
Guide to the Emanu-El Residence Records, 1902-1969

Collection number: 70/11

Western Jewish History Center

Berkeley, California

Contact Information:

- Western Jewish History Center
- Judah L. Magnes Museum
- 2911 Russell Street
- Berkeley, California, 94705
- Phone: (510) 549-6956
- Fax: (510) 849-3673
- Email: WJHC@magnes.org
- URL: <http://www.magnes.org>

Processed by:

The Western Jewish History Center staff

Encoded by:

Erin NhaMinerva

© 2001 The Western Jewish History Center. All rights reserved.

Descriptive Summary

Title: Emanu-El Residence Records,

Date (inclusive): 1902-1969

Collection number: 70/11

Creator: Emanu-El

Extent: 18 linear feet + 3 oversize boxes

Repository: The Western Jewish History Center.

Berkeley, California 94705

Language: English

Access

Collection is open for research by appointment only every Monday-Thursday, except for those Jewish and Federal holidays when it is closed.

Publication Rights

It is the responsibility of the user to obtain copyright or publishing authorization from The Western Jewish History Center.

Preferred Citation

[Identification of item], Emanu-El Residence Records, 70/11, The Western Jewish History Center, Judah L. Magnes Museum, Berkeley, California.

Biography

The Emanu-El Sisterhood for Personal Service was founded in 1894 as a neighborhood center and settlement house. Within a year it offered employment assistance, relief, sewing classes, a Working Girls' Club, a boys' club, and bible classes for the Eastern European Jewish community in San Francisco's South of Market neighborhood. Its first officers included Bella Lilienthal, Mrs. J. Voorsanger, Mrs. M.S. Eisner,

Hanna Gerstle, Georgie Davis, and Victoria Lilienthal. Matilda Esberg was also among the founders.

Incorporated in 1902, its mission was "to develop and secure personal service on the part of its members in all human enterprises and in elevating the moral standard of the people, improving the condition of their homes, teaching them self-reliance and self-respect, promoting their moral and mental education, and developing technical skill among the young of both sexes." (Emanu-El Residence, 1/1). In 1903 the Sisterhood opened a medical clinic that eventually merged with Mt. Zion Hospital.

The 1906 earthquake and fire devastated the South of Market area and many Jews relocated to the Fillmore-McAllister district; a new Emanu-El settlement house opened on Golden Gate Avenue. In 1910, Emanu-El Sisterhood President Matilda Esberg conceived the idea of opening a boarding house for single women who did not have families in the area due to death or migration. Ethel Feineman was director from 1915 to 1937. Within a decade demand for such housing was so great that the Sisterhood decided to build a residence club that could house 60 to 70 young working women and students. Designed by Julia Morgan and Dorothy Wormser, the edifice was built at Page and Steiner streets.

At the same time that the Sisterhood decided to focus on housing needs, other organizations, such as the YM/WHA, were increasingly capable of fulfilling the social and recreational needs of the Jewish community. As the Sisterhood transitioned into residential services it discontinued its settlement house programs. From 1923 until it was sold in 1969 to the Zen Center, Emanu-El Residence was home to thousands of young women. While about three-quarters of its population in the '20s spoke Yiddish, by the 1960s many non-Jews were living at the Residence. Mary Michels was director from 1945 to 1969.

The Emanu-El Sisterhood donated its records to WJHC in 1970. It is now known as the Emanu-El Residence Collection. Processing was started by archivist Ruth Rafael and completed by Kim Klausner in 1998.

Scope and Content

This collection contains correspondence, minutes, bylaws, photographs, reports, agendas, calendars of events, surveys, financial information, organizational histories, membership lists, clippings, reports of head social workers Ethel Feineman and Mary Michels, and building plans by Julia Morgan.

Some material in the collection may be restricted due to its personal nature.

Condition Report

Overall, the collection is in relatively good condition.

- National Council of Jewish Women (80/5)
- San Francisco Jewish Community Center (79A)
- San Francisco Jewish Welfare Federation (79B)
- Riva Shapiro, from the Petaluma Jewish Community Oral History Project

Board of Directors, 1902-1969

Physical Description: 20 folders

Scope and Content Note

This series contains minutes from meetings of the Sisterhood and its Board of Directors as well as organizational documents. There are annual reports, House Council minutes, Board correspondence and agendas. "History," (2/10) contains a handwritten history of the organization penned by Mrs. A.L. Lengfeld in 1939.

