
Guide to the Leland Whitman Cutler Papers, 1909-1941

Collection number: SC 031

Department of Special Collections and University Archives
Stanford University Libraries
Stanford, California

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Descriptive Summary

Title: Leland Whitman Cutler Papers,

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Stanford University Board of Trustees

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BIOGRAPHY

Leland Whitman Cutler was President of the Board of Trustees of Stanford University (1942-1954) and insurance businessman.

SCOPE AND CONTENT

These papers are chiefly correspondence and working papers of the Board of Trustees. Included are reports and programs on future expansion of the University, papers of the Graduate School of Business and its Industrial Relations Division, the Lower Division, and the Department of Education. Correspondents include Charles A. Coolidge, E. P. Cubberley, Herbert Hoover, Judge Lorenzo Sawyer, Lewis M. Terman and Ray Lyman Wilbur. Also included are materials pertaining to the construction of the Stanford stadium.

Additional Note

The following listing lists only unusual items in each folder which in general contains a large amount of correspondence relating to a specific subject.

SEPARATED MATERIALS

Progress photos of Stadium construction

Date: 27 June 1921,

removed and placed in photo collection.

Box 1, Folder 1 ANNUITY RETIREMENT PLAN

Report re Memoranda on Annuity Retirement Plan.

Box 1, Folder 2 BOARD OF TRUSTEES (S.U.), 1920-1931 File #1

Analysis of pension requirements, 7 Oct. 1929.

Pamphlet on "The Skinner Organ."

Estimate of Income and Expenses and Cost of Consulting and Equipping New East Wing of S.U. Hospital, 18 July 1928.

Preliminary survey for proposed 100 bed wing of S.U. Hospital, 22 June 1926.

Additional Blanket Insurance Proposal and Plan Appraisal, 10 Aug. 1925.

Modification of Resolution and Accounting Treatment of Amortization of Losses on Bond Transaction, 10 Aug. 1925.

Accounting Review Concerning Treatment of Amortization of Losses on Bond Transactions.

Report re Minimum Requirements for Admission, 1921. (Undergraduate admission.)

Box 1, Folder 3 BOARD OF TRUSTEES (S.U.), 1933-1938 File #2

Pamphlet on "Outline and Estimate of a Plan of Group Insurance (Life, Health and Accident) for Employees of S.U." 19 Sept, 1934.

ALS from E.P. Cubberley to R.L. Wilbur inviting the Trustees to see the new Education Building, 20 Sept. 1938.

Fragment of memoirs by Charles A. Coolidge (d. 1937) who was original architect of S.U. buildings, re: meeting the Stanfords, drawing up building plans, 1st excavations, Mission Style beginning, earthquake safety.

"Paper of Undergraduate Reactions to S.U." Prepared by Executive Committee of the Class of 1937 and

addressed to the Board of Trustees. Covers such topics as: tuition, *The Daily*, the Board of Athletic Control and pre-reg.

Telegram from Herbert Hoover to Leland Cutler, 5 March 1937.

[Communism in Universities]: Copy of *The American Citizen* newspaper pub. in San Rafael, Calif. 15 May 1936 issue, Vol. II, No. 8; Copy of the *New York American*, 12 April 1936.

Reports on George S. Counts, "pro-Russian enthusiast" with excerpts from pamphlets "Dare the School Build a New Social Order?" and "The Social Frontier."

Pamphlet on "California Masonry and S.U."

Copy of an article written by Dorothy Stephenson re Herbert Hoover and The War Library, written for the *New York Times* before 1935.

List of endowments, incomes from endowments and rate of income for years 1909-1910 and 1919-1934.

Summary of investment provisions of endowments, 9 April 1935. With lists of: endowments subject to same trusts and original endowments; no instructions as to form of investment; capital increase since endowment, investment at discretion of the Board of Trustees; interest bearing securities; and approved securities.
S.U. Insurance Report, 1 March 1935.

Tribute to Wm. Mayo Newhall (trustee and pres. of the Board of Trustees) by the Board of Trustees whose meeting of Thurs. 6 Dec. 1934 was adjourned upon his death.

Proposal for construction of new dormitory for women, 9 Nov. 1935.

ALS from E.P. Cubberley to Leland Cutler, 29 Aug. 1933.

ALS from E.P. Cubberley to Leland Cutler, 24 Aug. 1933.

Photostat copy of list of stocks, bonds given to S.U. by E.P. Cubberley.

Proposal for construction of San Francisquito Dam and Reservoir.

Statement of operating costs of S.U., 1932.

Box 1, Folder 4 **BOARD OF TRUSTEES (S.U.), 1936-1941 File #3**

Statement from R.L. Wilbur to parents of S.U. students re students' position in World War II, 18 Dec. 1941.

Certificate of receipt to the Board of Trustees for safe deposit box at Wells Fargo Bank and Union Trust.

