin, Jr., Robert Byrd, Herman Talmadge, Mike Mansfield and Howard Baker, Jr., relating to specific projects, 1973 Jan.-Aug.
Folder 16	Memoranda General. Collected memoranda and a short report entitled "Administration Efforts in Support of the Re-election." 1971 July-1972 June
Folder 17	1971 Sept.-1972 Dec. Memoranda from Frederic Malek to H.R. Haldeman and others, relating primarily to convention planning, press and public relations, and the re-direction of the White House staff to support the re-election of Richard Nixon
Folder 18	Publications. Republican National Committee, 1972
Box 8., Folder 1	Report. "Use of the Incumbency-Reponsiveness Program", with memoranda analyzing the report, ca. 1974
Folder 2	Testimony. Deposition by Frederic Malek, letters and miscellaneous legal material, 1973 July-1974 March

OFFICE OF MANAGEMENT AND BUDGET FILE, 1970-1977

Box 8., Folder 3-5	General. Clippings, letter, interview outline, appointment book, and reports, 1973 Jan.-1975 Sept.	
	Budgets	
Folder 6		General. Clippings, primarily relating to the Carter Administration, 1973 Sept.-1977 Jan.
Folder 7		Economic analyses. Speech, proposals, and memoranda relating to wage-price controls and general economic policy, 1974 Jan.-July
Box 9., Folder 1		FY 1974. Fact sheet, report, and memoranda, 1973 Feb.-1974 Feb. FY 1975
Folder 2-3		Memoranda, 1973 Feb.-1974 June
Folder 4		Public relations material. Press releases, statements by Richard Nixon and Frederic Malek, charts, and notes for presentations, primarily to various Congressional committees, 1973 Sept.-1974 April
Folder 5-6		Reviews. Director's review of HEW budget and materials for a presidential review of energy, science and natural resources agencies, ca. 1973 Nov.
Folder 7		FY 1976. Statement, report, press release and charts, 1975
Folder 8	Domestic policy	
Folder 9		General. Memoranda and proposals, 1973 May-Aug. White House Domestic Council. Memoranda, ca. 1973 Jan.-1974 July
	Management	
Box 10., Folder 1		General. Memoranda, agenda, report, and correspondence with Sen. Harry F. Byrd, Jr., 1970 Dec.-1976 Aug.
Folder 2-3		Management by Objectives program. Reports, memoranda, letters, agency proposals, presidential objectives, agenda, and printed articles, 1972-1975
	Personnel	
Folder 4		General. Memoranda, pamphlet, and notes, 1970 Aug.-1975 Dec.
Folder 5		Federal Executive Development Program. Memoranda and reports, 1974 Jan.-1976 Nov.
Folder 6		President's Commission on Personnel Interchange. Letter, agenda and background materials for meetings, memoranda, and a pamphlet, 1974 May-July
	Reorganization	
Folder 7		General. Memoranda, proposals, press releases and notes, 1972 Nov.-1973 Jan. SEE ALSO: WHITE HOUSE FILE/Reorganization

Box 11., Folder 1

Office of Management and Budget. Proposals, letter, printed articles, meeting notes, charts, and memoranda, 1972 Dec.-1974 Dec.

Folder 2

Undersecretaries group. Memoranda, meeting reports and notes; includes material relating to conferences at Camp David, 1973 Feb.-1974 July

SUBJECT FILE, 1973-1976

Box 11., Folder 3	Commerce Department. Pamphlets relating to department objectives and management conferences, 1973 June-1974 June
Folder 4	Drug Enforcement Administration. Notes, printed article, clipping, statement, a letter and a report, 1973 March-1976 Nov.
Folder 5	Housing and Urban Development Department. Reports, charts and letters, including a photocopy of a letter from Gerald Ford, 1974 Sept.-1976 Nov.

AUDIO-VISUAL FILE, 1972-1973.

See photo card catalog for description