Executive Director Correspondence 1910-1969

Physical Description: 4 folders

Scope and Content Note

This series contains incoming letters to Ethel Feineman, mostly from former residents, and both incoming and copies of outgoing letters from Mary Michels.

Resident Girls Application Cards, 191?-196?

Physical Description: 5 boxes

Scope and Content Note

This series contains cards with personal and employment information about the residents.

Resident Financial Statements, 1930-1969

Physical Description: 44 folders

Scope and Content Note

This series contains ledger sheets recording payments and charges of the residents.

Resident Correspondence, 195?-196?

Physical Description: 22 folders

Scope and Content Note

This series contains incoming and copies of outgoing correspondence between Mary Michels and prospective residents.

Resident, Other, 1917-1969

Physical Description: 16 folders

Scope and Content Note

This series contains files pertaining to the residents including monthly reports from Ethel Feineman from 1917 to 1920, statistics about the residents from the 1940s to the 1960s, and a petition from residents about the quality of the food.

Building, 1918-1965

Physical Description: 9 folders

Scope and Content Note

This series contains information about the building campaign, building plans, and maintenance related materials.

Program/General, 1915-1969

Physical Description: 34 folders

Scope and Content Note

This series is comprised of information about the Residence's programs including the celebration of holidays, the Soup to Nuts Cookbook written during the depression as a fundraising tool, and lecture programs. Included in this series are miscellaneous office files including surveys of other residence clubs, news clippings, and evaluation and planning documents.

Scrapbooks, 1941-1967

Physical Description: 4 folders

Scope and Content Note

This series contains three scrapbooks.

Photographs, 191?-1956

Physical Description: 9 folders

Scope and Content Note

The photographs in this series are loosely organized by subject. The photos from scrapbooks contain many images of residents.

Financial, 1923-1969

Physical Description: 140 folders, + 2 boxes

Scope and Content Note

This series contains a variety of financial information including yearly financial audits, investments, tax returns, payroll records, bank statements, and paid invoices.

Board of Directors

Box-folder 1/1	Constitution & By-laws 1902-1962
Box-folder 1/2	Alumni Constitution 1923
Box-folder 1/3	Sisterhood Minutes 1907-1912
Box-folder 1/4	Sisterhood Minutes 1913-1917
Box-folder 1/5	Sisterhood Minutes 1917-1920
Box-folder 1/6	Board Meeting Minutes 1929, 1941-1951
Box-folder 1/7	Board Meeting Minutes 1952-1960
Box-folder 1/8	Board Meeting Minutes 1962-1969
Box-folder 1/9	Board Agendas 1941-1959
Box-folder 1/10	Board Agendas 1961-1969
Box-folder 2/1	Executive Committee Minutes 1929-1936
Box-folder 2/2	Membership Lists 1930-1969
Box-folder 2/3	Annual Reports 1894-1909
Box-folder 2/4	Annual Report, Polyclinic 1904
Box-folder 2/5	Annual Reports 1935-1939
Box-folder 2/6	Annual Reports 1941-1965
Box-folder 2/7	House Council Minutes 1966
Box-folder 2/8	Board Correspondence 1943-1969
Box-folder 2/9	Board Luncheons 1944-1969
Box-folder 2/10	History 1939

Executive Director Correspondence

Box-folder 2/11	Michels, Mary 1948-1969
Box-folder 2/12	Feineman, Ethel: Personal 1910-1921
Box-folder 2/13	Feineman, Ethel 1917-1921
Box-folder 2/14	Feineman, Ethel 1922-1923

Resident Girls Application Cards

Box-folder 3	Cards 191?-194?
Box-folder 4	Cards 191?-194?
Box-folder 5	Cards 191?-194?
Box-folder 6	Cards 193?-196?
Box-folder 7	Cards 193?-196?
	Subscriptions, Building Fund Notebook 1921-1922
	Cornerstone Trowel 1922