TLS from Lewis M. Terman to Leland Cutler, 14 Nov. 1941 with biography of E.P. Cubberley (1868-1941).

Clip. from *[Stanford Daily]* re financial reorganization of ASUC.

Telegram from Herbert Hoover to Leland Cutler, 27 Aug. 1941.

Report on Dr. Peter Loets and list of his publications.

Listing of salaries for D.S. Jordan, J.C. Branner and R.L. Wilbur.

Copy of resolution of Board of Trustees meeting of 23 May 1913 (Vol. V, p. 286) creating the office of chancellor for D.S. Jordan.

Clip. re R.L. Wilbur remaining an extra year as pres. due to war crisis, 19 June [1941].

The Stanford Health Program, report by Thomas A. Storey. Reprint from *Stanford Illustrated Review*, May 1940.

Clip. from *The Argonaut*, 28 June 1940 re Monuments to Dr. Elias S. Cooper and Judge Lorenzo Sawyer at Laurel Hill Cemetery with picture of Cooper's monument.

Clip. from *[Women's City Club Magazine]*, July 1940 re Lorenzo Sawyer with picture of his monument.

Diagram of Laurel Hill Cemetery from *The Argonaut*, June 28, 1940.

Report on The Crisis for Privately Endowed Institutions of Higher Education and a Possible Aid to their Situation with Reference to Stanford in Particular.

Stanford U. Hospitals and Wage Program, 18 April 1940.

List of monthly and annual costs and salary rates for Lane and Stanford Hospitals.

Memorandum of meeting between R.L. Wilbur and Leland Cutler, 20 Mar. 1940 re disagreement over discussion held at informal luncheon of seven Board of Trustees members held the previous day.

Memorandum of 19 Mar. 1940 informal luncheon.

Clip. re Dr. Hutchinson (Pres. of the U. of Chicago) seeking \$12,000,000 fund.

Women in the Home program-general reference bibliography.

Copy of TL from Albert M. Bender to R.L. Wilbur thanking him for designating room in the U. library as the Bender Room, 20 Jan. 1940.

Telegram from Herbert Hoover to Leland Cutler, 16 Dec. 1939.

Telegram from Herbert Hoover to Leland Cutler, 10 Oct. 1939.

Revised pension projection, 21 Mar. 1939.

"Kraus Case Will Not Down." Pamphlet by Kraus Defense Committee (or League), release #15.

Blueprint of University Ave, underpass at Palo Alto. Road and street layout.

Map of S.U.

Diagram of Southern Pacific Co.-Pacific Lines-Palo Alto. Proposed Acquisition of Property.

Box 1, Folder 5 **FINANCIAL VICE PRESIDENT**

Proposed Wage Adjustments - Corporation Yard, 25 June 1941.

Examination of Financial Statements for year ending 31 Aug. 1940.

Memorandum Relative to the Business Dept. of the U., 25 Oct. 1940.

Box 1, Folder 6 **"FLORA SHARON ENDOWMENT"**

History behind "Flora Sharon Endowment," 29 May 1931.

Box 1, Folder 7 **FUTURE EXPANSION OF STANFORD UNIVERSITY**

Improvement Program.
Future Program.
Supplementary report on the Physical Condition of the Medical School and Hospital, 16 Sept. 1941.
Memorandum report on the Physical Condition of the U., 16 Sept. 1941.

Box 1, Folder 8 **GEORGE J. PRESLEY SCHOLARSHIP FOUNDATION**

List of contributors to the G.J. Presley Scholarship Foundation.
Donations to same, 6 Sept. 1934-cash and pledged.

Box 1, Folder 9 **GRADUATE SCHOOL OF BUSINESS - S.U.**

Study of the Effects of a Fifty Percent Increase in Commodity Price Levels on Securities Held in this General Fund of S.U. Bound volume.
Comments of Mr. Farrand Submitted to the Conference Held at S.U., 11-12 March 1926, to Consider the Study of Graduate (or other) Training for Business.
Funds available for reconstruction of the Assembly Hall for the Graduate School of Business, May 27, 1937.
Estimate of tuition fees on basis of expansion of classes in new quarters, 1937-1940.
Suggested Assembly Hall Alteration Amortization Plan, n.d.
Suggested Assembly Hall Alteration Amortization Plan if recommended maximum registration is increased 10 students, n.d.
Funds required to meet general commitments made this year without any budget provisions therefor, n.d.
Alumni Bulletin - Graduate School of Business, 15 Jan. 1932.
Graduate School of Business. A Brief Survey. 27 Nov. 1931.
Enrollment statistics, 1924-1931.
Curriculum for 1931-1932.
Budget statistics, 1925-1931.
Report of the Committee Appointed to Summarize the Views of the Stanford Conference on Business Education.
Cabin Assignment List [Family Club].
List of San Francisco Conference Members and out-of-town Conference Members of the Graduate School of Business at the Family Club.