Resident Financial Statements

Box-folder 8/1	A-B 1930-1940
Box-folder 8/2	C-E 1930-1940
Box-folder 8/3	F-G 1930-1940
Box-folder 8/4	H-K 1930-1940
Box-folder 8/5	L-M 1930-1940
Box-folder 8/6	N-R 1930-1940
Box-folder 8/7	S-Z 1930-1940
Box-folder 9/1	A-B 1941-1950
Box-folder 9/2	C-E 1941-1950
Box-folder 9/3	F-G 1941-1950
Box-folder 9/4	H-J 1941-1950
Box-folder 9/5	K-L 1941-1950
Box-folder 9/6	M-P 1941-1950
Box-folder 10/1	R 1941-1950
Box-folder 10/2	S 1941-1950
Box-folder 10/3	T-Z 1941-1950
Box-folder 10/4	A 1951-1959
Box-folder 10/5	B 1951-1959
Box-folder 10/6	C-D 1951-1959
Box-folder 10/7	E-F 1951-1959
Box-folder 10/8	G 1951-1959
Box-folder 11/1	H-I 1951-1959
Box-folder 11/2	J-K 1951-1959
Box-folder 11/3	L 1951-1959
Box-folder 11/4	M 1951-1959
Box-folder 11/5	N-P 1951-1959
Box-folder 11/6	Q-R 1951-1959
Box-folder 11/7	Sa-Si 1951-1959
Box-folder 12/1	Sm-Sw 1951-1959
Box-folder 12/2	T 1951-1959
Box-folder 12/3	U-Z 1951-1959
Box-folder 12/4	A-B 1960-1969
Box-folder 12/5	C-D 1960-1969
Box-folder 12/6	E-F 1960-1969
Box-folder 12/7	G-H 1960-1969
Box-folder 13/1	J-K 1960-1969
Box-folder 13/2	L 1960-1969
Box-folder 13/3	M 1960-1969
Box-folder 13/4	N-R 1960-1969
Box-folder 13/5	S 1960-1969
Box-folder 13/6	T-Z 1960-1969
Box-folder 14/1	A-Z 1966-1968
Box-folder 14/2	A-Z 1968
Box-folder 14/3	Miscellaneous 1968-1969

Resident Correspondence

Box-folder 14/4	A 195?-196?
Box-folder 14/5	B 195?-196?
Box-folder 14/6	B 195?-196?
Box-folder 15/1	C 195?-196?
Box-folder 15/2	D 195?-196?
Box-folder 15/3	E 195?-196?
Box-folder 15/4	F 195?-196?
Box-folder 15/5	G 195?-196?
Box-folder 15/6	G 195?-196?
Box-folder 15/7	H 195?-196?
Box-folder 16/1	I-J 195?-196?
Box-folder 16/2	K 195?-196?
Box-folder 16/3	L 195?-196?
Box-folder 16/4	M 195?-196?
Box-folder 16/5	N-O 195?-196?
Box-folder 16/6	P 195?-196?
Box-folder 17/1	R 195?-196?
Box-folder 17/2	S 195?-196?
Box-folder 17/3	S 195?-196?
Box-folder 17/4	T 195?-196?
Box-folder 17/5	U-W 195?-196?
Box-folder 17/6	W-Z 195?-196?

Resident, Other

Box-folder 18/1	Monthly Reports of Headworker 1917-1919
Box-folder 18/2	Review of Cases 1-33 1958
Box-folder 18/3	Review of Cases 34-67 1958
Box-folder 18/4	Review of Cases 68-100 1958
Box-folder 18/5	Review of Cases 101-129 1958
Box-folder 18/6	Admissions & Departures 1949-1954
Box-folder 18/7	Admissions & Departures 1955-1960
Box-folder 18/8	Admissions & Departures 1961-1964
Box-folder 18/9	Admissions & Departures 1965-1969
Box-folder 19/1	Blank Resident Forms 1934-1958
Box-folder 19/2	Petition from Residents 1938
Box-folder 19/3	Resident Lists 1945-1959
Box-folder 19/4	Resident Lists 1960-1964
Box-folder 19/5	Resident Lists 1960-1967
Box-folder 19/6	Survey of Residents 1934-1968
Box-folder 19/7	Survey of Residents 1960

Building

Box-folder 19/8	Equipment 1918-1923
Box-folder 19/9	Equipment 1958-1959
Box-folder 19/10	Building Fund 1921-1922
Box-folder 19/11	Building, General 1948-1965
Box-folder 20/1	Maintenance 1934-1964
Box-folder 20/2	Maintenance 1954-1960
Box-folder 20/3	Maintenance 1959, n.d.
Box-folder 20/4	Maintenance 1957, n.d.
Box-folder 20/5	Building Plans 1918-1923

Program/General

Box-folder 20/6 **Activities Survey 1923, n.d.**
Box-folder 20/7 **Brochures 192?-1960**
Box-folder 20/8 **Brochures, Related Organizations 1959-1968, n.d.**
Box-folder 20/9 **Calendar of Events 1957-1967**
Box-folder 20/10 **Community Chest Survey 1927**
Box-folder 20/11 **Community Involvement 1922-1967**
Box-folder 21/1 **Employee, Miscellaneous 1952-1968**
Box-folder 21/2 **Evaluation Surveys 1935**
Box-folder 21/3 **Evaluation & Planning 1915, 1964, n.d.**
Box-folder 21/4 **Federation of Jewish Charities 1920**
Box-folder 21/5 **Holiday Events: Chanukah 1955-1962**
Box-folder 21/6 **Holiday Events: Passover 1951-1963**
Box-folder 21/7 **Holiday Events: Purim 1944-1960**
Box-folder 21/8 **Holiday Events: Succoth 1955-1967**
Box-folder 21/9 **Holiday Events: Miscellaneous 1952-1966**
Box-folder 21/10 **Institute of Practical Arts 1935**
Box-folder 21/11 **Lecture Program 1921**
Box-folder 21/12 **Library Committee 1945-1950**
Box-folder 21/13 **Membership Lists, Emanu-El Sisterhood n.d.**
Box-folder 21/14 **Miscellaneous 1928-1965**
Box-folder 21/15 **News clips 1921-1970**
Box-folder 21/16 **Publicity 1962-1963**
Box-folder 21/17 **Staff Applications 1955-1968, n.d.**
Box-folder 21/18 **Residence Clubs Surveys 1952-1956, n.d.**
Box-folder 22/1 **Reunion 1982**
Box-folder 22/2 **Scholarship Materials 1959**
Box-folder 22/3 **"Sisterhood Spirit" 1933**
Box-folder 22/4 **Social Work Conference 1959-1960, n.d.**
Box-folder 22/5 **Soup to Nuts Cookbook 1931-1962**
Box-folder 22/6 **Soup to Nuts Cookbook n.d.**
Box-folder 22/7 **United Bay Area Crusade 1963-1969**
Box-folder 22/8 **Vocational Opportunities 1957-1961**
Box-folder 22/9 **Western Addition, Survey 1960**
Box-folder 22/10 **YMHA Report (SEE ALSO BOXES 42 & 43) 1916**

Scrapbooks

Box-folder 22/11 **Scrapbook, Part I 1941-1967**
Box-folder 22/12 **Scrapbook, Part I 1941-1967**
Box-folder 22/13 **50th Anniversary 1946**
Box-folder 23/1 **Scrapbook, History of Emanu-El Sisterhood (SEE ALSO BOX 43) 1946**

Photographs

Box-folder 23/2	Building 1930, n.d.
Box-folder 23/3	Portraits & Group Shots 191?-1943, n.d.
Box-folder 23/4	Seders & Parties 1916-1956, n.d.
Box-folder 23/5	Theatrical Presentations 1929, n.d.
Box-folder 23/6	Photos from Scrapbook 194?-195?
Box-folder 23/7	Photos from Scrapbook 195?
Box-folder 23/8	Photographic Tribute Book n.d.
Box-folder 23/9	Duplicates n.d.
Box-folder 23/10	Framed Portrait (SEE ALSO BOXES 42 & 43) n.d.