Box 1, Folder 10 **HANSON, AMY L. MATTER (beneficiary of Mrs. Stanford's will)**

Copy of paragraph 1 of the Last Will of Jane L. Stanford and copy of a portion of paragraph XXII.

Box 1, Folder 11 **INDUSTRIAL RELATIONS SCHOOL**

Status of Proposed Industrial Relations Division.
Division of Industrial Relations, Graduate School of Business - Report.
TLS from John D. Rockefeller 3rd to Leland Cutler re Rockefeller's gift of \$5,000 to the Industrial Relations Division, 18 Dec. 1936.
S.U. Industrial Relations Division, Report on the Purposes of, 14 Jan. 1936.
TLS from John D. Rockefeller 3rd to Leland Cutler re former's pledge, 23 March 1936. Lists conditions under which he will donate.
Receipt for 14 lunches at the Bohemian Club, 31 Jan. 1936.

Box 1, Folder 12 **JUNIOR COLLEGE - LOWER DIVISION**

Excerpt from minutes of Special Meeting of the Board of Trustees, 25 Feb. 1932.
2 clips. from the *San Francisco Examiner* of 26 Feb. 1932 re increase in Lower Division enrollment.
Stanford and Her Alumni; Some Observations and Suggestions.
Clips. from the *San Francisco Chronicle* re Lower Division, 19 and 20 Feb. 1932.
Graph of test scores entitled "junior college" and "high school."
Data taken from the Stanford Register, 1929-1930.
Faculty Bulletin, 28 Dec. 1931.
Data covering men students.
The Junior High School Idea, a report, 30 April 1928.
Envelope containing suggested resolutions for Lower Division.
Clip. from a San Francisco newspaper of 18 April (n.d.) re plans to abolish Lower Division.
Bulletin from the office of the Pres. explaining limitations of Lower Division, 6 May 1927.

Box 1, Folder 13 **MEDICAL ENDOWMENT - S.U.**

Blank pledge statement and receipt for the School of Medicine Endowment Fund.
Summary of Proposed Program.
List of possible Los Angeles contributors to the Endowment Fund.
Roster of the Committees of the School of Medicine Endowment Fund.
Los Angeles special list of contributors.
Santa Barbara special list of contributors.
Sacramento, Stockton and Fresno special list of contributors.
School of Medicine Endowment Fund - Executive Committee Minutes, 18 Dec. n.y.
List of potential contributors, their professions and former contributions to other causes.
List of Board of Trustees assignments to potential contributors.
Stanford School of Medicine Endowment Fund Summary.
Outline of Proposed Plan of Campaign for Endowment for the School of Medicine.

Box 1, Folder 14 **STANFORD STADIUM**

Board of Athletic Control Special Contract for Gardens and Planting at the Stadium, Sept. 1921.
Stanford Stadium maps.
Report on the Stadium, 18 April 1922.
Memorandum of Suggested Changes in the Intercollegiate Agreement.
Agreement between the B.A.C. of Stanford and the ASUC, Dec. 1920, with partial draft of agreement
Agreement in financing the Stadium as finally drawn.
Report on the Stanford Stadium.
Map plan of the U. of Washington Stadium, 18 March 1920, with blank statement of pledge and blank receipt for admittance plaque.
Blueprint of the U. of Washington Stadium.
Subscription blank to Big Game and to Stadium Fund.
Report on the Stadium.
Diagrams of the Stadium with dimensions listed.
List of subscriptions to the Stadium.
Bulletin to Stanford Alumni from the Board of Athletic Control, 25 Jan. 1921.
Financial statistics for Stadium seating.

Box 1, Folder 15 **STANFORD STADIUM STATISTICS**

Financial estimates and plans for Stadium addition, 1925.
Final estimate, contract for additional seats, etc., 1925.
List of bids received for Stadium, 23 May 1921.
Board of Athletic Control contract and specifications for the Stadium, 5 May 1921.
Monthly Progress Estimate - contract with Palmer and McBryde.

Box 1, Folder 16 **STANFORD UNIVERSITY HOSPITAL**

Bulletin re applications to Stanford U. School of Medicine, 1945.

Box 1, Folder 17 **TAMBLYN AND BROWN**

Contract between the Board of Trustees and Tamblin and Brown., 30 July 1931.
Pamphlet explaining Tamblin and Brown's services
Report detailing Stanford's financial needs, prepared by Tamblin and Brown.
Bulletin announcing new firm of Tamblin and Tamblin.
Pamphlet "The Tenth Generation" by Harry Stillwell Edwards, 1928.

Box 1, Folder 18 **WILBUR, RAY LYMAN - Leave of Absence While Sec. of the Interior**

Questionnaire re policy of the University while Wilbur is away.