Financial

Box-folder 24/1	Anspacher Trust 1940-1955
Box-folder 24/2	Financial Report 1945-1949
Box-folder 24/3	Financial Report 1950-1955
Box-folder 24/4	Financial Report 1956-1957
Box-folder 24/5	Financial Report 1964-1965
Box-folder 24/6	Financial Report 1966
Box-folder 24/7	Financial Report,Monthly 1966-1968
Box-folder 24/8	Financial Report 1967-1968
Box-folder 24/9	Bank 1942-1968
Box-folder 24/10	Bequests 1947-1968
Box-folder 24/11	Board Finance 1962-1964
Box-folder 24/12	Boarding Rates 1957-1960
Box-folder 24/13	Budget 1957-1960
Box-folder 24/14	Budget 1962-1969
Box-folder 25/1	Budget 1965-1966
Box-folder 25/2	Budget 1967
Box-folder 25/3	Budget 1968
Box-folder 25/4	Budget Manual 1968
Box-folder 25/5	Community Chest 1955-1957
Box-folder 25/6	Disability 1965-1967
Box-folder 25/7	Disbursements 1966-1968
Box-folder 25/8	Food Prices 1956-1957
Box-folder 25/9	Garden 1950-1964
Box-folder 25/10	Gift Book 1923
Box-folder 25/11	Gifts & Contributions 1949-1967
Box-folder 25/12	Gifts & Contributions 1951-1964
Box-folder 25/13	Gifts & Contributions 1966-1967
Box-folder 25/14	Gifts, Board 1948-1969
Box-folder 25/15	Gifts & Contributions 1955-1967
Box-folder 25/16	Gifts & Contributions 1968
Box-folder 26/1	Insurance 1965
Box-folder 26/2	Insurance 1966
Box-folder 26/3	Insurance 1967
Box-folder 26/4	Insurance 1968
Box-folder 26/5	Insurance Claims 1939-1964
Box-folder 26/6	Insurance 1951-1955
Box-folder 26/7	Investments 1952-1957
Box-folder 26/8	Investments 1960
Box-folder 26/9	Investments 1961-1964
Box-folder 26/10	Investments 1962-1965
Box-folder 26/11	Investments 1965
Box-folder 26/12	Investments 1965-1967
Box-folder 26/13	Investments 1966
Box-folder 26/14	Investments 1968
Box-folder 26/15	Jewish Welfare Fund 1951-1968
Box-folder 27/1	Jewish Welfare Fund 1933-1936
Box-folder 27/2	Rentals 1960
Box-folder 27/3	Resident Receipts & Disbursements 1922-1923
Box-folder 27/4	Retirement 1966-1968
Box-folder 27/5	Special Funds 1951-1965
Box-folder 27/6	Special Funds 1952-1960
Box-folder 27/7	Special Funds 1952-1960
Box-folder 27/8	Special Funds 1957-1963
Box-folder 27/9	Special Funds 1965-1968
Box-folder 27/10	Special Funds 1967

Box-folder 27/11	Taxes 1942-1953
Box-folder 27/13	Tax Returns 1942-1954
Box-folder 27/14	Tax Returns 1954-1955
Box-folder 27/15	Tax Returns 1959-1961
Box-folder 27/16	Tax Returns 1959-1962
Box-folder 27/17	Tax Returns 1962-1963
Box-folder 27/18	Tax Returns 1963-1964
Box-folder 27/19	Tax Returns 1965-1966
Box-folder 28/1	Tax Returns 1966-1967
Box-folder 28/2	Tax Returns 1967-1968
Box-folder 28/3	Tax Exemption 1935-1940
Box-folder 28/4	Financial, Miscellaneous 1955-1966
Box-folder 28/5	United Bay Area Crusade 1957-1968
Box-folder 28/6	United Community Fund Report 195?
Box-folder 28/7	Payroll 1950
Box-folder 28/8	Payroll 1950-1955
Box-folder 28/9	Payroll 1951
Box-folder 28/10	Payroll 1952
Box-folder 29/1	Payroll 1953
Box-folder 29/2	Payroll 1953-1956
Box-folder 29/3	Payroll 1954
Box-folder 29/4	Payroll 1955
Box-folder 29/5	Payroll 1955
Box-folder 29/6	Payroll 1955-1961
Box-folder 29/7	Payroll 1956
Box-folder 29/8	Payroll 1958
Box-folder 29/9	Payroll 1959-1960
Box-folder 30/1	Payroll 1960-1965
Box-folder 30/2	Payroll 1961
Box-folder 30/3	Payroll 1962
Box-folder 30/4	Payroll 1963
Box-folder 30/5	Payroll 1964
Box-folder 30/6	Payroll 1965-1966
Box-folder 30/7	Payroll 1966-1968
Box-folder 31/1	Payroll 1967
Box-folder 31/2	Payroll 1968
Box-folder 31/3	Time Sheets 1968
Box-folder 31/4	Payroll Taxes 1950-1951
Box-folder 31/5	Payroll Taxes 1952-1953
Box-folder 31/6	Payroll Taxes 1954-1955
Box-folder 31/7	Payroll Taxes 1956
Box-folder 31/8	Payroll Taxes 1961
Box-folder 31/9	Payroll Taxes 1962
Box-folder 32/1	Payroll Taxes 1965
Box-folder 32/2	Payroll Taxes 1966
Box-folder 32/3	Pensions 1958-1959
Box-folder 32/4	Bills, A-B 1965
Box-folder 32/5	Bills, C-F 1965
Box-folder 32/6	Bills, G 1965
Box-folder 32/7	Bills, H-K 1965
Box-folder 33/1	Bills, L-M 1965
Box-folder 33/2	Bills, N 1965
Box-folder 33/3	Bills, O 1965
Box-folder 33/4	Bills, P 1965
Box-folder 33/5	Bills, R-S 1965
Box-folder 33/6	Bills, T-Z 1965
Box-folder 34/1	Bills, A-B 1966
Box-folder 34/2	Bills, C-E 1966

Box-folder 34/3	Bills, F-G 1966
Box-folder 34/4	Bills, H-K 1966
Box-folder 34/5	Bills, L 1966
Box-folder 34/6	Bills, M-N 1966
Box-folder 34/7	Bills, P 1966
Box-folder 35/1	Bills, R-S 1966
Box-folder 35/2	Bills, T-Z 1966
Box-folder 35/3	Petty Cash 1966
Box-folder 35/4	Bills, A-B 1967
Box-folder 35/5	Bills, C-E 1967
Box-folder 35/6	Bills, F-G 1967
Box-folder 35/7	Bills, H-K 1967
Box-folder 35/8	Bills, L 1967
Box-folder 36/1	Bills, M-N 1967
Box-folder 36/2	Bills, O 1967
Box-folder 36/3	Bills, P 1967
Box-folder 36/4	Bills, R-S 1967
Box-folder 36/5	Bills, T-Z 1967
Box-folder 36/6	Petty Cash 1967
Box-folder 36/7	Bills, A 1968
Box-folder 37/1	Bills, B 1968
Box-folder 37/2	Bills, C-F 1968
Box-folder 37/3	Bills, G 1968
Box-folder 37/4	Bills, H-K 1968
Box-folder 37/5	Bills, M-N 1968
Box-folder 37/6	Bills, O-P 1968
Box-folder 37/7	Bills, R 1968
Box-folder 38/1	Bills, S 1968
Box-folder 38/2	Bills, T-Z 1968
Box-folder 38/3	Petty Cash 1968
Box-folder 38/4	Bank Statements, Canceled Checks 1965-1968
Box-folder 39/1	Bank Statements, Canceled Checks 1965-1968
Box-folder 40/1	Bank, Miscellaneous 1967
Box-folder 40/2	Empty File Folders (samples) 1967, n.d.
Box-folder 40/3	Bank Statements, Canceled Checks 1965-1968
Box-folder 40/4	Check Registers (4) 1961-1968
Box-folder 40/5	Check Registers 1961-1968
Box-folder 41/1	Accounts Receivable Ledger 1964-1966
Box-folder 41/2	Accounts Receivable Ledger 1966-1968
Box-folder 42/1	Journal 1925
Box-folder 42/2	A/P & A/R Journal 1963-1968
Box-folder 42/3	50th Anniversary Photos (oversize) 1946
Box-folder 42/4	Miscellaneous Photos (oversize) 192?-195?
Box-folder 42/5	"The Jewish Times" 1923
Box-folder 43/1	Purchase Register 1916-1918
Box-folder 43/2	Cash Book 1917-1923
Box-folder 43/3	Scrapbook 1921-1922
Box-folder 43/4	Photographs 1923, n.d.
Box-folder 43/5	Brochure Stencil 1955